

CALAVERAS UNIFIED SCHOOL DISTRICT  
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**November 22, 2016**

**CERTIFICATED JOB OPPORTUNITY  
FOR THE 2016/2017 SCHOOL YEAR**

**All applicants must submit a Certificated Application  
and hold a valid credential appropriate to the position**

**Please submit all application materials to  
Kathy Griggs, Personnel Director  
Deadline: December 1, 2016**

**POSITION: Garden Educator/Project Director  
.5 FTE – PSN 933**

**CREDENTIALS: Multiple Subject Teaching Credential**

**DEADLINE: December 1, 2016**

**SALARY: \$41,100-\$82,199**

**The Calaveras Unified School District is an Equal Opportunity Employer and does not  
discriminate on the basis of ethnicity, color, sex, religion, creed, national origin,  
physical handicap, or age.**

**Calaveras Unified School District**  
**Job Description for**  
**Garden Educator/Project Director**

This is a temporary position funded through a CDFA Specialty Crop Block Grant  
Position Duration: October 1, 2016 - March 31, 2019

**Job Overview:** The *Garden Educator/Project Director* position is funded through a CDFA Specialty Crop Block Grant to support the implementation of project #33474: *Calaveras Farm to School Initiative: Connecting Schools and Farms through Garden Enhanced Nutrition Education*. It will support project management, development and implementation of Garden Enhanced Nutrition Education (GENE) curriculum, and the training of teachers, support staff and volunteers to support and sustain the implementation of the program.

**Activities to support Project Management/Oversight**

- Attend and participate in monthly meetings in the initial phase of the project and quarterly meetings thereafter to meet with the Project Team to share information to review project goals, assign project roles and responsibilities, and identify activities and timeline to keep the project on track. (January 2017, February 2017, March 2017, April 2017, July 2017, October 2017, January 2018, April 2018, July 2018, October 2018, January 2019, February 2019, March 2019)
- 100% of all activities below will be working to enhance the competitiveness of specialty crops by connecting students and adults to their food and giving them the opportunity to learn about, grow and eat specialty crops which has been directly linked to the increased consumption for both the children and their families.

**Grant Objective 1:** *Increase specialty crop consumption among children to develop lifelong healthy habits through the development and implementation of a district wide Garden Enhanced Nutrition Education (GENE) program.*

**Activities to support Objective 1**

- Develop and implement K-6 Garden-Enhanced Nutrition Education (GENE) grade appropriate curriculum (using existing resources) that aligns with Common Core State Standards (CCSS) and Next Generation Science Standards (NGSS) and focuses on specialty crops and nutrition. (Grades 1, 3 and 5 by January 2017, Grades 2 and 4 by October 2017, Grades K and 6 by October 2018)
- Establish lesson schedules at sites, train teachers, parent and community volunteers in the GENE curriculum and establish volunteer schedules to expand the reach of these lessons across six elementary schools utilizing the trained volunteers and teachers in the district.
  - YR 1 [Jan 2017-Sept 2017]: Teach GENE lessons in grades 1, 3 and 5 that provide minimum of 10 hours of instruction per year, per student. : YR 2 [Oct 2017-Sept 2017]: Utilizing trained teachers and volunteers, expand to grades 2 and 4. YR 3: [Oct 2018 – Mar 2019]: Utilizing trained teachers and volunteers, expand to grades K and 6. (Note: All lessons will be attended by volunteers and classroom teachers and utilized as training opportunities.)
- Conduct pre and post surveys with students that participate in the GENE classes to determine levels of consumption and knowledge and give the completed surveys to the Project Manager. (One at the beginning of the year and one at the end)

**Grant Objective 2:** *Improve awareness among adults, including teachers, staff, parents and caregivers, about the health benefits of California specialty crops resulting in increased consumption and knowledge by conducting garden-based nutrition education trainings and workshops to increase the number of teachers, staff, parents and community members with the skills to implement GENE lessons during the school day and by hosting after school family cooking, gardening and nutrition education classes.*

