

Calaveras Unified School District  
P.O. Box 788, San Andreas, CA 95249

**MINUTES**  
**BOARD OF TRUSTEES**  
**July 21, 2015**

The meeting of the Calaveras Unified School District Board of Trustees was called to order at 5:00 p.m. at the District Office, Board Room.

**TRUSTEES PRESENT:**

Karan Bowsheer  
Sherri Reusche  
Zerrall McDaniel

Kelly Smith  
Gregory Gustafson

**1. Call to Order**

Board President Sherri Reusche called the meeting to order at 6:30 p.m.

**2. Roll Call**

Superintendent Campbell took roll. All Board members were present.

**3. Approval of the Agenda**

The July 21, 2015 agenda was approved.

**Motion: Bowsheer      Second: Gustafson      Vote: 5-0**

**4. Announcement of Closed Session Items**

a) Public Employee Performance Evaluation: Superintendent (Gov. Code 54957.5)

b) Superintendent's Contract: (Gov. Code 54954.5)

**5. Public Comments**

At this time, visitors may comment on closed session items appearing on the agenda. This is not the time for discussion or deliberation nor can action be taken by the Trustees or Superintendent unless the matter is placed on a subsequent agenda. Individual speakers shall be allowed three minutes to address the Board on each closed agenda item (BB 9323). The Board shall limit the total time for public input on each item to 20 minutes. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of Hearing Session/Public Forum will be as follows, per Calaveras Unified School District Board Bylaw #9322.

**6. Closed Session**

**7. Reconvene to Open Session**

Board President Reusche called the meeting to order at 6:30 p.m.

Any individual who requires disability-related accommodations, including auxiliary aids and services, in order to participate in the board meeting, should contact the Superintendent in writing. (Gov. code 54953.2, 54954.1) Members of the Public may request an item be placed on the agenda. The agenda request form is available on the CUSD website, [www.calaveras.k12.ca.us](http://www.calaveras.k12.ca.us), under forms, public. Agenda requests must be received at the District Office no later than 9:00 a.m., Monday, one week before the Board meeting. Forms can also be requested by calling (209) 754-2300. All Board meetings are tape recorded and the audio is posted on the district's website.

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**8. Pledge of Allegiance/Roll Call**

Board President Reusche led the Pledge of Allegiance. Superintendent Campbell took roll call. All Board members were present.

**9. Report of Action taken in Closed Session**

Board President Reusche reported there was no action taken in closed session but said the Board requests the Superintendent's contract be placed on the August 4, 2015 agenda.

**10. Superintendent's Comments**

Superintendent Campbell praised staff, indicating that in just six short weeks there has been an amazing amount of activity -- from professional development trainings to hiring personnel. Administrators, certificated and classified staff has been interviewing all summer to fill vacancies. Teachers and classified employees have been working to various degrees ensuring classrooms are ready for the start of school.

**11. Board Business**

**12. Celebrations, Recognition and Announcements**

**13. Correspondence**

**1. Letters from the Calaveras County Office of Education**

- [Claudia Davis, Assistant Superintendent, Business Services, of the Calaveras County Office of Education sent a letter regarding the proposed 2% bonus offered to the unrepresented classified staff](#)
- [Letter from the Calaveras County Office of Education's Board of Trustees regarding the cessation of ROP funding](#)

**14. Public Comments**

At this time, visitors may address issues that do not appear on the agenda. This is not the time for discussion or deliberation nor can action be taken by the Trustees or Superintendent unless the matter is placed on a subsequent agenda. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item (BB 9323). The Board shall limit the total time for public input on each item to 20 minutes. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of Hearing Session/Public Forum will be as follows, per Calaveras Unified School District Board Bylaw #9322.

Marcelle Papp, paraeducator at Jenny Lind Elementary School, said that the paraeducator training session she is attending is amazing. She shared that it actually is inspiring and rejuvenating her to start the school year on Monday.

