

Calaveras Unified School District
P.O. Box 788
San Andreas, CA 95249
MINUTES
BOARD OF TRUSTEES
September 24, 2013

The meeting of the Calaveras Unified School District Board of Trustees was called to order at 4:30 p.m. at the District Office Board Room.

MEMBERS PRESENT: Karan Bowsher Gregory Gustafson
Evan Garamendi

MEMBERS ABSENT: Zerrall McDaniel Sherri Reusche

STAFF PRESENT: Mark Campbell Liz Stanko
Titia Ashby Shirley Bell
Kristie Filippini Kristie Starkovich
Randall Youngblood Lorraine Angel
Trudy Dunnigan Sandy Hoffman
Karen Threat Michael Merrill
Renetta Hale Amy Hasselwander

OTHERS: Students and Community Members

1. **Call to Order**
2. **Roll Call**
3. **Approval of the Agenda**
Approve the September 24, 2013 agenda.
4. **Announcement of Closed Session Items – There was no closed session**
5. **Public Comments – There was no closed session**
6. **Closed Session – There was no closed session**
7. **Open Session**

Any individual who requires disability-related accommodations, including auxiliary aids and services, in order to participate in the board meeting, should contact the Superintendent in writing. (Gov. code 54953.2, 54954.1)

Members of the Public may request an item be placed on the agenda. The agenda request form is available on the CUSD website, www.calaveras.k12.ca.us, under forms, public. Agenda requests must be received at the District Office no later than 9:00 a.m., Monday, one week before the Board meeting.

Forms can also be requested by calling (209) 754-2300.

All Board meetings are tape recorded and kept for 30 days.

8. Pledge of Allegiance/Roll Call

The Pledge of Allegiance was said. Board members Sherri Reusche and Zerrall McDaniel were absent. A quorum was established.

9. Report of Action taken in Closed Session - There was no closed session

10. Celebrations, Recognition and Announcements

CUSD Business Department

Fiscal Director Titia Ashby introduced members of the CUSD Business Department to the Board: Karen Threat, Part-time Payroll and Part-time Accounts Payable; Kristie Filippini, Accounts Receivable; Vikki Lacey, Accounting Assistant and Trudy Dunnigan, Payroll.

11. Superintendent's Comments

Superintendent Campbell shared his appreciation with the Business Department staff who have worked very hard getting everyone's payroll changes (COLA, benefits cap increases), start-up purchases, etc. during this first quarter. We are 9 weeks into the quarter with Fall break coming up. Our kids do tremendous things in and out of the classrooms. He hopes everyone enjoys their break and thanked everyone for coming to the meeting.

12. Public Comments

At this time, visitors may address issues that do not appear on the agenda. This is not the time for discussion or deliberation nor can action be taken by the Trustees or Superintendent unless the matter is placed on a subsequent agenda. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item (BB 9323). The Board shall limit the total time for public input on each item to 20 minutes. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of Hearing Session/Public Forum will be as follows, per Calaveras Unified School District Board Bylaw #9322.

Mr. Spellman asked for an item to be moved off the Consent Agenda. He was informed the item in question was not within the Consent Agenda section.

Mr. Spellman presented the Board with a copy of Board member Reusche's candidate statement from the 2012 election. He believes she committed perjury regarding a teaching credential.

Don Lee is not pleased about being approached by people he believes to be named "Jasper" when he brings his dogs to the ball field near Gold Strike High School, asking him to leave because they don't want the dogs on the field. Mr. Campbell asked that Mr. Lee contact him directly regarding this rather than coming to the Board meeting to complain. Mr. Lee also said he decided not to file a tort claim against the district.

Tabitha Camden, a parent of Jenny Lind Elementary, asked the Board to find a solution to the long lunch process at the school. Students are not getting long enough to eat their lunch due to the problems with the new pin codes. The Board and Mr. Campbell will address this concern further. It is a new process for the year and other schools had problems which seem to have been alleviated.

Toyon Middle School Donates to Red Cross

Toyon Middle School Principal, Amy Hasselwander and student Leah Dempsey reported the Toyon Middle School student council gave 30% of their dance proceeds of \$707.17 to the American Red Cross for the Rim Fire victims.

13. Action or Items Removed from the Consent Agenda

14. CONSENT AGENDA:

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request that an item be pulled from the consent agenda and voted on separately.

