

CALAVERAS UNIFIED SCHOOL DISTRICT

P.O. Box 788

San Andreas, CA 95249

**MINUTES**

**BOARD OF TRUSTEES**

**November 20, 2012**

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 9:00 a.m.

**MEMBERS PRESENT:** Karan Bowsher  
John Yerman  
Evan Garamendi  
Sherri Reusche  
Zerrall McDaniel

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Mark Campbell  
Lorraine Angel  
Renetta Hale  
Sandy Hoffman  
Karen Wallace  
Maria Ortner  
Michelle Besmer  
Ann Robinson  
Terri Tanner  
Lisa McInturf  
Liz Stanko  
Titia Ashby  
Shirley Bell  
Randall Youngblood  
Mike Merrill  
Jan Kendall  
Dawn England

**OTHERS:** Members of the Community

1. **Call to Order**
2. **Roll Call** – All Board members were present. A quorum was established.
3. **Approval of the Agenda**

There was a request for approval of Catastrophic Leave for a classified employee to be added to the agenda.

**MSC 5-0 to add the Catastrophic Leave request to the agenda under Personnel/Classified.**

The November 20, 2012 Board agenda was approved.

**4. Announcement of Closed Session Items**

- a) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6)
- b) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)
- c) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6)
- d) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CASTA (Gov. Code 4957.6)

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**4. Announcement of Closed Session Items - Continued**

- e) To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957)

**5. Reconvene to Open Session**

**6. Pledge of Allegiance/Roll Call**

There was a salute to the flag. Roll call was taken. All Board members were present. A quorum was established.

**7. Report of Action taken in Closed Session - No action taken in closed session.**

**10. Celebrations, Recognition and Announcements**

**Jake Chambers, Calaveras High School Student**

Jake Chambers, a former student at Calaveras High School, reenacted his winning speech from the 75<sup>th</sup> Annual Lion's Club Student Speakers Contest. He won \$21,000 in scholarships.

**Calaveras Unified School District Educational Foundation**

Marilyn Alarcon of the Calaveras Unified School District Education Foundation introduced some of the recipients of this year's mini grants to the Board of Education (Michelle Besmer, Dawn England and Terri Tanner). Mrs. Alarcon said the Gala will be held on February 9, 2013 at the San Andreas Town Hall. They will be accepting donations for the silent and live auctions.

**11. Budget Overview**

Fiscal Services Director Titia Ashby and Superintendent Mark Campbell provided a budget overview reflective of the recent passage of Prop. 30.

Mr. Campbell reminded everyone that the passage of Prop. 30 does not mean education will be receiving any new monies. We should move forward with cautious optimism. We are still operating in a structural deficit. It buys us some time. It doesn't negate the challenges of the next three years. The list of cuts still has to be on the table. We will be necessary to consider staff reductions due to decreased enrollment. Our 2013/14 Kindergarten enrollment and the Governor's January budget will be important decision-making factors.

**12. Superintendent's Comments**

Mr. Campbell thanked CHS teacher Lorraine Angel for the role she played in gathering support and organizing phone banks to lobby for the passage of Prop. 30.

Lorraine Angel thanked the teachers, staff, administrators and district office people who helped with the phone calls.

Mr. Campbell thanked Lisa McInturf and Michelle Besmer for their hospitality and the help of their staff in hosting the Board meeting. Mr. Campbell said our plan is to continue the Board meeting at school sites in years to come. He would like to do better outreach so more staff and community members attend the meetings.

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**13. Public Comments**

At this time, visitors may address issues that do not appear on the agenda. This is not the time for discussion or deliberation nor can action be taken by the Trustees or Superintendent unless the matter is placed on a subsequent agenda. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item (BB 9323). The Board shall limit the total time for public input on each item to 20 minutes. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of Hearing Session/Public Forum will be as follows, per Calaveras Unified School District Board Bylaw #9322.

Former Calaveras Unified Superintendent Jim Frost recognized outgoing Board Member John Yerman and thanked him for his dedication to Calaveras Unified School District for these past 16 years.

**14. Action on Items Removed from the Consent Agenda**

**15. CONSENT AGENDA:**

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request that an item be pulled from the consent agenda and voted on separately.

Board member Evan Garamendi requested item "h" be voted on separately.

