

CALAVERAS UNIFIED SCHOOL DISTRICT
P.O. Box 788
San Andreas, CA 95249
MINUTES
BOARD OF TRUSTEES
July 23, 2013

The meeting of the Calaveras Unified School District Board of Trustees was called to order at 4:30 p.m.

MEMBERS PRESENT:	Karan Bowsher Zerrall McDaniel Evan Garamendi	Gregory Gustafson Sherri Reusche
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MEMBERS ABSENT: None

STAFF PRESENT:	Mark Campbell Titia Ashby Jan Kendall Joe Cruz Kristie Starkovich Michael Merrill Angela Allured Lorraine Angel	Liz Stanko Shirley Bell Lisa McInturf Ric Stitt Kathy Risso Sandy Hoffman Vikki Lacey Angela Howard
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OTHERS: Students and Community Members

1. **Call to Order**
2. **Roll Call** – All Board Members were present and a quorum was established.
3. **Approval of the Agenda** – The July 23, 2013 agenda was approved.
4. **Announcement of Closed Session Items**
 - a) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6)
 - b) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)
 - c) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6)

Any individual who requires disability-related accommodations, including auxiliary aids and services, in order to participate in the board meeting, should contact the Superintendent in writing. (Gov. code 54953.2, 54954.1)

Members of the Public may request an item be placed on the agenda. The agenda request form is available on the CUSD website, www.calaveras.k12.ca.us, under forms, public. Agenda requests must be received at the District Office no later than 9:00 a.m., Monday, one week before the Board meeting. Forms can also be requested by calling (209) 754-2300.

All Board meetings are tape recorded and kept for permanent Board records.

Announcement of Closed Session Items - Continued

- d) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CASTA (Gov. Code 54957.6)
- e) To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or dismissal of a Public Employee (Gov. Code 54957)
 - 1. Request for Unpaid Leave of Absence – Certificated Employee
- f) Student Discipline Matters (Gov. Code 54954.5)
 - 1. AHP 2012/13-07

5. Public Comments

At this time, visitors may comment on closed session items appearing on the agenda. This is not the time for discussion or deliberation nor can action be taken by the Trustees or Superintendent unless the matter is placed on a subsequent agenda. Individual speakers shall be allowed three minutes to address the Board on each closed agenda item (BB 9323). The Board shall limit the total time for public input on each item to 20 minutes. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of Hearing Session/Public Forum will be as follows, per Calaveras Unified School District Board Bylaw #9322.

6. Closed Session

7. Reconvene to Open Session

8. Pledge of Allegiance/Roll Call

All Board members were present.

9. Report of Action taken in Closed Session

- 1. AHP 2012/13-07: The Board voted 5-0 to approve the Administrative Hearing Panel's recommendation of a suspended expulsion from CUSD through June 20, 2014. The student is in violation of Education Code 48900 (c) and 48900 (k).

10. Celebrations, Recognition and Announcements - No item presented

11. Superintendent's Comments

Superintendent Campbell says we are all focusing on day one of the new school year. There are a lot of changes. One of which is the new state funding formula. There are more questions than answers about it. We are also implementing the phases of Common Core Standards, which Lisa McInturf will discuss later. We have 12 new teachers, 3 new administrators and 5 school sites with new principals. Mr. Campbell also informed everyone that the pool was not open for public swim during the summer due to personnel-related issues. His intentions are to have the pool open for public swim during the summer next year.

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12. Public Comments

At this time, visitors may address issues that do not appear on the agenda. This is not the time for discussion or deliberation nor can action be taken by the Trustees or Superintendent unless the matter is placed on a subsequent agenda. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item (BB 9323). The Board shall limit the total time for public input on each item to 20 minutes. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of Hearing Session/Public Forum will be as follows, per Calaveras Unified School District Board Bylaw #9322.

13. Action or Items Removed from the Consent Agenda - No items were removed from the consent agenda.

14. CONSENT AGENDA:

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request that an item be pulled from the consent agenda and voted on separately.

