

CALAVERAS UNIFIED SCHOOL DISTRICT

P.O. Box 788

San Andreas, CA 95249

MINUTES

BOARD OF TRUSTEES

December 11, 2012

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 9:00 a.m.

MEMBERS PRESENT: Karan Bowsher
John Yerman
Evan Garamendi
Sherri Reusche
Zerrall McDaniel

MEMBERS ABSENT: None

STAFF PRESENT: Mark Campbell
Lorraine Angel
Renetta Hale
Sandy Hoffman
Randall Youngblood
Kathy Campbell
Kari Goldsmith
Vikki Lacey
Jason Remmers
Laurie Forster
Jan Kendall
Ric Stitt
Fred Mier
Mike Merrill
Liz Stanko
Titia Ashby
Shirley Bell
Angela Acuna
Haley King
Kevin Begnaud

OTHERS: Members of the Community

1. **Call to Order**
2. **Roll Call**
3. **Approval of the Agenda**
Approve the December 11, 2012 agenda.
4. **Announcement of Closed Session Items**
 - a) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6)
 - b) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)
 - c) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6)
 - d) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CASTA (Gov. Code 54957.6)
 - e) To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957)

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ANNOUNCEMENT OF CLOSED SESSION ITEMS - CONTINUED

f) Student Discipline Matters (Gov. Code 54954.5)

1. AHP 2012/13-02

5. Public Comments

At this time, visitors may comment on closed session items appearing on the agenda. This is not the time for discussion or deliberation nor can action be taken by the Trustees or Superintendent unless the matter is placed on a subsequent agenda. Individual speakers shall be allowed three minutes to address the Board on each closed agenda item (BB 9323). The Board shall limit the total time for public input on each item to 20 minutes. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of Hearing Session/Public Forum will be as follows, per Calaveras Unified School District Board Bylaw #9322.

6. Closed Session

7. Reconvene to Open Session

8. Pledge of Allegiance/Roll Call

9. Report of Action taken in Closed Session

1. AHP 2012/13-02

MSC 4-0 to approve the Administrative Hearing Panel's recommendation for AHP 2012/12-02 to expel a student from Calaveras Unified School District through November 2013.

10. Adoption, Resolution No. 2012/13-12, Accepting Canvass and Certified Statement of Results of the Governing Board Election Held in Calaveras County on November 6, 2012 and Consolidated with the General Election

Section 15400 of the Elections Code requires the Governing Board to declare the results of each election under its jurisdiction. Resolution 2012/13-12 was presented for approval.

MSC (4-0 – Gustafson not yet sworn in) to approve Resolution 2012/13-12, Accepting Canvass and Certified Statement of Results of the Governing Board Election Held in Calaveras County on November 6, 2012 and Consolidated with the General Election.

11. Oath of Office (Administered by Mark Campbell, Superintendent)

New Board member Gregory Gustafson, and returning Board member, Sherri Reusche, received the Oath of Office for their next four-year terms, expiring November 2016.

12. Board Organization

- a. Election of President of the Board - MSC 5-0 to elect Karan Bowsher as President
- b. Election of Vice President of the Board – MSC 5-0 to elect Zerrall McDaniel as Vice President
- c. Election of Clerk of the Board – MSC 5-0 to elect Evan Garamendi as Clerk
- d. Appointment of Secretary to the Board – Mark Campbell was appointed as Secretary
- e. Appointment of Board Representatives

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BOARD ORGANIZATION – CONTINUED

