

CALAVERAS UNIFIED SCHOOL DISTRICT

P.O. Box 788

San Andreas, CA 95249

**MINUTES**

**BOARD OF TRUSTEES**

**February 5, 2013**

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 9:00 a.m.

**MEMBERS PRESENT:** Gregory Gustafson  
Evan Garamendi  
Sherri Reusche  
Zerrall McDaniel

**MEMBERS ABSENT:** Karan Bowsher

**STAFF PRESENT:** Mark Campbell  
Lorraine Angel  
Renetta Hale  
Sandy Hoffman  
Randall Youngblood  
Michelle Boitano  
Patricia Ow-McCormick  
Liz Stanko  
Titia Ashby  
Jan Kendall  
Maria Ortner  
Shirley Bell  
Susan Wolter  
Lois Durkee

**OTHERS:** Members of the Community

1. **Call to Order**
2. **Roll Call** – Karan Bowsher was absent.
3. **Approval of the Agenda**  
Approve the February 5, 2013 agenda.
4. **Announcement of Closed Session Items**
  - a) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6)
  - b) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)
  - c) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6)
  - d) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CASTA (Gov. Code 54957.6)
  - e) To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957)
  - f) Student Discipline Matters (Gov. Code 54954.5)
    1. AHP 2012/13-02

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**5. Public Comments**

At this time, visitors may comment on closed session items appearing on the agenda. This is not the time for discussion or deliberation nor can action be taken by the Trustees or Superintendent unless the matter is placed on a subsequent agenda. Individual speakers shall be allowed three minutes to address the Board on each closed agenda item (BB 9323). The Board shall limit the total time for public input on each item to 20 minutes. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of Hearing Session/Public Forum will be as follows, per Calaveras Unified School District Board Bylaw #9322.

**6. Closed Session**

**7. Reconvene to Open Session**

**8. Pledge of Allegiance/Roll Call** – Karen Bowsher was absent.

**9. Report of Action taken in Closed Session** - No action was taken in closed session.

**10. Celebrations, Recognition and Announcements**

**1. Presentation of San Andreas Elementary Science Camp**

The San Andreas Elementary School teacher Patricia Ow-McCormick gave a PowerPoint presentation on the school, including their Science Camp trip.

**11. Superintendent's Comments**

Mr. Campbell thanked the San Andreas Elementary staff for their hospitality. He thanked everyone for giving up their time this evening and keeping the focus on kids. He just completed a two-day training with new Board Member Greg Gustafson in Sacramento. He said we are extending our support to our friends and colleagues at Bret Harte High School this week, sending bereavement counselors and student leadership. Our thoughts are with them.

**12. Public Comments**

At this time, visitors may address issues that do not appear on the agenda. This is not the time for discussion or deliberation nor can action be taken by the Trustees or Superintendent unless the matter is placed on a subsequent agenda. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item (BB 9323). The Board shall limit the total time for public input on each item to 20 minutes. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of Hearing Session/Public Forum will be as follows, per Calaveras Unified School District Board Bylaw #9322.

Parent Anna Gates thanked the San Andreas staff. Having her four children attend San Andreas has been an amazing experience. She serves on the School Site Council. She said she was surprised to learn there was no policy for children who want to make a complaint against their teacher. Ms. Stanko provided her with the Board Policy reference. She said although the district says they staff 25:1 for K-3, she said some classes at San Andreas has 27:1. She would like it if there was a chart that showed how many students are in each classroom at each school site.

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**PUBLIC COMMENTS – CONTINUED**

Teacher Renetta Hale spoke about the recent wave of burglaries at Valley Springs Elementary School and said Mr. Campbell acted quickly to resolve the security problems.

**13. Action on Items Removed from the Consent Agenda** – No items were removed from the Consent Agenda.

**14. CONSENT AGENDA:**

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request that an item be pulled from the consent agenda and voted on separately.