Items a. 2, d. and g. were removed from the Consent Agenda per Trustee Gustafson's request.

Motion: Garamendi

Second: Gustafson

Vote:

a. Approval of Minutes

1. September 3, 2013

Item 2 was removed from the Consent agenda:

Mr. Gustafson wanted to know why they were so concise. The minutes are a record of actions taken at the Board meeting, and no actions were taken. However, there was considerable discussion at that session of value. Mr. Epstein will email us his presentation to post on our website. There is also an audio recording of the meeting.

2. September 14, 2013 Special Session

Motion: Garamendi

Second: Gustafson

Vote: 3-0

b. Routine Personnel Report , September 24, 2013

c. Approval, Vendor Warrant Listing

The Vendor Warrant Listing from August 27 through September 9, 2013 is presented for approval. *(A copy of this listing is available at the District Office and linked to this agenda on our website at www.calaveras.k12.ca.us.)*

Item d. was removed from the Consent agenda.

Mr. Gustafson wanted to be able to separate the bond payments for the Performing Arts Center. They will be placed in the Business section of the agenda for future meetings.

d. Approval of Bond Disbursements

Motion: Gustafson

Second: Garamendi

Vote: 3-0

e. Donations

Donations to Calaveras Unified School District are presented for approval.

CONSENT AGENDA - CONTINUED

f. Service Contracts Under \$500 Approved by the Business Department

The report of Service Contracts Less Than \$500 approved by the Business Department is presented for Board review.

Item g. was removed from the Consent agenda.

Mr. Gustafson wanted to know how the transportation was paid for on these overnight trips. Some is paid by the district and some are self-funded. He was referring to a letter from the Band Boosters to the Board about the District not paying for the band trips. Mr. Campbell said the issue should have been addressed with him prior to approaching the Board. Mr. Campbell is addressing this issue and will report back to the Board.

g. Overnight Events/Field Trips

It is recommended the Board approve the following overnight events/field trips:

1. Monterey Bay Aquarium Trip for CHS Marine Biology Class – September 27-28, 2013

An overnight event for CHS's Marine Biology class to visit the Monterey Bay Aquarium. CHS teachers Sarah Swift, Andrew Gissler and Greg Howard will be chaperones. Parents will drive students to the event. Accommodations will be at the Monterey YMCA. This is funded through fundraising.

2. CHS Wrestling Events – All Self-Funded

a) Sierra Nevada Classic – Reno – December 27-28, 2013

An overnight tournament in Reno, Nevada. Teacher Mark Bowe and coach Vince Bicocca will chaperone. Accommodations are unknown at this time. Travel will be via district vans.

b) Tim Brown Memorial Tournament – Sacramento - January 24-25, 2014

An overnight tournament in Sacramento, CA. Teacher Mark Bowe and coach Vince Bicocca will chaperone. Accommodations are unknown at this time. Travel will be via District vans.

c) Division V Section Wrestling Tournament – Delhi – February 21-22, 2014

An overnight tournament in Delhi, CA. Teacher Mark Bowe and coach Vince Bicocca will chaperone. Accommodations are unknown at this time. Travel will be via District vans.

d) State Wrestling Championships – Bakersfield – March 7-8, 2014

An overnight tournament in Bakersfield, CA. Teacher Mark Bowe and coach Vince Bicocca will chaperone. Accommodations are unknown at this time. Travel will be via District vans.

CONSENT AGENDA – CONTINUED

g. Overnight Field Trips - Continued

3. Toyon Middle School 8th Grade Girls Basketball – Tahoe – October 18-20, 2013

Attending the Annual Tahoe Basketball Tournament in South Lake Tahoe, California. Accommodations will be at a motel. Coach Mike Ziehlke and other male and female parents will chaperone. Funding is private and transportation will be provided by parents.

Motion: Garamendi Second: Gustafson Vote: 3-0

h. Approval of Agreement for Special Contract Services with Catherine Leavitt

It is recommended the Board approve special contract services with Catherine Leavitt to provide Occupational Therapy services for a CUSD student, including keyboarding instruction, consultation with education providers and IEP attendance. The total service is not to exceed \$11,400, funded through Special Education.

i. General Liability Coverage for Volunteers, Resolution 2013/14-08

CUSD recognizes the need for and the benefit derived from individuals and groups providing volunteer services to the District, and desires to provide General Liability coverage for individuals in their capacity as volunteers to the District while they are performing services for the District in accordance with the District regulations and policy. It is recommended the Board approve Resolution 2013/14-08, general liability coverage for volunteers.

