

Grades/Evaluation of Student Achievement

Request for Repeat Credit

Administrative Regulation 5121

"A student who has already received credit for a course and made a consistent and concerted effort to be successful in the course may petition the administration to repeat the course the following year to earn elective credit."

Date: \_\_\_\_\_

Student Requesting Credit: \_\_\_\_\_

Course To Be Repeated Course Title: \_\_\_\_\_

Year Taken: \_\_\_\_\_

Teacher: \_\_\_\_\_

Grades: Semester 1: \_\_\_\_\_

Semester 2: \_\_\_\_\_

To qualify for credit for a repeated course, the students must attend a conference to include the student, the original teacher (or designee), and the parent, to determine whether the student should be allowed to repeat the course for elective credit based on the student's attendance, productivity, effort and discipline during the original course.

Conference:

Date: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Teacher's Signature: \_\_\_\_\_

The administrator's signature below authorizes the registrar to grant elective credit for the course cited above for the upcoming school year provided the student meets all requirements of the Repeated Course Contract.

Administrator's Signature: \_\_\_\_\_

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Repeated Course Contract

Administrative Regulation 5121

“Students who are repeating a course for credit will be placed on a “Repeated Course Contract” stipulating that the student will continue to make a strong effort in the course, will maintain excellent attendance and will model appropriate behavior. If the student breaks this contract at any time during the school year, the authorization of elective credit will be withdrawn and the student will receive no credit for the repeated course.”

I, \_\_\_\_\_, agree to the following conditions to maintain my eligibility to receive elective credit for the course I am repeating. I understand, that at any time during this course, if, in the judgement of the teacher, I fail to meet these conditions, the offer of elective credit will be withdrawn and I will receive no credit for that semester’s coursework.

Conditions

I will:

- 1. Exhibit on-task behavior in class at least 95% of the time as determined by the teacher’s observations.
2. Complete 90% of all homework assignments.
3. Have no cuts and no more than one unexcused absence from the class.
4. Make a sincere effort to take advantage of opportunities for extra help as determined by the teacher’s and the school’s records.
5. Have no suspensions from the class for behavioral reasons.

Date: \_\_\_\_\_

Repeated Course: \_\_\_\_\_

Term of the Contract: \_\_\_\_\_

Student’s Signature: \_\_\_\_\_

Parent’s Signature: \_\_\_\_\_

Administrator’s Signature: \_\_\_\_\_