Motion: Garamendi Second: McDaniel Vote: 5-0

a. Approval of Minutes

1. June 25, 2013

b. Routine Personnel Report , June 23, 2013

c. Approval, Vendor Warrant Listing

The vendor warrant listings from June 19 to June 30, 2013 and for July 1 through July 16, 2013 are presented.

d. Approval of Donations

e. Approval of Bond Disbursements

f. Service Contracts Under \$500 Approved by the Business Department

The report of Service Contracts Less Than \$500 approved by the Business Department was presented for Board review.

15. PERSONNEL (Mark Campbell, Superintendent)

a. Certificated Report (Lorraine Angel)

Ms. Angel reported on her trip to Florida with 13 students. It was a science-oriented trip. Our students were very well behaved. She also attended a training sponsored by CTA with two of our high school math teachers, which addressed teaching kids who are afraid of math. We are the first high school in the program. Ms. Angel will incorporate this with her Integrated Science class. They are having their CUEA meeting at the end of the day on the August 2 CORE Day. She thanked Ric Stitt and Mike Merrill for all the tech equipment installed in the classrooms. The executive board meeting with CUEA is tomorrow. They are setting up their calendar. There was some discussion about the CUSD calendar. Mr. Campbell said there will be a calendar committee and everyone will have a say in future calendars for CUSD's school year. Currently, we only have a calendar through 2014.

PERSONNEL – CONTINUED

- b. **Classified Report** – No report
- c. **All Personnel**
- d. **Classified Personnel**
- e. **Certificated Personnel**

1. Approval of Local Teaching Assignment Options

a) Below Grade 9

Education Code Section 44256(b) allows the holder of a Multiple Subject or Standard Elementary Teaching Credential to teach any subject in departmentalized classes below grade 9 if the teacher has twelve semester units or six upper division or graduate semester units or course work in the subject to be taught from an accredited institution by resolution of the governing board and teacher consent. It is recommended the Board adopt the following Resolutions:

Resolution 2013/14-02: Authorizing Teresa Fasola to teach two periods of Journalism at Toyon Middle School for the 2013-14 school year, as she meets all course work requirements and consents to teaching the assignment.

Motion: Reusche Second: McDaniel Vote: 5-0

Resolution 2013/14-03: Authorizing Kevin Hesser to teach one period of Landscaping at Toyon Middle School for the 2013-14 school year, as he meets all course work requirements and consents to teaching the assignment.

Motion: Garamendi Second: McDaniel Vote: 5-0

b) Electives

Education Code Section 44258.7 (c) & (d) allows a full-time teacher with special skills and preparation outside his/her credential authorization to be assigned to teach in an “elective” area of his or her special skills in a full-time assignment, provided the assignment is approved by the local Committee on Assignments prior to the beginning of the assignment and the teacher agrees to the assignment. It is recommended the Board adopt the following resolutions:

Resolution 2013/14-04: Authorizing Rick Behler to teach Video Production classes at Calaveras High School for the 2013-14 school year, as he possesses the skills required and consents to teaching the assignment.

Motion: Garamendi Second: Reusche Vote: 5-0

Resolution 2013/14-05: Authorizing Jason Weatherby to teach Sports Conditioning classes at Calaveras High School for the 2013-14 school year, as he possesses the skills required and consents to teaching the assignment.

Motion: Garamendi Second: McDaniel Vote: 5-0

c) Departmentalized Class

Education Code Section 44263 allows the holder of a teaching credential to serve, by resolution of the governing board and with consent of the teacher, in a departmentalized class if the teacher has completed eighteen semester units of course work, or nine semester units of upper division or graduate course work, in the subject to be taught. It is recommended the Board adopt the following resolution:

Resolution 2013/14-06: Authorizing Nichole Markle to teach drama classes at Calaveras High School for the 2013-14 school year, as she meets all course work requirements and consentsto teaching the assignment.

