



**CALAVERAS UNIFIED
SCHOOL DISTRICT**

PERSONNEL DEPARTMENT

3304-B Highway 12

P.O. Box 788

San Andreas, CA 95249

(209) 754-2300

www.calaveras.k12.ca.us

CONFIDENTIALITY STATEMENT

INFORMATION CONCERNING PUPILS

BP 4119.23 (a)

4219.23

4319.23

Personnel

UNAUTHORIZED RELEASE OF CONFIDENTIAL/PRIVILEGED INFORMATION

The Governing Board recognizes the importance of keeping confidential information confidential. Staff shall maintain the confidentiality of information acquired in the course of their employment. Confidential/privileged information shall be released only to the extent authorized by law.

[Education Code Section 45345]

No instructional aide shall give out any personal information concerning any pupil who is not his own child or ward, except under judicial process, to any person other than a teacher or administrator in the school which the pupil attends. A violation of this section may be a cause for disciplinary action, including dismissal. (Stats. 1976, c. 1010 S 2, operative April 30, 1977)

My signature below indicates that I have read and understand the above referenced Ed. Code 45345 and Board Policy 4119.23, 4219.23, 2319.23 and that I will abide by this regulation. I further understand that any violation of this regulation may be a cause for disciplinary action, including dismissal.

Signature

Print Name

Date