

CLASSIFIED
EMPLOYMENT OPPORTUNITY

Calaveras Unified School District
3304B Highway 12, P.O. Box 788, San Andreas, CA 95249
(209) 754-2300

EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER

The following position is available for employment. Any one interested member must complete a classified application form. Application must be received in the **District Office** no later than **4 p.m. on December 21, 2016**. Application must clearly indicate position of interest and PSN.

TITLE:	Custodian/Gardener 8 hours per day	POSTED:	12/8/16
SALARY:	Range E (Classified Salary Schedule)	CLOSING:	12/21/16
LOCATION:	Jenny Lind Elementary School		
WORK YEAR:	260 FTE		
SHIFT TIME:	2:00 p.m. – 10:30 p.m. (30 minute unpaid lunch)		
PSN#:	2438		

DEFINITION

Under general supervision, to perform cleaning and light maintenance work necessary to maintain a clean and orderly appearance of school buildings and adjacent areas including routine gardening work and to do related work as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

Modern cleaning methods and the use and care of materials and equipment.
Basic safety practices related to cleaning methods.
Basic household maintenance procedures and practices.
Operation and care of vacuums, scrubbers and similar equipment.
Location of main switches, shut off valves, etc.
Use of garden tools and equipment.
Basic horticulture methods.
Basic installation methods and maintenance of sprinkler systems.
Safety regulations and procedures related to the operation of machinery and the use of hazardous materials, i.e., sprays and insecticides.

Ability to:

Maintain work schedules in performing tasks.
Perform minor carpentry, plumbing, painting and electrical maintenance.
Climb and perform work from ladders and scaffolding.
Work effectively without close supervision.
Work indoors or outdoors under a variety of weather conditions.
Perform light grounds maintenance work.
Understand and carry out oral and written instructions.
Maintain cooperative working relationships with those contacted in the course of work.
Learn procedures, methods, equipment and tools commonly used in gardening.
Lift and move equipment, plants and materials utilizing proper physical safety measures.
Work positively with students, staff and parents.
Pass a physical for this position.
Possess a valid California driver's license

Persons employed to fill classified positions must join the California School Employee's Association (CSEA), Calaveras Chapter #405 as a condition of employment.