Motion: McDaniel Second: Reusche Vote: 5-0

2. Tentative Agreement Between Calaveras Unified School District (CUSD) and Calaveras Area Substitute Teachers Association (CASTA)

The Tentative Agreement entered into with Calaveras Area Substitute Teachers Association was ratified by its membership on June 13, 2013 and was presented to the Board for approval. The required AB1200 public notice was presented to the Board and public on June 25, 2013. It is recommended the Board approve the Tentative Agreement between CUSD and CASTA for the 2013-14 school year.

Motion: McDaniel Second: Garamendi Vote: 5-0

3. Revision of Job Share at Calaveras High School

It is requested the Board approve a revision to a 50/50 job share between Mikki Koepp and Tammy Lisk at Calaveras High School teaching Physical Education. The job share will be revised to a 27/73 job share. (Koepp is 27% and permanent and Lisk is 73% and temporary.)

Motion: McDaniel Second: Reusche Vote: 5-0

f. Management/Confidential/Supervisory

1. Revised Job Description for Technology System Analyst

It is recommended the Board approve the revised job description for the Technology System Analyst (formerly Technology Supervisor). There is no change in days or salary placement.

Motion: Garamendi Second: McDaniel Vote: 5-0

2. Approval of Contract for Susan Bratset

It is recommended the Board approve a contract with Susan Bratset, for the first quarter of the 2013-14 school year to provide administrative services for the ED Program at Toyon Middle School. This will be funded by the SELPA and is not to exceed \$5,000.

Motion: McDaniel Second: McDaniel Vote: 5-0

16. CURRICULUM AND INSTRUCTION

a. Report from Director Lisa McInturf

Ms. McInturf gave a report on the Common Core Standards, providing background history and the plan for implementation along with a visual posted in the Board room. She will continue to provide updates.

b. Approval, Memorandum of Understanding with The Resource Connection Early Childhood Programs

It is recommended the Board approve an MOU between Calaveras Unified School District and the Resource Connection Early Childhood Program to facilitate a join State Preschool and Head Start program in West Point.

Motion: McDaniel Second: Reusche Vote: 3-2 (Garamendi and Gustafson – Nay)

17. BUSINESS

a. Approval of Key Executive on Calaveras Unified School District Bank Accounts

Board approval is requested to authorize the required changes to key executive for Calaveras Unified School District through written documentation/authorization effective July 1, 2013.

Motion: Reusche Second: McDaniel Vote: 5-0

b. Approval of Special Services with Atkinson, Andelson, Loya, Rudd & Romo (pp 39-43)

It is recommended the Board approve special services with Atkinson, Loya, Rudd & Romo to provide legal services covering the period from July 1, 2013 through June 30, 2106.

Motion: Reusche Second: McDaniel Vote: No vote

The Board had concerns about the three-year contract and who is authorized to access Legal opinion. Superintendent Campbell will address their questions and they voted to table this item.

Motion to Table: Reusche Second: Garamendi Vote: 5-0

c. Performing Arts Facility

1) Bond History and Financing

A history of the bond funding and financing was presented.

There was considerable discussion about the various types of bond funding, selling to investors, how much it actually costs the district from community members as well as some community members who said it was a waste of time to have the discussion, as the board has already voted to proceed with the design of the Performing Arts Facility and reminded the

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Board this is what the community voted for and that's what we need to use the remaining bond money to fund. Ms. Ashby and Mr. Campbell gave background information, expenditure history and the current status of the bond, including what the money has been spent on and asked anyone who had questions regarding these monies to please ask at any time, as it is a complex system of accounting. They also gave an explanation of the checks and balances of the bond finance system and provided handouts of financial reports.

Board President Bowsher called a 5 minute recess at 6:55 p.m.

2) **Discussion of Proposed Design of the Performing Arts Facility**

A discussion of proposed design of the Performing Arts Facility will be presented for input.

A group of community members and staff met the prior week to review the plans and provide feedback. Chief Technology Officer Ric Stitt projected images of the architect's renditions of the proposed design of the Performing Arts Facility. There were depictions of different size stages (this is a thrust stage design), the exterior and interior, public bathroom area, small lobby/entrance area, back stage, storage upstairs, two dressing/bathrooms behind stage.