15. PERSONNEL (Mark Campbell, Superintendent)

a. Certificated Report

Lorraine reported they had their site rep meeting and things are going well. A number of them will be attending the Region 2 Conference in Reno. They will receive training on LLCF and Common Core. Some of them will also be attending with District personnel the Schools Specialty Workshop on LLCF this Friday.

b. Classified Report - No report

c. All Personnel

d. Classified Personnel

e. Certificated Personnel

1. Approval of Agreement with Cal State University Stanislaus (pp 24-26)

It is recommended the Board approval an agreement with Cal State University Stanislaus to provide teaching experience through practice teaching to students enrolled in teacher training curricula of the State University.

Motion: Garamendi Second: Gustafson Vote: 3-0

f. Management/Confidential/Supervisory

16. CURRICULUM AND INSTRUCTION

a. Report from Director Lisa McInturf

Ms. McInturf said the Tech Committee and Curriculum Council are working together this year on the smarter balanced assessments. They are trying different platforms so they can decide what to purchase. Eventually they will bring their recommendation to the Board for approval. In the meantime, there is still a lot of information to come and they will share it with parent clubs, site councils, at Board meeting, etc.

b. Revision of Alternative Education Technology Requirement

Currently Alternative Education students must take keyboarding for 2 semesters to meet their technology requirement. Calaveras Unified School District Alternative Education proposes we change how the current technology graduation requirement is met by allowing all career tech/vocational education courses to meet the CUSD Alternative Education graduation technology requirement.

Tabled until the October 22, 2013 meeting.

17. BUSINESS

a. Approval of Special Contract Services with Absolute Mechanical

It is recommended the Board approve Special Contract Services with Absolute Mechanical for removal and installation of a new heating and cooling system, including all electrical and sheet metal work. The total cost of service is \$12,500.00 funded through Fund 14, Deferred Maintenance.

Motion: Garamendi Second: Gustafson Vote: 3-0

b. Approval of an On-Site CASBO Training Workshop (pg 28)

It is recommended the Board approve an on-site CASBO Workshop. This workshop will be provided for site personnel on October 31, 2013, for attendance monitoring with the implementation of the LCFF funding. The cost of the training is \$5,350 and paid with the general fund.

Motion: Garamendi Second: Gustafson Vote: 3-0

c. Adoption of Resolution 2013/14-09, GANN Limits

Proposition 4 enacted in 1979 was intended to constrain the growth in state and local government spending to be no faster than the growth in population and inflation. This became known as Gann Appropriation Limits or simply, Gann Limit. Not all revenue sources count against the District's Gann Limit. Gann Limits only constrain the appropriations from state and local tax sources, and federal aid is excluded. Per Article XIII B of the State Constitution, the limits apply to the State of California, counties, cities, special districts, school districts and county offices of education. The essence of the limit is that school district appropriations, which are subject to limitations in each year, cannot exceed a computed appropriation. The resolution certifies the recalculated actual Gann Limit for 2012-13 and the estimated Gann Limit for 2013-14.

**Motion: Garamendi Second: Bowsher Vote: 2-1 (Gustafson Nay)
Motion did not carry.**

d. Report of Education Protection Account Final Expense for 2012-13

On November 6, 2012, the voters of California approved Proposition 30, which temporarily increases the state's sales tax and the personal income tax rates for upper-income taxpayers. Part of the revenue generated from Proposition 30 would be used to support increased school funding, with the remainder helping to balance the state budget.

The Calaveras Unified School District receives most of its unrestricted general fund from property taxes and state aid. However, revenues generated from Proposition 30 are deposited into a newly created state account called the Education Protection Account (EPA). This is still state aid

funding and not additional funding. The EPA began in 2012-33 and continues for seven years, during the time that Proposition 30 will be effective.

The creation of the EPA by Proposition 30 comes with some accountability components. One requirement is having the spending plan approved by the governing board during a public meeting. Another requirement is that the district must publish on its website (each year) an accounting of the estimated revenue it will receive from the EPA and how much will be expended. In addition, EPA funds cannot be used for the salaries or benefits of administrators or any other administrative costs.

