

CALAVERAS UNIFIED SCHOOL DISTRICT
3304 B Highway 12 - P. O. Box 788
San Andreas, CA 95249
209/754-2300

JOB TITLE: Food Service III
WORK YEAR: 182-Day

JOB DESCRIPTION: Under the general supervision of the supervisor, would prepare and serve a variety of hot and cold foods in a school cafeteria, clean kitchen equipment and utensils, maintain cafeteria and perform related duties as assigned.

ESSENTIAL JOB TASKS:

1. Maintain and clean assigned work area and assist in the cleaning and sanitation of all kitchen facilities.
2. Perform food preparation.
3. Collect money, tickets, make change and make bank deposits on a daily basis.
4. Process paperwork for daily lunch counts.
5. Assist in receiving and storing food and food products.
6. Set-up foods for serving.
7. Serve food to students and staff.
8. Perform related duties as assigned.

KNOWLEDGE/SKILLS/ABILITIES:

1. Knowledge of:
 - * Record keeping and bank deposits.
 - * Proper food serving techniques.
 - * Sanitation and safety procedures related to food preparation, serving and storage.
2. **Ability to:**
 - * Work positively and harmoniously with students, staff and parents.
 - * Do weekly and monthly cafeteria reports.
 - * Collect money, make change and distribute tickets.
 - * Serve hot/cold meals.
 - * Follow recipes.
 - * Pass a physical for the position.

3. A High School diploma or equivalent.
4. Six (6) months or more experience in food preparation or food industry preferred.
5. Possession of a valid California Driver's License preferred.

SALARY: ***Placement on the CSEA Salary Schedule, Range B***

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.), and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

Board Approved: 9/22/2010