Superintendent Campbell would like to bring the design to the Board for a vote at the August 6 Board meeting.

18. POLICIES AND REGULATIONS

a. **First Reading – Board Policies & Bylaws**

None Presented

POLICIES AND REGULATIONS - CONTINUED

b. **Second Readings/Adoptions**

- AR 3350 **Travel and Reimbursement (pp 44-45)**
- BP 5113.1 **Chronic Absence and Truancy (pp 46-49)**
- AR 5113.1 **Chronic Absence and Truancy (pp 50-54)**
- AR 52125 **Student Records (pp 55-68)**
- AR 5141.31 **Immunizations (pp 69-71)**
- BB 9322 **Agenda/Meeting Materials (pp 72-76)**
- BB 9323.2 **Actions by the Board (pp 77-80)**

Board member Gustafson wanted to put into BB9322 that the budget be submitted within 72 hours of the Board meeting. Board President Bowsher liked that the Director of Fiscal Services made it a goal to get the information to the Board a week prior to the meeting and would like to allow people to make goals for themselves rather than make it policy.

Motion: Garamendi Second: McDaniel Vote: 4-1 (Gustafson, Nay)

19. Calendar of Events

DATE	EVENT
Summer Break	June 13 through July 28, 2013
July 24, 2013	CHS Roundup – 11:00 a.m. to 6:00 p.m.
July 24, 2013	Toyon Warrior Welcome – 1:00 to 5:00 p.m.
July 25, 2013	New Teacher Orientation, 9:00 a.m. to 12:00 p.m., District Office
July 29	First Day of School
August 2	CORE Day – No School Districtwide Kick-Off, CHS, Flock Gym, 2:30 to 3:15 p.m.
Back-to-School Nights <u>August 1</u> <u>August 7</u> <u>August 13</u> <u>August 15</u> <i>(Jenny Lind Elementary will be announced at a later date.)</i>	West Point Elementary – 6:00-7:00 p.m. San Andreas Elementary – 6:00 p.m. Valley Springs Elementary – 6:00-7:00 p.m. Toyon Middle School – 6:00-7:00 p.m. Mokelumne Hill Elementary – 6:30-7:30 p.m. Rail Road Flat Elementary – 6:00 p.m. Calaveras High School – 5:30 p.m.

20. Future Agenda Items

21. Comments from Board Members

Sherri Reusche

Mrs. Reusche says she is glad school is starting because she has teens at home.

Zerrall McDaniel

Mrs. McDaniel says she is excited about moving forward with the Performing Arts Facility, and appreciates all the hard work that has been done.

Gregory Gustafson

Mr. Gustafson believes the stage of the Performing Arts Facility needs to be a little bigger. He is concerned about the budget and hopes it is not a waste of time to talk. He doesn't want to see any more teachers laid off; especially music teachers because we are building a Performing Arts Facility.

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Evan Garamendi

Mrs. Garamendi said we saw a lot of great concepts tonight. She is not a fan of the Performing Arts Facility but certainly supports it now that we beginning the process. She is not well-informed about Performing Arts facilities. She complimented how nice the Valley Springs Elementary gardens are. It is absolutely beautiful and realizes it has been the efforts of the community as well. She thanked everyone for coming to the meeting.

Karan Bowsher

Mrs. Bowsher thanked everyone for attending. She wanted to let everyone know that she realizes not everyone is happy with the decisions the Board makes and apologizes they cannot please everyone. None of the Board's decisions are made lightly or without thought. She welcomed new Principal Kristie Starkovich to West Point.

22. Next Meeting/Adjournment

The next regular meeting of the CUSD Board is scheduled for Tuesday, August 6, 2013. Closed Session begins at 4:30 p.m. Open Session begins at 5:30 p.m. The meeting will be held at the District Office Board Room. Beginning August 20, the Board meetings will be held at various sites. The schedule is posted on the CUSD website at www.calaveras.k12.ca.us.

Mark Campbell, Superintendent

By Shirley Bell, Administrative Assistant