**MSC 5-0 to vote on item "h" separately.**

**MSC 5-0 to approve all items, except "h", on the Consent Agenda.**

**a. Approval of Minutes**

**1. October 16, 2012**

**b. Routine Personnel Report , November 20, 2012**

**c. Approval, Vendor Warrant Listings**

The Vendor Warrant listing from October 2, 2012 to November 7, 2012 were presented for approval

**d. Approval of Donations**

Donations to Calaveras Unified School District were presented for Board approval.

**e. Recognition of Grants**

Grants were presented for recognition.

**f. Approval of Bond Disbursements**

Bond disbursements were presented for Board approval.

**g. Approval of Special Contract Services with Rosalyn Vermeulen**

Board approval was requested for Special Contract Services for Rosalyn Vermeulen to provide one-on-one service to address feeding/oral motor therapy, attend IEP meetings as requested by the case manager, and to provide data, reports and supporting documentation for a special education student. The cost will not exceed \$3,900 for the 2012-13 school year. This will be funded through Special Education.

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**CONSENT AGENDA - CONTINUED**

**h. Approval of Special Contract Services with The Grant Tree Group**

Board approval is requested for Special Contract Services with The Grant Tree Group to provide training and coaching to CUSD Preschool staff for the EISS Grant compliance. The total cost is \$600, funded through the EISS Grant.

**MSC (4-1 – Garamendi, nay) to approve the Special Contract Services with The Grant Tree Group to provide training and coaching to the CUSD Preschool staff for the EISS Grant compliance.**

**i. Approval of Special Contract Services with Legacy Tutoring LLC dba Club Z In-Home Tutoring**

Board approval is requested for Special Contract Services with Legacy Tutoring LLC dba Club Z In-Home Tutoring, who will provide supplemental tutoring services to San Andreas Elementary, Valley Springs Elementary and West Point Elementary students. Parents may choose from a list of state approved providers per Title I guidelines. The total cost is \$31,008 and it is funded through Title I.

**j. Approval of Special Contract Services with Marchand Heimann**

Board approval is requested for Special Contract Services with Marchand Heimann to provide art lessons for teacher Annette Kautzer's students at Valley Springs Elementary School. The total cost is \$350, funded through the site ASB account.

**k. Adopt Resolution 2012/13-10, Approving Amended Joint Powers Agreement of the Calaveras Public Power Agency (CPPA) and Authorizing Chair to Sign**

Board adoption of Resolution 2012/13-10, Approving Amended Joint Powers Agreement of the Calaveras Public Power Agency and Authorizing Chair to Sign, is recommended. This would allow CPPA to make expanded use of its New Melones entitlement.

**l. Overnight Field Trip for Calaveras High School (CHS) Girls Basketball Team**

Board approval is requested for an overnight field trip for the CHS Girls Basketball team to attend a basketball tournament in Los Banos/Pacheco November 29, 30 and December 1, 2012. The overnight stay will be on Friday, November 30, 2012. It is self-funded and travel will be via school vehicles and parent volunteers. Coaches will chaperone.

**16. PERSONNEL**

**a. Certificated Report** (Lorraine Angel)

Lorraine Angel , once again, thanked everyone for their help in getting Prop. 30 passed. They are having their CUEA site meeting next week. They are scheduled for their first negotiating session on December 13.

**b. Classified Report** (Terri Henderson) – No item was presented

**c. All Personnel** – No item presented

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**PERSONNEL – CONTINUED**

**d. Classified Personnel**

**1. Request for Catastrophic Leave**

Board approval was requested to grant catastrophic leave to a Classified employee. Board Policy 4261.9 allows an employee who is, or whose family member is, suffering from a catastrophic illness or injury to request donations of accrued vacation or sick leave credits under the Catastrophic Leave Program. Under this program all donations are confidential.

**MSC 5-0 to grant Catastrophic Leave to a Classified employee.**

**e. Certificated Personnel**

**1. PUBLIC DISCLOSURE: Calaveras Unified Educators' Association (CUEA) Sunshine Proposal for the 2013/2014 Agreement**

The Calaveras Unified Educators' Association proposes to negotiate the following articles for the 2013/14 agreement. These articles are being presented for initial disclosure to the public. It is requested the Board receive the proposal and open the sunshine period.

