

CALAVERAS UNIFIED SCHOOL DISTRICT
3304 B Highway 12 - P. O. Box 788
San Andreas, CA 95249
209/754-2300

JOB TITLE: *Skilled Mechanic*
WORK YEAR: *260-Day*

JOB DESCRIPTION: Under the general supervision of the Transportation Supervisor for Mechanics, will perform tasks to repair and maintain school buses, automotive equipment and other mechanical equipment of the school district. Perform related duties as assigned.

ESSENTIAL JOB TASKS:

1. Inspect school buses, automobiles, trucks and other equipment.
2. Diagnose trouble and make repairs and/or adjustments.
3. Operate electrical testing equipment.
4. Make major/minor overhaul of engines, transmissions and differentials.
5. Replace, adjust, fit, grind or perform needed work on bearings, valves, pistons, rings, ignitions, carburetors and brake systems.
6. Operate precision tools and equipment, electric and acetylene welding equipment to shape and repair parts.
7. Lubricate and oil equipment.
8. Keep accurate records, especially of time and materials used on each job.

KNOWLEDGE/SKILLS/ABILITIES:

1. **Knowledge of:**
 - * State regulations pertaining to bus/vehicle maintenance.
 - * Proper lifting techniques.
 - * Safety procedures related to the safe operation of tools and machinery.
 - * Modern methods, materials, tools and equipment necessary in the repair and maintenance of automotive and related equipment.
2. **Ability to:**
 - * Diagnose mechanical defects, repair and adjust motors and equipment.
 - * Skillfully use the tools and equipment needed in automotive repair and maintenance.
 - * Qualify as a school bus driver.
 - * Carry out oral and written instructions accurately.
 - * Work cooperatively and positively with staff.
 - * Pass a physical for this job class.
3. A High School diploma or equivalent.

4. Must be a journeyman automotive mechanic, including demonstrated experience in the repair of heavy gas powered equipment and diesel engines.
5. Possession of a valid Class C California Driver's License.

SALARY: ***Placement on the CSEA Salary Schedule, Range I***

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.), and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

Board Approved: February 15, 2011