On April 9, 2013, the Board approved the 2012-13 spending plan for the Education Protection Account (Resolution No. 2012/13-23). Attached is the report of EPA expenses.

Attached is Calaveras Unified School District's spending plan for 2013-14 and the district's estimated EPA revenue and expenditure for 2013-14.

Motion: Garamendi Second: Gustafson Vote: 3-0

e. Approval, 2012-13 Unaudited Actuals for Calaveras Unified School District

The 2012/13 Unaudited Actuals for Calaveras Unified School District are presented for Board approval.

Mr. Gustafson would like more time to review the information. Ms. Ashby explained they are due to the State by October 15. Mrs. Bowsher does not support tabling this item.

Motion: Garamendi Second: Bowsher Vote: 2-1 (Gustafson, Nay)
Motion did not carry.

18. POLICIES AND REGULATIONS

a. Board Discussion – Tobacco/Chew/Spitting Policies and Discipline

The Board will discuss policy and practice regarding students involved in tobacco, chew and/or spitting on campus or buses/stops.

There was discussion regarding how students are disciplined and educated about the use of tobacco, including chew products.

Policy Overviews

b. First Reading – Board Policies & Bylaws

- AR 3550 Food Service/Child Nutrition Program (pp 34-35)
- BP 4030 Nondiscrimination in Employment (pp 36-39)
- AR 4161.2/4261.2
- 4361.2 Personal Leaves (pp 40-47)
- BP 6153 School-Sponsored Trips (pp 48-50)
- BP 6161.1 Selection and Evaluation of Instructional Materials (pp 51-55)
- AR 6161.1 Selection and Evaluation of Instructional Materials (pp 56-59)
- E 6161.1 Exhibit – Selection and Evaluation of Instructional Materials (pp 60-62)
- BP 6161.11 Supplementary Instructional Materials (pp 63-65)
- AR 6173.1 Education for Foster Youth (pp 66-72)
- BP 6174 Education for English Language Learners (pp 73-76)
- AR 6174 Education for English Language Learners (pp 77-82)
- E6174 Exhibit – Education for English Language Learners (pp 83-84)

Mr. Spellman shared a letter he was planning to give to teachers regarding BP 4161.2, Personal Leaves. He believes that since the word “shall be granted” for employees requesting leaves if they are an elected officer of a district, state or national organization, the wording for other leaves such as religious, victim of a crime, emergency duty, etc., of “may be granted” should be changed to “shall be granted” as well. Mr. Spellman believes this policy is discriminatory and unethical. Ms. Stanko, Director of Personnel, advised Mr. Spellman this is stated in this manner because it is Education Code that we “shall grant leave” for employee organization officers.

POLICIES AND REGULATIONS - CONTINUED

c. Second Readings/Adoptions – No item presented

19. Calendar of Events

DATE	EVENT
September 25	Family Reading Night, San Andreas Elementary School 5:30 – 7:00 p.m.
September 30 through October 11	Fall Break – No School
October 6	Family Fest at Dodasa Ranch, 10 a.m. to 8 p.m. Inquire at www.calaverasfamilyfest.com Tickets \$15

October 5 is West Point’s Lumberjack Days.

20. Future Agenda Items

(Items will be placed on the agenda based upon Board consensus or a majority vote of the Board.)

21. Comments from Board Members

Gregory Gustafson

Mr. Gustafson wished everyone a good break and thanked them for being at the meeting.

Evan Garamendi

She thanked everyone for their participation this evening. She congratulated Toyon Middle School and thanked everyone for coming to the meeting.

Karan Bowsher

Mrs. Bowsher wanted to recognize some CUSD student, Brin Merrill among them, for completing a 1200 mile relay race this weekend. Karan was there with them through the rain and darkness and no sleep. These kids were troopers. It was wonderful to see their dedication.

22. Next Meeting/Adjournment

The next regular meeting of the CUSD Board is scheduled for Tuesday, October 22, 2013. Closed Session begins at 4:30 p.m. Open Session begins at 5:30 p.m. This meeting will be held at San Andreas Elementary School.

Submitted by Mark Campbell, Superintendent
by Shirley Bell, Executive Assistant