**Article 7.1:** CUEA proposes negotiating smaller class sizes.

**Article 11.1.2:** CUEA proposes negotiating fewer adjunct duties.

**Article 11.1.10:** CUEA proposes negotiating elementary teacher prep time.

**Article 10.1.1:** CUEA proposes negotiating an increase in the district's contribution to the health benefit cap.

**Article 10.2.1:** CUEA proposes negotiating an increase to the current salary schedule.

**f. Management/Confidential/Supervisory - No item presented**

**17. CURRICULUM AND INSTRUCTION**

**a. Adequate Yearly Progress (AYP) and Academic Performance Index (API)**

Mr. Campbell gave a Powerpoint presentation on Calaveras Unified School District's AYP and API results.

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**18. BUSINESS**

**a. Memorandum of Understanding (MOU) Between Calaveras Unified School District and The Resource Connection Early Childhood Program**

The 2012-13 MOU between CUSD and The Resource Connection Early Childhood Program was presented for Board approval. The MOU will facilitate a joint State Preschool and Head Start program in West Point.

**MSC 5-0 to approve the Memorandum of Understanding between Calaveras Unified School District and The Resource Connection Early Childhood Program.**

**b. Habitat for Humanity Fee Waiver Request**

Habitat for Humanity is requesting a waiver of Developer Fees for a home that will be built in West Point. The amount of the fee waiver requested is \$3,411.20.

**MSC 5-0 to table the Habitat for Humanity Fee Waiver Request until further investigation.**

**19. DISTRICT OPERATIONS**

**OPEN PUBLIC HEARING AT 6:17 P.M.**

On June 26, 2012, the Board adopted a Resolution to initiate transition from an “at-large” election system to a “by-trustee area” election system, including a statement of intent to seek a waiver of the election requirements of Education Code Sections 5020 and portions of Section 5019, 5021, and 5030, pertaining to the requirement that a proposal to change to by-trustee area elections be submitted to a vote of the electorate. The waiver is necessary to enable the Board to implement by-trustee area elections at its regular governing board elections in November 2014, thus ensuring the District’s compliance with the California Voting Rights Act. The District seeks public testimony on its proposal to submit a General Waiver Request to the State Board of Education.

Mr. Merrill and Mr. Nagle expressed concern over why the district was moving to a vote by-trustee area. Mr. Nagle thought it would be divisive for a board member to represent only one area and/or school. Mr. Merrill believes it is “un-unifying.” Mrs. McDaniel said on the other hand you can also look at it by comparing it to the recent election for San Joaquin Delta College where our local candidate won in Calaveras but lost the election because most of the votes came from Stockton since it was an “at-large” vote. Superintendent Campbell said we would maintain the philosophy of serving the entire district even though we will vote by trustee area. He explained the California Voting Rights Act which was passed in 2001. Many districts throughout California have been sued and are now moving to a by-trustee area in order to avoid costly litigation.

**CLOSE PUBLIC HEARING AT 6:29 P.M.**

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**DISTRICT OPERATIONS – CONTINUED**

**1. Adoption of Resolution 2012/13-11 Authorizing Submission of a General Waiver Request Concerning the District’s Transition to a By-Trustee Area Election System**

Board approval is recommended to adopt Resolution 2012/13-11, authorizing submission of a General Waiver Request to be approved by the State Board of Education concerning the District’s transition to a by-trustee area election system.

**MSC 5-0 to adopt Resolution 2012/13-11 Authorizing Submission of a General Waiver Request Concerning the District’s Transition to a By-Trustee Area Election System.**

**20. POLICIES AND REGULATIONS**

**Policy Overview**

**a. First Reading – Board Policies, Bylaws, Administrative Regulations and Exhibits**

- BP 4119.41** Employees with Infectious Disease  
4219.41/4319.41
- BP 4121** Temporary/Substitute Personnel
- AR 4121** Temporary/Substitute Personnel
- BP 4154** Health and Welfare Benefits  
4254/4354
- AR 4154** Health and Welfare Benefits  
4254/4354
- BP 5117** Interdistrict Attendance
- AR 5117** Interdistrict Attendance
- BP 5141.33** Head Lice

