Calaveras Unified School District P.O. Box 788, San Andreas, CA 95249

MINUTES BOARD OF TRUSTEES August 18, 2015

The meeting of the Calaveras Unified School District Board of Trustees was called to order at 5:00 p.m. at the District Office, Board Room.

TRUSTEES PRESENT: Karan Bowsher Kelly Smith

Sherri Reusche Gregory Gustafson

Zerrall McDaniel

1. Call to Order

The meeting was called to order at 5:00 p.m.

2. Roll Call

Superintendent Campbell took roll. All Board members were present.

3. Approval of the Agenda

Approve the August 18, 2015 agenda.

Motion: Bowsher Second: Gustafson Vote: 5-0

2. Announcement of Closed Session Items

- a) Public Employee Performance Evaluation: Superintendent (Gov. Code 54957.5)
- b) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6)
- c) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)
- d) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6)
- e) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CASTA (Gov. Code 54957.6)

Any individual who requires disability-related accommodations, including auxiliary aids and services, in order to participate in the board meeting, should contact the Superintendent in writing. (Gov. code 54953.2, 54954.1) Members of the Public may request an item be placed on the agenda. The agenda request form is available on the CUSD website, www.calaveras.k12.ca.us, under forms, public. Agenda requests must be received at the District Office no later than 9:00 a.m., Monday, one week before the Board meeting. Forms can also be requested by calling (209) 754-2300.

All Board meetings are tape recorded and the audio is posted on the district's website.

5. Public Comments

At this time, visitors may comment on closed session items appearing on the agenda. This is not the time for discussion or deliberation nor can action be taken by the Trustees or Superintendent unless the matter is placed on a subsequent agenda. Individual speakers shall be allowed three minutes to address the Board on each closed agenda item (BB 9323). The Board shall limit the total time for public input on each item to 20 minutes. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of Hearing Session/Public Forum will be as follows, per Calaveras Unified School District Board Bylaw #9322.

6. Closed Session

7. Reconvene to Open Session

Open session was called to order by Board President Reusche at 6:31 p.m.

8. Pledge of Allegiance/Roll Cal

Board President Reusche led the Pledge of Allegiance. Superintendent Campbell took roll. All Board members were present.

9. Report of Action taken in Closed Session - No action was taken in closed session.

10. Superintendent's Comments

Superintendent Campbell said the TMS kitchen project is running into some contract issues. Carter Kelly's attorney and our attorney have been communicating but there are new issues regarding Lease-Leaseback contracts due to a new lawsuit filed by another school district. We are working hard to see if we can remedy this situation and get this on the agenda. Superintendent Campbell called upon M&O Supervisor Joe Cruz to provide additional details. Joe Cruz said we are looking for a way to do a different type of contract other than the Lease-Leaseback, citing the lawsuit from Fresno Unified School District.

11. Board Business

12. Celebrations, Recognition and Announcements

Celebration, Recognition of Staff

Trustee Gustafson recognized the achievements and commitments of Terri Henderson, Food Service Driver and President of CSEA, and Randall Youngblood, Teacher at Rail Road Flat and representative of CUEA.

13. Correspondence

- Letter from Gail Bunge, Board Member, Bret Harte Union High School District Letter
- Letter from the California Association of School Business Officials

14. Public Comments

At this time, visitors may address issues that do not appear on the agenda. This is not the time for discussion or deliberation nor can action be taken by the Trustees or Superintendent unless the matter is placed on a subsequent agenda. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item (BB 9323). The Board shall limit the total time for public input on each item to 20 minutes. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of Hearing Session/Public Forum will be as follows, per Calaveras Unified School District Board Bylaw #9322.

Denise Gustafson, wife of Trustee Gregory Gustafson, said Trustee McDaniel attended 2 conferences in April and May of this year – both paid for with taxpayer money. She said that Trustee McDaniel promised to give a report at the next meeting. However, Ms. McDaniel has not given a report about what she learned at the conference. The best practice is to report back promptly. Expectations are to show due diligence on the return of the conference investment. She requested Ms. McDaniel follow up with a report. The information given at these conferences needs to be shared in a timely manner with the Board and the public. She said it is Ms. McDaniel's responsibility to report back in detail about what she learned so the district can benefit from their investment.

- 15. Fiscal Presentations No item presented
- **16.** <u>Action on Items Removed from the Consent Agenda</u> No items were removed from the Consent Agenda

17. CONSENT AGENDA:

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request that an item be pulled from the consent agenda and voted on separately.

Motion: Bowsher Second: Smith Vote: 5-0

Trustee McDaniel said she will give a report on her conferences at the next regular session Board meeting.