1. ROP Board Member – Zerrall McDaniel was appointed as ROP Board Representative
2. Calaveras County Special Ed Administrative Council Board Representative – Sherri Reusche was appointed as Calaveras County Special Ed Administrative Council Board Representative
3. Education Foundation Board Representative – Gregory Gustafson was appointed as Education Foundation Board Representative
4. Policy Review Committee Board Representative – Evan Garamendi was appointed as Policy Review Committee Board Representative
5. CHS/TMS Music Booster Board Representative – Gregory Gustafson was appointed as CHS/TMS Music Booster Board Representative
6. Athletic Booster Board Representative – Karan Bowsher was appointed as Athletic Booster Board Representative.
7. CUEA and CSEA Roundtable Representative – Evan Garamendi and Zerrall McDaniel were appointed as CUEA and CSEA Roundtable Board Representatives

f. Adoption of 2013-14 Board Meeting Calendars – MSC 5-0 to adopt the 2013-2014 Board Meeting Calendars

g. Adoption of 2013 Master Board District Activities Calendar – MSC 5-0 to adopt the 2013 Master Board District Activities Calendar

13. California School Boards Association (CSBA) Delegate Assembly Nomination

Approve the nomination of Zerrall McDaniel as CSBA Delegate Assembly for a two-year term, beginning April 13, 2013 through March 31, 2015.

MSC 5-0 to approve the nomination of Zerrall McDaniel as the CSEA Delegate for a two-year term beginning April 13, 2013.

14. Celebrations, Recognition and Announcements

Music Students Performance

Sixth grade students, Tyler Van Buren, Mateo Allende, Jaedyn Silva, Paul Coca and Michael Rourke performed holiday music playing their brass instruments with music teacher Mr. Wise.

15. Superintendent's Comments

Superintendent Campbell gave kudos to the music program all the way around and said our Winter programs really give them a chance to shine. We want to send our collective thoughts to Julie Hobbs, CHS Parent Club President, as her family goes through a challenging time with an accident. He thanked the Alt Ed staff for their hospitality. With the 2013 New Year upon us there are changes to the Board but no changes to our Board's objectives. You will hear more about that as we navigate ahead looking to protect kids, staff and programs, as well as looking to protect budget. He thanked the team for their time spent at CSBA growing, becoming better board members, who are better educated and better aware. He looks forward to working together as a team.

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16. Public Comments

At this time, visitors may address issues that do not appear on the agenda. This is not the time for discussion or deliberation nor can action be taken by the Trustees or Superintendent unless the matter is placed on a subsequent agenda. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item (BB 9323). The Board shall limit the total time for public input on each item to 20 minutes. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of Hearing Session/Public Forum will be as follows, per Calaveras Unified School District Board Bylaw #9322.

Fred Mier, Principal of Alternative Education, thanked the members of his staff for attending the Board meeting and provided introductions of his staff. Each staff member introduced themselves to the Board and gave brief summary of their history with CUSD and the programs they are involved with. Staff members present were teachers Angela Acuna, Kevin Begnaud, Laurie Forester, Kari Goldsmith, Jason Remmers and Kathy Campbell and secretary Haley King.

Darren Spellman, a resident of Rancho Calaveras and County Supervisor, addressed the Board regarding the Safe Route to Schools project. He said originally in 2006 the school district Board committed to providing \$120,000 to help complete a \$1.2 million "Safe Routes to School" project – 10% of the funding. In 2011, or maybe even before that time, it was made clear that with budget cutbacks the school district could not come up with the \$120,000. At that time they pledged they would come up with half the money. When Mr. Spellman took office in 2011 he was able to get members of his Community Service Area Board, which is money for roads maintenance from all the Rancho Calaveras homeowners, to come up with the other \$60,000 of taxpayer money to make up for the missing \$60,000 from the district. Then then got environmental approval, Cal Trans approval -- many of the things that take time and money. When it was all said and done, the Public Works Department contacted this Board and the Superintendent's Office and asked them to forward the \$60,000 that they committed and they were told that the \$60,000 no longer existed. We were in jeopardy of losing \$1.2 million, 90% funded by State and Federal gas tax money, for lack of \$60,000, when this Board originally committed to \$120,000. We had to scale back the project, which makes it actually less safe than it should be, and we're going to have to try and procure more money to do a second round with Phase 2 to make it be what it really needs to be due to lack of the \$60,000. He asked the Board to look within the budget of what they have to come up with the very minimum of \$60,000, which is half of what we originally committed to six years ago. He would really like to see the \$120,000. The CSA was very generous and people feel very betrayed now. They committed to that and the school district has completely backed out and is at zero right now. He has to go back to the Public Works Department to find other places to pull money from just to get \$45,000 of the \$60,000 to bring it to where we have to be to meet the government mandates. It's really put us in a pinch. With the passage of Prop 30, I know it's just a Band-Aid, but you have more money than you thought you might have, and he knows you made a \$120,000 commitment and then you made a \$60,000 commitment and currently your commitment is zero. He was a teacher and taught at this district at one time. One of the things we taught our children was to have integrity and to be strong and fulfill our commitments. If we couldn't fulfill our commitments to the fullest we would do what we could. He considers the \$60,000, which is half of what we promised, to be our commitment to show that we are doing what we can to help.