**b. Second Readings/Adoptions**

- BP 3511.1** Integrated Waste Management
- AR 3511.1** Integrated Waste Management
- AR 4112.6/** Personnel Files  
4212.6/4312.6
- BP 4112.9/** Employee Notifications  
4212.9/4312.9
- E 4112.9** Employee Notifications
- BP 4119.1/** Civil and Legal Rights  
4219.1/4319.1
- BP 4119.21/** Professional Standards  
4219.21/4319.21

**MSC 5-0 to Adopt BP 3511.1, AR 3511.1, AR 4112.6/4212.6/4312.6, BP 4112.9/4212.9/4312.9, E 4112.9, BP 4119.1/4219.1/4319.1, and BP 4119.21/4219.21/4319.21**

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**21. Calendar of Events**

<b>DATE</b>	<b>EVENT</b>
November 22 and 23	Thanksgiving Holidays – No School
December 1	Valley Springs Elementary Pancake Breakfast, 7:00 – 10:00 a.m.
December 5	Valley Springs Winter Band Concert – 6:30-7:00 p.m.
December 6	San Andreas Elementary Winter Concert, will be held at the Flock Gym at Calaveras High School, 6:00 p.m.
December 10	Winter Choir Concert of Toyon Middle School & Calaveras High School – 6:30 p.m. Community Covenant Church, San Andreas
December 10	West Point Elementary Santa’s Workshop, 8:00 a.m., MPR
December 12	Valley Springs Elementary Winter Choir Concert, 6:30-7:15 p.m.
December 12	Jenny Lind Elementary Winter Band Concert, 6:00 p.m.
December 13	Jenny Lind Elementary Winter Choir Concert, 6:30 p.m.
December 15	Jenny Lind Elementary Breakfast with Santa, MPR, 8:30-11:30 a.m.
December 18	Rail Road Flat Elementary Winter Concert, <del>6:30 p.m.</del> 6:00 p.m.
December 19	Mokelumne Hill Elementary Winter Concert, 6:30 p.m.
December 19	Jenny Lind Elementary Kinder Holiday Show, 6:30 p.m.
December 20	Jenny Lind Elementary 3 <sup>rd</sup> Grade Holiday Carols, 6:00 p.m.
December 20	West Point Elementary Winter Program, 6:30 p.m., MPR

**22. Future Agenda Items**

**23. Recognition of John Yerman, Board of Trustees**

Superintendent Campbell presented John Yerman with a plaque and thanked him for serving our district over these past 16 years with “courage, character and class.” He invited everyone to have cookies and punch in honor of Mr. Yerman’s farewell.

**23. Comments from Board Members**

**John Yerman**

Mr. Yerman thanked the members of the Board for everything they’ve done for him and the district. He said each and every one of the Board members means a lot to him. He thanked Superintendent Campbell, the teachers, administrators, classified staff and district office personnel for their support as well as the past staff/board members, Jim Frost and Hank Nagle. He congratulated Mr. Gustafson on his new role.

**Evan Garamendi**

Mrs. Garamendi gave her tremendous respect to Mr. Yerman.



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**COMMENTS FROM BOARD MEMBERS - CONTINUED**

**Sherri Reusche**

Eight years ago it was a difficult start and through the years she and Mr. Yerman have not always agreed but they have learned to respect one another's opinions. She said Mr. Yerman is one of the best Board members she has ever known.

**Zerrall McDaniel**

Almost 13 years ago she joined the Board and Mr. Yerman was already serving. He is a tremendous contributor to our community and to our schools. He brings to the Board a perspective uniquely different than anyone else on the Board. He always makes you think. He's a generous person and a pleasure to work with.

**Karan Bowsheer**

John Yerman is a man of great wisdom and depth. She always wanted to hear what John thought about a situation because he would always bring a perspective she had not thought of, and she really appreciates that.

**24. Next Meeting/Adjournment**

The next regular meeting of the CUSD Board is scheduled for Tuesday, December 11, 2012. This meeting will be held at Gold Strike High School in the Multi-purpose room. Closed Session begins at 4:30 p.m. and Open Session begins at 5:00 p.m.

The meeting was adjourned at 6:47 p.m.

The Board went back into closed session. Closed session was adjourned at 8:20 p.m.

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Mark Campbell, Superintendent  
By Shirley Bell, Administrative Assistant