

CALAVERAS UNIFIED SCHOOL DISTRICT

P.O. Box 788

San Andreas, CA 95249

MINUTES

BOARD OF TRUSTEES

October 16, 2012

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 9:00 a.m.

MEMBERS PRESENT: Karan Bowsher
John Yerman
Evan Garamendi
Sherri Reusche

MEMBERS ABSENT: Zerrall McDaniel

STAFF PRESENT: Mark Campbell
Lorraine Angel
Renetta Hale
Kathy Risso
Sharon Schlegelmilch
Audrey Smith
Tracey Terry
Sandy Hoffmann
Liz Stanko
Titia Ashby
Shirley Bell
Jim Casey
Sheri Nobel
Randall Youngblood

OTHERS: Members of the Community

1. **Call to Order**

2. **Roll Call** – Zerrall McDaniel was absent. A quorum was established.

3. **Approval of the Agenda**

Approve the October 16, 2012 agenda.

4. **Announcement of Closed Session Items**

- a) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6)
- b) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)
- c) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6)
- d) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CASTA (Gov. Code 54957.6)
- e) To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957)

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5. Reconvene to Open Session

6. Pledge of Allegiance/Roll Call

There was a salute to the flag. Roll call was taken. Zerrall McDaniel was absent. A quorum was established.

7. Report of Action taken in Closed Session - No action taken in closed session.

10. Celebrations, Recognition and Announcements - No item presented

11. Budget Overview

Fiscal Services Director Titia Ashby and Superintendent Mark Campbell provided a budget overview.

Ms. Ashby offered to give anyone who asked, information about the Unaudited Actuals that were presented at the September 25, 2012, Board meeting, as there was a question regarding actual fund balances. There is also a PowerPoint presentation posted on the Calaveras Unified School District that was presented at the September 25 Board meeting.

Mr. Campbell commended Titia on a phenomenal job with the numbers. Unfortunately the numbers keep getting smaller. It's also very complex, and that's the reason we are going site-to-site. We want to give everybody a chance to hear the numbers. We want you to be more informed as we begin talking about the decisions that must be made, depending on how things go in the months to come. So due to attrition, fewer students means fewer staff. With less money from the state, we have to cut programs. You are all well aware where we've had to cut and it's depressing. What's impressive is what we've been able to do because of staff, community and the decisions made by the Board. We've held onto a lot more than any other school districts. We're still operating band and athletics at the middle and high school level. We still have class sizes at K-3 at 25:1. We have some people questioning our judgment, including the County Office, who say we should have cut more early on so that we wouldn't be in this position right now. We know the numbers coming in from the State change – every year, every month, sometimes everyday – so we hold on and wait until we know exactly what we have to cut and then cut the bare minimum. It's a constant game we have to play -- balancing kids, program and staff. The Board's job is to make sure we are fiscally solvent for three years out. The County said our plans are not specific enough, so all the things we've protected are all the things we may have to cut now. These are the things that have been our out list for four years now. We've had many painful discussions about these things. When November comes and goes and if Prop 30 passes, we'll be in better shape. Even if Prop 30 passes the Governor will still make cuts in January. The Governor will still have an \$8 billion gap to close and education makes up 40% of the budget. Our cost to operate this district continues to go up and our revenue continues to go down. Our staff members are getting beat up. They have not seen raises. They've seen pay cuts because the costs of our health and welfare benefits keep rising. The decisions the Board will have to make in the next year or two is really tough to swallow. We want to do it out in the open so everyone is aware and everyone has a chance to weigh-in on this. No decisions are being made now because we have an election; we have a tax initiative, and we have a January budget that will be proposed. We have a June/July budget that will be adopted. Although he is not telling us how to vote, the picture will be grim if the tax initiative does not pass. If Prop 30 doesn't pass that's \$1.4 million in cuts for us now. We can handle that this year because of our ending fund balance, but we can't handle it next year or the year after. If you are registered to vote, please go out and vote. If you are not registered to vote, please register to vote. He understands the apathy and cynicism in this day and age, but we need the voices and we need the votes. We have to hope for the best but prepare for the worst and make decisions based upon what we know.

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A community member asked what the County Office is doing to support us. Mr. Campbell said they have been very supportive to help guide us to make sure we are crafting a budget that is compliant, and where we can say we are protecting programs. They are under much more scrutiny now from the State to make sure their districts don't come in with a qualified or negative budget. They are not, however, giving us any money. The County is being cut just as much as we are and are not in a position to give us additional funds.

Titia Ashby announced that the Calaveras County Office of Education in Angels Camp will have an expert panel to discuss the school finances in Calaveras on Thursday, October 18, beginning at 4:00 p.m. The public is invited and encouraged to attend.