**15. Fiscal Presentations - No item presented**

**16. Action on Items Removed from the Consent Agenda – No items were removed.**

**17. CONSENT AGENDA:**

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request that an item be pulled from the consent agenda and voted on separately.

**Motion: McDaniel      Second: Bowsher      Vote: 5-0**

**a) Approval of Minutes**

- [Minutes of June 30, 2015](#) – A correction to page 19 of the minutes was requested. Change the time from 4:30 to 5:00 p.m.

**b) Routine Personnel Report , June 30, 2015**

**c) Approval, Vendor Warrant Listings**

The Vendor Warrant Listing was presented for approval. *(A copy of this listing is available at the District Office and linked to this agenda on our website at [www.calaveras.k12.ca.us](http://www.calaveras.k12.ca.us).)*

[June 9 – June 30](#)

[July 1 – July 14](#)

**d) Approval of Donations** – Donations were presented for Board approval.

**e) Approval of Bond Disbursements** – No item presented

**f) Report of Grant Awards** – No item presented

**g) Outside Contract Services**

**1. Katie Nilisson, Credentialed School Nurse**

Approval for Katie Nilisson, to assist the CUSD credentialed school nurse in providing mandated vision screenings during the 2015-2016 school year at a cost not to exceed \$2,500.

Approval for Katie Nilisson, to provide special education services to students in CCOE Programs on CUSD campuses. The contract is for 0.2 FTE, not to exceed \$30,000 and is billed back 100% to CCOE.

**2. California School Boards Association (CSBA)**

Approve a contract with CSBA to provide a Board Evaluation and Superintendent Evaluation workshop on August 29, 2015. The fee is \$2,000 plus reasonable travel expenses as well as the cost of providing food and refreshments during the workshop for the participants and consultant.

**h) Approval of the 2015-16 Agricultural Career Technical Education Incentive Grant**

Approval of the 2015-16 Application for Funding for the Agricultural Career Technical Education Incentive Grants estimated to be \$13,956.00.

**CONSENT AGENDA - CONTINUED**

i) **MOU with The Resource Connection and West Point Elementary Early Childhood Development Program**

Approval of an MOU with The Resource Connection and West Point Elementary's Early Childhood Development Programs for the 2015-2016 school year.

**18. PERSONNEL**

a) **Certificated Report**

Renetta Hale, Vice President of CUEA, reported July 29 is CUEA's first site rep meeting. Teachers across the United States have been tweeting and sending letters to their senators to stop passage of a bill to one size fits all for testing and teachers being evaluated on test scores.

b) **Classified Report**

Scott Grutzmacher, CSEA Job Steward, said the custodian and maintenance crews have been working around the clock to ensure classrooms are ready for the start of school on Monday. Scott has been repairing the AC units.

c) **All Personnel** - No Item Presented

d) **Classified Personnel** - No item presented

e) **Certificated Personnel**

1. **Committee on Assignments**

Education Code Section 44259 (c) & (d) allows a fulltime teacher with special skills and preparation outside his/her credential authorization to be assigned to teach in an elective area of his or her special skills in a fulltime assignment, provided the assignment is approved by the local Committee on Assignments prior to the beginning of the assignment. It is recommended the Board approve the following assignment for the 2015-2016 school year.

a. **Resolution 2015/16-01 (pg 43)**

Jade Long to teach Robotics at Toyon Middle School.

**Motion: Bowsher      Second: McDaniel      Vote: 5-0**

2. **Provisional Internship Permits (pg 44)**

a. **Amiee Cunningham – Special Education (Mild/Mod)**

After conducting a diligent search, the District is requesting a Provisional Internship Permit (PIP) for Aimee Cunningham for the 2015-16 school year to teach special education (mild/mod) at Toyon Middle School. The PIP authorizes Ms. Cunningham to be the teacher of record prior to beginning the San Joaquin Teachers College Intern Program. It is recommended the Board approve the Provisional Internship Permit for Aimee Cunningham for the 2015-16 school year.