17. Action on Items Removed from the Consent Agenda – No items were removed from the Consent Agenda.

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18. CONSENT AGENDA:

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request that an item be pulled from the consent agenda and voted on separately.

MSC 5-0 to add Item k to the Consent Agenda:

Overnight Field Trip for Toyon Boys Basketball Team

Board approval is requested for an overnight field trip for the Toyon Boys Basketball team to attend a tournament in South Lake Tahoe January 18-20, 2013. Travel and funding is by the parents. Coaches will chaperone.

MSC 5-0 to approve the Consent Agenda.

a. Approval of Minutes

1. November 20, 2012 (pp 14-22)

b. Routine Personnel Report , December 11, 2012 (pg 23)

c. Approval, Vendor Warrant Listings

The Vendor Warrant listing from November 8, 2012 to December 3, 2012 was presented for approval. (A copy of the listing is available at the District Office and linked to this agenda on our website at www.calaveras.k12.ca.us.)

d. Approval of Donations (pg 24)

Donations to Calaveras Unified School District were presented for Board approval.

e. Recognition of Grants – No item presented

f. Approval of Bond Disbursements

Bond disbursements were presented for Board approval. (A copy of the disbursements are available at the District Office and linked to the agenda on our website at www.calaveras.k12.ca.us.)

g. Approval of Special Contract Services with Calaveras Fashion Floors (pp 25-26)

Board approval is requested for Special Contract Services for Calaveras Fashion Floors to pull up and dispose of existing carpet and base. Skim coat sub floor (JLE), concrete floor (WPE), where needed prior to installation. Supply and install new carpet with 4" rubber baseboard. Removal and reset of furniture is included.

Jenny Lind Elementary: Room #51. Total cost of service is \$2,770.00 funded through Fund 14, Deferred Maintenance.

West Point Elementary: Room #9. Total cost of service is \$4,920.00 funded through Fund 14, Deferred Maintenance.

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CONSENT AGENDA - CONTINUED

h. Approval of Special Contract Services with Legacy Roofing & Waterproofing (pg 27)

Board approval is requested for Special Contract Services with Legacy Roofing & Waterproofing to power wash flat well roof, detail corners and penetrations with polyester reinforcement, install roof coating, including parapet walls on the Toyon Middle School Arts & Science Building. The total cost of service is \$4,280.00 funded through Fund 14, Deferred Maintenance.

i. Approval of Special Contract Services with Kristina Tremain (pg 28)

Board approval is requested for Special Contract Services with Kristina Tremain to provide art lessons to students at Valley Springs Elementary School. The total cost is \$750.00, funded through the Site ASB account.

j. Approve Overnight Trip to Washington D.C. for Calaveras High School (pg 29)

Board approval is requested for two Calaveras High School students to travel to Washington D.C. January 18 to 22, 2013. The trip is organized through World Strides. The students will attend the Presidential Inauguration. Chaperones will be a teacher and a grandparent. Funding is private.