**Motion – Garamendi**

**Second – Reusche**

**Carried – 4-0 (Bowsher absent)**

**a. Approval of Minutes**

**1. January 19, 2013 Study Session**

**2. January 22, 2013 Regular Session**

**b. Routine Personnel Report , February 5, 2013**

**c. Approval, Vendor Warrant Listings**

The Vendor Warrant listing from January 16, 2013 to January 28, 2013 was presented for approval.

**d. Approval of Donations**

Donations to Calaveras Unified School District were presented for Board approval.

**e. Recognition of Grants** – No item presented

**f. Approval of Bond Disbursements** - No item presented

**g. Approval of Overnight Field Trip for West Point Elementary**

Board approval is requested for an overnight field trip for West Point Elementary 3<sup>rd</sup> and 4<sup>th</sup> grades to visit Mission San Juan Bautista and Monterey, California, on February 21-22, 2013. Travel will be by district vans and personal vehicles. Funds are provided by the PTG, fundraising and student donations.

**19. PERSONNEL**

**a. Certificated Report** (Lorraine Angel)

Ms. Angel reported she attended CTA State Council. The Governor was there. They are working on a lot of legislation on safe schools and school management due to the Sandy Hook Elementary incident. She will be on that sub-committee. They had a good Round Table meeting. It was productive and it is good to get together once a month. They appreciate the Board members' participation. She also thanked Mark Campbell for being open to suggestions.

**b. Classified Report** (Terri Henderson) – No item presented

**c. All Personnel** – No item presented

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**PERSONNEL – CONTINUED**

**d. Classified Personnel**

**1) Approval of Revised Skilled Maintenance Job Description**

Board approval is requested for the revised Skilled Maintenance job description.

**M – Garamendi                      Second – Reusche                      Carried—4-0 (Bowsher absent)**

**e. Certificated Personnel**

**1) Approval, Annual Certification of Teaching Assignments for 2012/13**

The Annual Certification of Teaching Assignments were presented for approval. This report certifies to the County Office of Education that all employees in positions requiring certification were legally assigned for work performed in the 2012/13 school year.

Ms. Stanko stated she had corrections: Mike Koepp, Mikki Koepp and Michael Bonomo all have their CLAD.

**M- Reusche                      Second – Garamendi                      Carried – 4-0 (Bowsher absent)**

**2) Approval of Job Share Request**

It is requested the Board approve a 50/50 job share for Mikki Koepp. Her job share partner will be Tammy Lisk for the 2013/14 school year teaching Physical Education at Calaveras High School.

**M- Garamendi                      Second – Reusche                      Carried – 4-0 (Bowsher absent)**

**f. Management/Confidential/Supervisory - No item presented**

**20. CURRICULUM AND INSTRUCTION – No item presented**

**21. BUSINESS**

**a. Request for Allowance of After School Program Closure Due to Emergency Conditions**

Board approval is requested to allow for closure of the After School Programs due to emergency conditions. The emergency condition was created by a power outage at the Calaveras Unified School District's After School Programs at Jenny Lind Elementary, Rail Road Flat Elementary, San Andreas Elementary, Valley Springs Elementary and West Point Elementary schools on December 17, 2012. Notification/Board approval of the closures is a requirement of the After School Safety and Education grant.

**M- Garamendi                      Second – Reusche                      Carried – 4-0 (Bowsher absent)**

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**BUSINESS – CONTINUED**

**b. Request for Fee Waiver for Dodasa Ranch**

Dodasa Ranch is requesting a waiver of Developer Fees for a kids camp that will be built in Burson. The amount of the fee waiver is \$2,550.

