

**USE AND/OR PURCHASE OF CALAVERAS UNIFIED SCHOOL DISTRICT
EQUIPMENT BY BOARD OF TRUSTEES**

Objective

The Board of Trustees of the Calaveras Unified School District strives for the most efficient use of its limited resources. The Administration has recommended, and the Board concurs, that the District's affairs can be more efficiently managed with the use of computer systems by both the Board and the Administration. The Administration has, through the required competitive bidding process, secured the opportunity for Board members to lease, with the option to purchase, computer systems for the same price paid by the District.

Lease Payments

By adopting this policy and administrative regulation, each Board member shall pay the District \$25.00 per year to be applied to computer lease payments as identified in the lease agreement contained in the following administrative regulation.

Option to Purchase

The transaction shall be effectuated through a lease with an option to purchase. The term of the lease shall be commensurate with each Governing Board member's term of office. Should a Governing Board member be reelected to a new term, that member will have the further option of extending the lease payments over the new term. Should a Board member fail in his/her candidacy for a subsequent term, decline to seek a subsequent term, or for any other reason resign from office, the Board member will be afforded the option to purchase the system for the outstanding balance of the District's cost of the system. Should the Governing Board member choose not to purchase the computer system upon the expiration of the member's term or resignation from office, the Board member shall promptly return the system to the District. The computer system must be returned in the same condition and working order as when first received.

The Administration shall provide each member with an annual statement reflecting the outstanding balance of the computer price and a final statement upon the exercise of the option or the member's notification of leaving office.

Upgrades and Accessories

Each Governing Board member will lease the equipment as identified in the following lease agreement. Should any Board member desire further upgrades and/or computer accessories, that Governing Board member shall do so at his/her own expense. The lease payments identified above shall be applied only to the basic system described in the lease agreement. If, at the

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expiration of the Board member's term or resignation of office, the Board member chooses not to purchase the computer system, the Board member shall pay, at his/her own expense, for the removal of the upgrades and/or accessories unless alternative arrangements are approved by a majority of the Governing Board.

Legal Reference:

Education Code Section 35120

Education Code Section 35160

Education Code Section 35160.1

Public Contract Code Sections 20110 et seq.

Second Reading/Adoption:
February 21, 1995

CALAVERAS UNIFIED SCHOOL DISTRICT
San Andreas, California