**Activities to support Objective 2:**

- Develop teacher, staff, parent and volunteer workshop agendas, lessons and materials using

- Garden Enhanced Nutrition Education (GENE) model. (By March 2017)
- Establish training schedule and promote GENE workshops among school staff, parents and community members to recruit participants. (By March 2017)
- Work with district admin to incorporate GENE workshops into one professional development day each year. Schedule workshops. (By March 2017)
- Conduct 12 workshops (4 per year) with an average of 15 participants each to train a total of 180 teachers, staff, parents and community volunteers in GENE. (One every three months at different school sites)
- Develop web-based volunteer sign up platform. (By August 2017)
- Develop outreach program to parents, families and caregivers about family cooking and nutrition classes. (By July 2017)
- Develop lessons and materials for family cooking and nutrition classes. (By July 2017)
- Provide monthly parent/family cooking and nutrition classes promoting specialty crop consumption at home. (Once per month starting August 2017 - participants sign up for a six class session - 6 months to complete session)
- Conduct a pre-survey to determine current levels of knowledge and consumption. Six months after completing the training participants will complete a post survey to determine new levels of knowledge and consumption and give the completed surveys to the Project Manager. (Before each training and six months post training for workshops. Before each cooking and nutrition class session [6 classes] and at the end of the session)

#### **KNOWLEDGE OF:**

- Common Core state standards including garden based nutrition education and academically integrated nutrition curricula.
- Knowledge of ecological systems and permaculture a plus.
- Community resources and volunteer services related to Garden based Nutrition Education
- Instructional techniques and strategies related to outdoor school programs.
- Curriculum interpretation and application in outdoor school programs.
- Policies and objectives of assigned programs and activities.
- District and State guidelines and requirements concerning outdoor school programs.
- Practices and procedures involved in the development and implementation of outdoor school programs, activities and extended learning opportunities.
- Oral and written communication skills.
- Principles and practices of supervision and training.
- Applicable laws, codes, regulations, policies and procedures.
- Interpersonal skills using tact, patience and courtesy.
- Operation of a computer and assigned software.
- Basic public relations techniques.

#### **ABILITY TO:**

- Organize and direct the development and implementation of the Garden Based Nutrition Education program and related after-school activities at an assigned school site.
- Coordinate communications, resources and personnel to meet student needs and assure smooth and efficient Project operations and activities.
- Train and evaluate the performance of assigned personnel.
- Schedule, arrange, oversee and conduct a variety of Garden Based Nutrition Education functions including recreational, and educational functions.
- Organize, direct and participate in the observation and control of student behavior.
- Establish and maintain contact with community organizations, parents and the public to promote involvement in garden based nutrition education programs and activities.
- Communicate effectively both orally and in writing.
- Interpret, apply and explain rules, regulations, policies and procedures.
- Establish and maintain cooperative and effective working relationships with others.

- Operate a computer and assigned office equipment.
- Determine appropriate action within clearly defined guidelines.
- Meet schedules and timelines, work independently with little direction.
- Plan and organize work, maintain records and prepare reports.

**EDUCATION AND EXPERIENCE:**

- California Multiple Subject Credential or equivalent.
- 5 years or more experience in an educational or garden based program providing direct service to youths. Classroom management experience with students in grades K-6.

**WORKING CONDITIONS AND ENVIRONMENT:**

- Indoor and outdoor work environment.

**LICENSES:**

- Possession of a valid California Class C Drivers' License and a safe driving record.

**PHYSICAL DEMANDS:**

- Dexterity of hands and fingers to operate a computer keyboard.
- Seeing to read a variety of materials.
- Sitting or standing for extended periods of time.
- Hearing and speaking to exchange information and make presentations.
- Bending at the waist, kneeling or crouching to assist students.
- Walking.
- Lifting dirt and compost in bags of 50 lbs.
- Digging, hoeing and other related garden based nutrition activities.

**COMPENSATION:**

- Rate of pay will be based upon experience and/or placement on salary schedule.