19. PERSONNEL

a. Certificated Report (Lorraine Angel)

Lorraine Angel reported they met with their negotiating team last week and will be in negotiations on December 13. She agrees that Alt Ed is a good program and is thankful they are doing the credit recovery program for the CHS students. The CHS staff appreciates what they do – all of Alternative Education.

b. Classified Report (Terri Henderson) – No report was presented.

c. All Personnel – No item presented

d. Classified Personnel - No item presented

e. Certificated Personnel - No item presented

f. Management/Confidential/Supervisory - No item presented

20. CURRICULUM AND INSTRUCTION – No item presented

21. BUSINESS

a. Approval of the First Period Interim Report, Criteria and Standards as of October 31, 2012

The First Interim Report, as of October 31, 2011, was presented. It is required the Board approve the report and certify the District can meet its financial obligations for the remaining 2012/13 fiscal year and subsequent two years.

Director of Fiscal Services Titia Ashby gave a PowerPoint Presentation on the First Period Interim Report, noting that we will be approximately \$141,000 short in our 2014/15 budget in maintaining a 3% reserve, which makes this a qualified certification. If we can fix the shortfall by the time we do our second interim report then we will not have to file a third period interim report, but if we cannot fix the shortfall, we are required to submit a third period interim report. She also reported we will experience a serious cash flow problem and will need to watch this very carefully. Since June 2012 we have received \$838,000 in revenues and have expensed \$8,323,000. She said the State believes things will improve and we can only hope they do and that if that occurs the State may actually fund the COLA in 2013/14.

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BUSINESS – CONTINUED

Mr. Campbell said it is possible we will be looking at a spending freeze between now and June. We will discuss our budget more in-depth at the January 19, 2013 study session. The Governor's budget comes out in January and they will be attending a budget workshop on January 15, but right now there is no projected increase in revenue.

MSC 5-0 to approve the First Period Interim Report, Criteria and Standards as of October 31, 2012.

b. Habitat for Humanity Fee Waiver Request (pg 30)

This item was tabled at the November 20, 2012 Board meeting for the December 11, 2012, Board meeting. Habitat for Humanity is requesting a waiver of Developer Fees for a home that will be built in West Point. The amount of the fee waiver requested is \$3,411.20.

MSC 4-1 (Gustafson Nay) to reject the Habitat for Humanity Fee waiver request in the amount of \$3,411.20.

c. Performing Arts Center

The Board will be presented with three options for bond monies related the building our Performing Arts Center. This District recommends Option A.

Option A: Move forward with the construction of the current designed as planned and previously approved at the May 29, 2012, Special Board meeting.

Option B: Start over with a new design that is less expensive.

Option C: Draft a districtwide list of prioritized smaller projects and spend bond monies on those items.

Recent communication from California Financial Services (CFS) indicates they have more work to do to see if we can pursue a reserve surety. The credit insurance company needs to approve of it. This item will be placed on the January 19 Special Study Session agenda for further discussion and for a vote on the January 22, 2013 regular session.

Jean Gonsalves, a member of the CUSD Bond Oversight Committee asked about the amount of money we have in the bank (bond money). Mr. Campbell said we have \$3.6 million. Mr. Campbell explained that the State would provide \$1.2 million to fund the construction of the Performing Arts Center but we would have to wait until the State sells its Bonds, and according to CFS we are near the top of the list for the next sale. Mrs. Reusche said when we are ready for the funding, State Assemblyperson Olsen would push the state for our money. Mr. Campbell invited Ms. Gonsalves to attend the January 19 Study Session. We will have the original list of bond projects, projects completed to date as well as our expenditures and financial status.

