

Students

TRANSFER TO CONTINUATION SCHOOL

I. Written notice:

In the event of involuntary transfer of a student to continuation high school, written notice shall be given to the pupil and the student's parent or guardian informing them of the opportunity to request a meeting with a designee of the District Superintendent prior to the transfer .

II. Meeting with Superintendent's Designee:

At the meeting the student or the student's parent or guardian shall be informed of the specific facts and reasons for the proposed transfer and shall have the opportunity to inspect all documents relied upon, question any evidence and witnesses presented, and present evidence on the student's behalf. The student may designate one or more representatives and witnesses to be present with him/her at the meeting.

III. Basis for Involuntary Transfer to Continuation High School:

A decision to transfer a student involuntarily shall be based upon the finding that, the student: (a) committed an act enumerated in Section 48900 of the Education Code, or, (b) has been habitually truant or irregular in attendance from instruction which he or she is lawfully required to attend. Involuntary transfer to the continuation program shall be imposed only when other means fail to bring about student improvement, provided that a student may be involuntarily transferred the first time he/she commits an act enumerated in Education Code Section 48900 if the principal determines that the student's presence causes a danger to persons or property or threatens to disrupt the instructional process.

IV. Decision of Superintendent's Designee:

The decision to transfer shall be in writing, stating the facts and reasons for the decision, and sent to the student and the student's parent and guardian. It shall indicate whether the decision is subject to periodic review and the procedure therefore. None of the persons involved in the final decision shall be a member of the staff of the school in which the student is currently enrolled.

V. Term of Involuntary Transfer to Continuation Program:

No involuntary transfer to the continuation program shall extend beyond the end of the semester following the semester during which the acts leading directly to the involuntary transfer occurred, unless the student and the student's parent or guardian receives

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written notice informing them of the intent to extend the involuntary transfer and their right to request a meeting with a designee of the District Superintendent to review the placement. Such meeting must be requested in writing by the student and the student's parent/guardian within ten (10) days after receiving the designee's notification, or else the right to such a pre-extension meeting is deemed to be waived. Such meeting will be conducted in accordance with the procedures outlined in paragraphs II, III and IV above.

VI. Voluntary Transfer to the Continuation Program:

A student, with the concurrence of a designee of the District Superintendent, may transfer voluntarily to the continuation program in order to receive assistance in completing graduation requirements or enrollment in the SAPID program.

VII. Return to Regular High School Program from Voluntary Transfer to the Continuation Program:

A student who has voluntarily transferred to a continuation program shall have the right to return to the regular high school at the beginning of any semester, if on-line with the regular high school credit requirements, and consent of a designee of the District Superintendent.