- a) Approval of Minutes
 Minutes of August 4, 2015
- b) Routine Personnel Report, August 18, 2015
- c) Approval, Vendor Warrant Listings No item presented
- **d)** Approval of Donations No item presented
- e) Approval of Bond Disbursements No item presented
- f) Report of Grant Awards No item presented
- g) Outside Contract Services No item presented

CONSENT AGENDA – CONTINUED

h) Overnight Events

1. Science Camp

The science camps are typically attended by 6th graders and various CUSD schools and they choose various locations in Northern California. All science camps have teacher chaperones and high school students as counselors. The science camps are funded by school fundraisers and private pay. Transportation is provided by CUSD's Transportation Department.

a) Mokelumne Hill Elementary and Rail Road Flat Elementary

MHE and RRF will be attending Walker Creek Ranch in Petaluma, January 12-15, 2016.

2. Calaveras High School FFA

a) National FFA Convention

Two students will attend in Louisville, KY, then tour Washington, D.C., with accommodations at a hotel in Louisville, October 28 to November 3, 2015. Travel will be by commercial air and on a bus. Funding is through FFA and teacher Abigail Ferrell will chaperone.

b) FFA Leadership Conference

Students will be attending FFA Made for Excellence (first student) and the Advanced Leadership Academy (second student) in Modesto, CA, on February 19-20, 2016. Accommodations will be at a hotel and travel will be provided by the Ag truck. Funding is through FFA. Teachers Abigail Ferrell and Jason Weatherby will chaperone.

c) State FFA Conference

Students will be attending State FFA Conference in Fresno, CA, April 23-26, 2016. Accommodations will be at a motel in Fresno. Teachers Abigail Ferrell and Jason Weatherby will chaperone and travel will be by Ag trucks. Funding is through FFA.

3. Calaveras High School Cross Country

a) Mt. Sac Cross Country Invitational

The CHS Cross Country team will attend the MT. Sac Cross Country Invitational on October 22-24, 2015. Accommodations will be at a hotel in Rowland Heights, CA, with transportation by district van and parent drivers. Funding is through Cross Country fundraisers and donations from the team. Teacher, Tammy Lisk and Coach Eric Lisk and parent volunteers will chaperone.

b) Annual Tahoe Race

The CHS Cross Country team will attend the Annual Tahoe Race at North Tahoe High School September 11-12, 2015. Accommodations are at two rental homes in Agate Bay, CA. Travel will be by district vans and parent drivers. Funding is through Cross Country Fundraisers and donations from the team. Teacher/Coach Tammy Lisk and Coach Eric Lisk and parent volunteers will chaperone.

CONSENT AGENDA – CONTINUED

Overnight Events - Continued

4. CHS Varsity Boys Soccer

The CHS Varsity Boys Soccer team will attend an annual team building camping trip at Union Reservoir/Spicer Lake, 4 miles south of Bear Valley, CA, on August 21-23, 2015. Funding is through the CHS Soccer Boosters and travel will be by private vehicles. Coach Colleen Kelly and parents will chaperone.

18. PERSONNEL

a) Certificated Report

Renetta Hale, teacher and CUEA VP, said their next site rep meeting is scheduled for September 9, with Round Table the day after. Annie Aquino, CTA Regional Rep, will be doing site rep training on the 9th. There is also a Round Table scheduled tomorrow.

b) Classified Report

Scott Grutzmacher, with CSEA, said they have a custodial training coming up in October and there was some paraeducator training before school started, and they have another training coming up.

- c) All Personnel No Item Presented
- d) Classified Personnel

e) <u>Certificated Personnel</u>

1. <u>District Sunshine Initial Bargaining Proposal to Calaveras Unified Educator's Association</u> (CUEA) – Government Code section 3547

This proposal was presented at the public meeting of the Governing Board to the Calaveras Unified Educators Association (CUEA) pursuant to Government Code section 3547 (Public Employment Relations Act).

f) Management/Confidential/Supervisory - No item presented

19. CURRICULUM AND INSTRUCTION

OPEN PUBLIC HEARING: 6:47 P.M.

<u>Sufficiency of Student Access to Textbooks and/or Instructional Materials for the 2015/2016</u> School Year

It is required to hold a Public Hearing to determine the sufficiency of student access to textbooks and/or instructional materials for the 2015-2016 school year.

CLOSE PUBLIC HEARING: 6:49 P.M.

CURRICULUM AND INSTRUCTION - CONTINUED

a) Adoption, Resolution 2015/2016-02, Determination of the Sufficiency of Student Access to Textbooks and/or Instructional Materials for the 2015-2016 School Year

It is recommended the Board of Trustees adopt Resolution 2015/16-02, Determination of the Sufficiency of Student Access to Textbooks and/or Instructional Materials for the 2015/2016 school year.