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22. POLICIES AND REGULATIONS

a. First Reading – Board Policies, Bylaws, Administrative Regulations and Exhibits

No item presented

b. Second Readings/Adoptions

- BP 4119.41** **Employees with Infectious Disease**
4219.41/4319.41
- BP 4121** **Temporary/Substitute Personnel**
- AR 4121** **Temporary/Substitute Personnel**
- BP 4154** **Health and Welfare Benefits**
4254/4354
- AR 4154** **Health and Welfare Benefits**
4254/4354
- BP 5117** **Interdistrict Attendance**
- AR 5117** **Interdistrict Attendance**
- BP 5141.33** **Head Lice**

MSC 5-0 to approve the above second readings/adoptions for Board Policies and Administrative Regulations.

23. Calendar of Events

DATE	EVENT
December 12	Valley Springs Elementary Winter Choir Concert, 6:30-7:15 p.m.
December 12 13	Jenny Lind Elementary Winter Band Concert, 6:00 p.m.
December 13 11	Jenny Lind Elementary Winter Choir Concert, 6:30 p.m.
December 15 8	Jenny Lind Elementary Breakfast with Santa, MPR, 8:30-11:30 a.m.
December 18	Rail Road Flat Elementary Winter Concert, 6:30 p.m.
December 19	Mokelumne Hill Elementary Winter Concert, 6:30 p.m.
December 19	Jenny Lind Elementary Kinder Holiday Show, 6:30 p.m.
December 20	Jenny Lind Elementary 3rd Grade Holiday Carols, 6:00 p.m.
December 20	West Point Elementary Winter Program, 6:30 p.m., MPR
December 24 – January 11	Winter Break – No School

Randall Youngblood added the Rail Road Flat Foundation is holding a Benefit Concert by Drew Phillips on Saturday, December 15, from 3-5 p.m. at the Mokelumne Town Hall will be happening to benefit the Mokelumne Hill, West Point and Rail Road Flat Elementary Schools bands. The cost is \$10.

24. Future Agenda Items

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25. Comments from Board Members

Sherri Reusche

Mrs. Reusche reported she just returned from CSBA, where she attended the Board meeting, Delegate meeting and annual convention. It was nice to have our other Board members at the workshops and getting some training. There was a lot of information. She appreciates the time the Board members take to make sure the school district is well run. She would like the Safe Routes to Schools to be a future agenda item so we can get the record straight.

Gregory Gustafson

Mr. Gustafson thanked those who voted for him. He is happy to be aboard. He was also sent to the CSBA convention and acknowledges there is a lot to learn, and he is glad to learn. There were a lot of seminars that were put together by very intelligent people and everyone was very helpful and willing to offer information. There was a lot of information on how to avoid expensive lawsuits. It's really important to look forward and not behind. He wished everyone a wonderful holiday.

Evan Garamendi

CSBA was tremendous. There was a lot of learning time and time for a little camaraderie, which we don't often have, but she appreciated it very much. She wished everyone a happy holiday and New Year.

Zerrall McDaniel

She gained more from this conference than many in the past. She has a lot to share with some of the teachers and with ROP. There was a lot of information about free journeyman programs and they are going to be at our Career Fair on March 13. She attended the Valley Springs band program and San Andreas choir programs and they were both very good.

Karan Bowsheer

Mrs. Bowsheer thanked everyone for coming and is looking forward to her year as Board President. She is grateful for the opportunity. The conference was really delightful and there were a lot sessions and a lot to learn. She appreciated the whole Board and Mark being there. She thanked Shirley for being there and arranging things and doing so in a cost-effective manner.

26. Next Meeting/Adjournment

The next regular meeting of the CUSD Board is scheduled for Tuesday, January 22, 2013. This meeting will be held at Mokelumne Hill Elementary School. Closed Session begins at 4:30 p.m. and Open Session begins at 5:30 p.m.

There will be a Special Study Session on Saturday, January 19, 2013. Closed Session will begin at 9:00 a.m. and Open Session at 10:00 a.m.

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27. Adjournment

The meeting was adjourned at 6:40 p.m.

Mark Campbell, Superintendent
By Shirley Bell, Administrative Assistant