M- Garamendi

Second – Reusche

Motion Failed – 0-4 (Bowsher absent)

**22. POLICIES AND REGULATIONS**

**a. First Reading – Board Policies, Bylaws, Administrative Regulations and Exhibits**

AR 5144.1 Suspension and Expulsion/Due Process (pp 45-71)

AR 6146.2 Certificate of Proficiency/High School Equivalency (pp 72-73)

BP 6178 Career Technical Education (pp 74-79)

AR 6178 Career Technical Education (pp 80-82)

BB 9321 Closed Session Purposes and Agendas (pp 83-91)

**b. Second Readings/Adoptions - No item presented**

**23. Calendar of Events**

DATE	EVENT
February 9	Calaveras Education Foundation Gala, San Andreas Town Hall, Cocktails & Silent Auction 5:00 p.m., Dinner 6:00 p.m.
February 11	Holiday, Lincoln’s Birthday – No School
February 14	Policy Review Committee, 3:00 p.m., CUSD District Administrative Office
February 18	Holiday, Washington’s Birthday – No School
February 19	Regular Session Board Meeting, Calaveras High School Library, Closed Session 4:30 p.m., Open Session 5:30 p.m.
February 23	Board Study Session, CUSD Administrative Offices Board Room, Closed Session 9:00 a.m., Open Session 10:00 a.m.

**24. Future Agenda Items**

**25. Comments from Board Members**

**Sherri Reusche**

Mrs. Reusche apologized that she will not be able to attend the Gala. She has to attend a CSBA Board of Directors meeting that weekend. They are working with the Governor on the Local Control Funding Formula (LCFF). She needs to make sure they consider small/rural districts’ needs. She will also communicate feedback she received from Bret Harte High School District, grappling with Basic Aid issues. Her daughter goes to Science Camp next week. In two weeks Sherri will go to RYLA Camp (Rotary Youth Leadership), as she is the director. High School students are selection from various regions to attend RYLA to learn about leadership.

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**COMMENTS FROM BOARD MEMBERS - CONTINUED**

**Gregory Gustafson**

Mr. Gustafson went to a conference with Mr. Campbell. It was informative and had good speakers. What happened in Murphys was such a tragedy. If we can see someone needs help, student or adult, we should seek help from them, even if we have to step outside of our comfort zone.

**Evan Garamendi**

Her heart goes out to the family and community. She thanked everyone for their time. She thanked the staff at San Andreas Elementary for hosting the Board meeting.

At this point, Michelle Boitano introduced herself as one of the teachers at San Andreas. She also introduced teachers Patricia Ow-McCormick, Lois Durkee, and Susan Wolters, as well as Ann Seeley, President of the PTO.

**Zerrall McDaniel**

Mrs. McDaniel said she loves the “traveling show,” and hopes we continue with them next year. The Board is planning another special board meeting on March 5 to honor parents and volunteers. We will honor them during the entire month of March but on March 5 we will have recognition for them by the Board at a special meeting. The Board will be around the district to visit various clubs and parents groups, who all work so hard to help our students.

She announced they will be going into closed session after the adjournment of open session.

Evan Garamendi shared there will be a fundraiser for Grad Night on February 23. It’s a Ladies Night Out of Soup, Salad and Bingo. The cost is \$20 at the San Andreas Town Hall and it begins at 6:00 p.m.

Teacher Susan Wolters announced that the High School’s Parent Club is having a mentor counseling for suicide prevention on March 15. If you would like to offer it to the entire district, they can do an all call to everyone. Right now it’s just going to the high school and there is no cost.

Mr. Campbell addressed a question regarding the MLL rumors. He said he testified at the San Joaquin Section of CIF. The Board of Trustees plays no role in this process or decision. The CIF is looking at realignment, which is reviewed every four years. Right now the possibility is high that Sonora will join our league. Some others testified they wanted CUSD out of our current league but the commission did not agree. We are around 993 and most of the other schools in our league are around 500 to 700. There will be one more public meeting in early April before a final decision is made (he thinks the decision will be made in July).

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**26. Next Meeting/Adjournment**

The next regular meeting of the CUSD Board is scheduled for Tuesday, February 19, 2013. This meeting will be held at Calaveras High School. Closed Session begins at 4:30 p.m. and Open Session begins at 5:30 p.m.

There will also be a special study session on Saturday, February 23, at the CUSD District Office Board Room. Closed session will begin at 9:00 a.m. and open session at 10:00 a.m.

The open session meeting was adjourned at 6:36 p.m. The Board went back into closed session.

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Mark Campbell, Superintendent  
By Shirley Bell, Administrative Assistant