Motion: Bowsher Second: McDaniel Vote: 5-0

20. BUSINESS

a) Bond Disbursements for the Performing Arts Facility - No item presented

b) <u>Deferred Maintenance 5-Year Plan</u>

Joe Cruz, Supervisor of Maintenance & Operations, presented the District's 5-Year Deferred Maintenance Plan. He reminded the Board that in 2008 the state stopped matching funds for school districts' 5-year deferred maintenance plans. He reviewed the M&O budget and gave examples of what is covered under routine maintenance vs. what is covered under deferred maintenance and the funding sources for such. There were suggestions on getting in touch with the various water agencies, local and state, to try and get grants and/or partnerships for our wastewater treatment plants. Mr. Cruz shared his plan to use any Prop 39 monies we may receive in the future for HVAC replacements and/or upgrades.

c) Request for Developer Fee Waiver from Charles Canada

Mr. Charles Canada is requested a waiver of school impact fees on his guest house that was built in 1975. The home never had a final inspection. Calaveras County has been assessing other fees on this guest house for 40 years. The fees being waived would be approximately \$1,920.

Mr. Canada said he was not clear on whether or not the county would zone this property as commercial or residential; although it is his desire to have it zoned residential. The Board asked some questions and discussed the possibility of Mr. Canada returning when he finds out what the property will be zoned. Ms. Bowsher stated that she made a motion already to deny the wavier. The Board voted:

Motion: Bowsher Second: Reusche Vote: 3- Yes ,to deny (Bowsher,

Reusche and McDaniel)
2 – No, do not deny
(Gustafson, Smith)

Waiver denied

21. POLICIES AND REGULATIONS

Held Over from June 30, July 17, and August 4, 2015 Meetings

BP 3350 Travel Expenses

Motion: Bowsher Second: McDaniel Vote: 5-0

22. Calendar of Events - No items to report

Community Group Event Calendar

There is a new Group Event Calendar. If you are planning a fundraiser or want to know when they are, you can request an event is posted or look up events by emailing the details to custdents.net (include all details, contact information and any flyer in PDF format). This group event calendar is located on the CUSD website at www.calaveras.k12.ca.us.

23. Future Agenda Items

Trustee Gustafson wished to place an item on the agenda to discuss expense reimbursement policy. Superintendent Campbell said it would be done during one of the September Board meetings.

24. Comments from Board Members

Karan Bowsher – No comment

Gregory Gustafson

Trustee Gustafson thanked everyone for attending. He's glad he was able to give praise to those who deserve it. There are a few others he'd like to speak about in the future. He chose the two tonight because they fight for everyone and are selfless. A lot of these items are difficult – when it comes to waiving a fee or not waiving a fee. He makes phone calls, finds out how other counties handle it and it's really a gray area. We need language that will explain itself so people don't come here in a quandary. In general when we are review policy or policy statements, that is his goal; making it clear enough so it's understood by everyone. When he looked up travel expenses some counties say you have to share a room if there's more than one person of the same sex going to a conference. There are different levels of expense incurred like whether you take your own car or rideshare. It's not black and white to him and it needs to be defined so everyone can understand the concepts. He thanked Joe Cruz for taking the time to do the 5-Year Deferred Plan. He thanked the teachers for having a good, hard look at the new year.

COMMENTS FROM BOARD MEMBERS – CONTINUED

Zerrall McDaniel

Trustee McDaniel had an opportunity to attend the Core Day and it was interesting to see all the people who could attend. It was fun to have all the new people introduced by their administrators. Hopefully it was an energizing day for everyone who could attend. She wanted to comment on Terri Henderson and Randall Youngblood as well. It's been several years since she met Terri at 6 a.m. and traveled her route with her so she knows what she does and how hard she works and how much she cares. The same with Randall – she's been in his classroom and knows where his heart is. She told Joe Cruz how impressed she was with his report and wished to extend it to his secretary as well. This is the type of report she mentioned before, which she calls a reserve study. Homeowners Associations do it and there is no way to have an exact figure but it kind of gives you a basis of what were are looking at in the next 5 years and maybe put that money away for future use so when the turf on the high school field wears out we actually have money there to replace it. She said it was a job well done. She thanked everyone for being at the meeting.

Kelly Smith

Trustee Smith thanks everyone for coming out this evening.

Sherri Reusche

Trustee Reusche said she went on a PAC tour on Core Day. She is so excited, and she thanked Joe Cruz for taking the time out to organize the tour. She reminded folks to come out to "Calaveras Got Talent" on August 29 for the semi-finals. We have a lot of talent in Calaveras. She thanked the maintenance workers. She sees them working and all around the district.

25. Next Meeting/Adjournment

There will be a Saturday Board Governance Workshop on August 29, beginning at 9:00 a.m. at the CUSD Administrative District Administrative Office Board Room.

The next regular meeting of the CUSD Board is scheduled for Tuesday, September 1, 2015. This meeting will be held at CUSD Administrative Offices, Board Room. Closed Session begins at 5:00 p.m. and Open Session begins at 6:00 p.m.

The meeting was adjourned at 8:10 p.m.

Mark Campbell, Superintendent By Shirley Bell