**Motion: McDaniel      Second: Bowsher      Vote: 5-0**

**PERSONNEL – CONTINUED**

**2. Provisional Internship Permits – Continued**

**b. Meaghan Riley – Special Education (Mild/Mod)**

After conducting a diligent search, the District is requesting a Provisional Internship Permit (PIP) for Meaghan Riley for the 2015-16 school year to teach special education (mild/mod) at Jenny Lind Elementary School. The PIP authorizes Ms. Riley to be the teacher of record prior to beginning the San Joaquin Teachers College Intern Program. It is recommended the Board approve the Provisional Internship Permit for Meaghan Riley for the 2015-16 school year.

**Motion: Bowsher      Second: Gustafson      Vote: 5-0**

**f) Management/Confidential/Supervisory**

**1. AB1200 Fiscal Disclosure for the Unrepresented Classified Personnel (pp 45-48)**

The AB1200 is a financial document required to demonstrate fiscal solvency prior to any salary increase. A Public Hearing is required and was held at the June 30, 2015 Board meeting. It is now being presented for Board approval.

**Motion: McDaniel      Second: Bowsher      Vote: 2 Yes (Bowsher, McDaniel)  
3 No (Gustafson, Smith, Reusche)**

**19. CURRICULUM AND INSTRUCTION - No item presented**

**20. BUSINESS**

**a) Bond Disbursements for the Performing Arts Facility – Performing Arts Center - No item presented**

**b) Request for Developer Fee Waiver from Glenn Dorflinger (pp 49-51)**

Calaveras Unified School District resident Glenn Dorflinger is requesting a waiver of the developer fees for a modular home replacement of the same square footage. The waiver is for \$3,840.00.

**Motion: McDaniel      Second: Gustafson      Vote: \_\_\_\_**

The Board would like to research whether or not the district would be penalized by the state when/if the District needs/receives state funding for building projects by the dollar amount of any developer fee waivers. They would like to revisit this request on August 4.

**Trustee McDaniel rescinded her motion. Trustee Gustafson rescinded his second.**

**c) Report on Status of the Toyon Middle School Kitchen Project**

Joe Cruz, Supervisor of Maintenance & Operations, provided a status update on the Toyon Middle School kitchen project. A proposal will be presented at the August 4 Board meeting.

**d) Approval of Authorized District Representatives to the Office of Public School Construction (pg 52)**

The State of California Office of Public School Construction requires the Board of Trustees to authorize District representatives. It is recommended the Board authorize Superintendent Mark Campbell and Fiscal Director Cassandra Booth as authorized representatives.

**Motion: McDaniel      Second: Bowsher      Vote: 5-0**

**21. Other**

**a) Approval of Williams Settlement Legislation Quarterly Report (pg 53)**

The quarterly report for the Williams Settlement Legislation Act for April through June 2015 was presented for Board approval. This report provides information on complaints received for instructional materials, facilities and/or teacher vacancy and misassignments. This report is sent to the Calaveras County Office of Education.

**Motion: Bowsher      Second: McDaniel      Vote: 4, Yes (Bowsher, McDaniel  
Smith, Reusche)  
1, Abstained (Gustafson)**

**22. POLICIES AND REGULATIONS**

**Policy Overview**

**Held Over from June 30, 2015 Meeting**

BP 3100	Budget (pp 63-69)
AR 3100	Budget (pp 70-73)
BP 3350	Travel Expenses (pg 74)
BP 5145.3	Nondiscrimination/Harassment (pp 75-78)
AR 5145.3	Nondiscrimination/Harassment (pp 79-86)

All of the above policies, except BP3350 – Travel Expenses, were approved. The Board will also discuss the District’s nondiscrimination and harassment policy at a future study session.

Trustee Smith asked for a breakdown of travel reimbursements under the policies.

**Motion: McDaniel      Second: Bowsher      Vote: 5-0**

**POLICIES – CONTINUED**

**First Readings**

BP5125	Student Records (pp 87-89)
AR 5125	Student Records (pp 90-106)
AR5141.3	Health Examinations (pp 107-110)
BP 5141.4	Child Abuse Prevention and Reporting (pp 111-113)
AR 5141.4	Child Abuse Prevention and Reporting (pp 114-121)
AR 6145.2	Athletic Competition (pp 122-126)
BP 6158	Independent Study (pp 127-130)
AR 6158	Independent Study (pp 131-140)
AR 6162.51	State Academic Achievement Tests (pp 141-145)
AR 6173	Education for Homeless Children (pp 146-152)

**23. Calendar of Events**

<b>DATE</b>	<b>EVENT</b>
July 20, 21 & 22	Building Blocks for Success – Paraeducator Training –8:00 a.m. to 4:00 p.m. IMC Training Room
July 21	Attendance Training – 8:30-10:30 a.m. – District Office Tech Lab
July 21	SARB Training (Site Administrators, Site Office Managers) – 10:30 a.m. to District Office, Board Room
July 22	CHS Round-Up, 11:00 a.m. to 5:00 p.m. Warrior Welcome (TMS), 1:00 p.m. to 5:00 p.m.
July 23	New Teacher Orientation - 8:00 a.m. to Noon, Board Room
July 23	SEIS Training for New SPED Teachers – 12:30-4:00 p.m., Tech Lab/DO
July 23	Results Training (TK-2 Teachers) – 8:00 a.m. – 3:00 p.m., IMC Training Room
July 24	Results Training (TK-2 Teachers) – 8:00 a.m. – Noon, IMC Training Room
July 24	Teacher Prep Day
July 27	First Day of School
August 7	CORE Day – No School – CUSD KickOff – 2 p.m. CHS Gym

**2015-2016 BACK TO SCHOOL NIGHTS**

July 27, 6:00 p.m.	San Andreas Elementary
July 30, 5-7 p.m.	Jenny Lind Elementary
July 30, 6:30 p.m.	Mokelumne Hill Elementary
August 4, 5:45-7 p.m.	Valley Springs Elementary
August 6, 6-7:30 .m.	Toyon Middle School
August 6, 5:15-6:30 p.m.	West Point Elementary
August 11, 5-6 p.m.	Rail Road Flat Elementary
August 12, 5:30 p.m.	Calaveras High School

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**Community Group Event Calendar**

There is a new Group Event Calendar. If you are planning a fundraiser or want to know when they are, you can request an event is posted or look up events by emailing the details to [cusdgroupevents@custdents.net](mailto:cusdgroupevents@custdents.net) (include all details, contact information and any flyer in PDF format). This group event calendar is located on the CUSD website at [www.calaveras.k12.ca.us](http://www.calaveras.k12.ca.us).

**24. Future Agenda Items**

**25. Comments from Board Members**

**Karan Bowsher**

Trustee Bowsher thanked everyone for attending the Board meeting. She is looking forward to her new exchange student's arrival. She will be with her for one year and her name is Lucie.

**Gregory Gustafson**

Trustee Gustafson had no comments.

**Zerrall McDaniel**

Trustee McDaniel thanked Joe Cruz for the presentation of the Toyon kitchen, stating she is looking forward to moving forward.

**Kelly Smith**

Trustee Smith thanked everyone for coming.

**Sherri Reusche**

Trustee Reusche thanked everyone for attending the meeting. She announced she now has two high school students and the high school Round-Up is tomorrow.

**26. Next Meeting/Adjournment**

The next regular meeting of the CUSD Board is scheduled for Tuesday August 4, 2015. This meeting will be held at CUSD Administrative Offices, Board Room. Closed Session begins at 5:00 p.m. and Open Session begins at **6:00 p.m.**

Board President Reusche adjourned the meeting at 8:15 p.m.

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Mark Campbell, Superintendent  
By Shirley Bell (notes taken by L. Stanko)