12. Superintendent's Comments

Mr. Campbell commended the staff and students, and Colleen, of Rail Road Flat, not just for the food prepared by the kids, but for the work overall. This evening added work to a staff that is already overloaded. We feel it's important to come out to school sites to get more people to attend the Board meetings. He can see what the staff and the community does for kids because he's at Rail Road Flat two days a week. It's truly gratifying.

13. Public Comments

At this time, visitors may address issues that do not appear on the agenda. This is not the time for discussion or deliberation nor can action be taken by the Trustees or Superintendent unless the matter is placed on a subsequent agenda. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item (BB 9323). The Board shall limit the total time for public input on each item to 20 minutes. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of Hearing Session/Public Forum will be as follows, per Calaveras Unified School District Board Bylaw #9322.

Community member Penny West commended Marchand Heimann's work with the students. She called Marchand a "treasure," who works with kids to help them discover the artist within themselves. Ms. West would also like to receive a copy of the adopted policies regarding Charter Schools.

Martha O'Leary, parent, announced the Octoberfest fundraiser they are having on Saturday, October 20. The money is for the Preschool and 6th grade Science Camp. They will be serving handmade pretzels, bratwurst, sauerkraut, mashed potatoes and gravy, beer, cider and apple desserts. They are doing an auction with the baked apple desserts. Rather than having a lot of small fundraisers they are trying to have less but larger fundraisers in conjunction with the Friends of Rail Road Flat. Doors open at 5:00, dinner is at 6:00 p.m. The cost is \$20 for adults and \$10 for children. It will be held at the hall next door.

14. Action on Items Removed from the Consent Agenda – No items removed

15. CONSENT AGENDA

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request that an item be pulled from the consent agenda and voted on separately.

MSC 4-0 (McDaniel absent) to approve the Consent Agenda.

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CONSENT AGENDA – CONTINUED

- a. **Approval of Minutes**
 - 1. September 25, 2012
- b. **Routine Personnel Report** – October 16, 2012
- c. **Approval, Vendor Warrant Listings**

The Vendor Warrant listing from September 6, 2012 to October 1, 2012 was presented for approval. (A copy of the listing is available at the District Office and linked to this agenda on our website at www.calaveras.k12.ca.us.)
- d. **Approval of Donations (pp 18-19)**

Donations to Calaveras Unified School District were presented for Board approval.
- e. **Approval of Bond Disbursements**

Bond disbursements were presented for Board approval. (Copies of the disbursements are available at the District Office and linked to the agenda on our website at www.calaveras.k12.ca.us.)
- f. **Approval of Special Contract Services with Marchand Heimann** (pg 20)

Board approval is requested for Special Contract Services for Marchand Heimann to provide art lessons to the 1st and 2nd grade students in Mrs. Giorgi's class at Valley Springs Elementary School. The cost is \$350 and funded through the site ASB account.
- j. **Approval of Williams Settlement Legislation Quarterly** (pg 21)

The quarterly report for the Williams Settlement Legislation Act for July through September 2012 was presented for Board approval. This report provides information on complaints received for instructional materials, facilities and/or teacher vacancy and misassignments. This report is sent to the Calaveras County Office of Education.

16. **PERSONNEL**

- a. **Certificated Report** (Lorraine Angel)

Teacher Lorraine Angel reported they had four members attend the regional conference in Reno this year. She shared that CTA is backing Prop 30 and our district; school districts in general, will be "hemorrhaging" if it does not pass. The passage of this proposition gives school districts, police and fire \$8.5 billion dollars. She will personally vote for its passage. It's important to get out and vote. If you are not registered to vote there is a website to register. If you need more information please call her and she will tell you how to register.
- b. **Classified Report** (Terri Henderson)
- c. **All Personnel** – No item presented
- d. **Classified Personnel** - No item presented
- e. **Certificated Personnel** - No item presented
- f. **Management/Confidential/Supervisory** - No item presented

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17. **CURRICULUM AND INSTRUCTION** – No item presented

18. **BUSINESS** - No item presented

19. **DISTRICT OPERATIONS**

a. Adoption of Resolution 2012/13-09, Preliminary Notice of Withdrawal from Alliance of Schools for Cooperative Insurance Programs (ASCIP)

Board adoption of Resolution 2012/13-09, Preliminary Notice of Withdrawal from Alliance of Schools for Cooperative Insurance Programs (ASCIP). The Tuolumne JPA has three levels of coverage. The school district's self- insurance as a pool for the first \$25,000 of any claim. After that we purchase excess coverage. Currently we purchase \$25,001 to \$5,000,000 from ASCIP and \$5,000,001 to \$20,000,000 from SELF (Schools Excess Liability Fund). Due to inflating premium costs, the Tuolumne JPA reviewed other options and it was noted that SISC (Self Insurance Schools of California) had a similar program and coverage to ASCIP. SISC reviewed five years of our loss data and generated a quote that was 28% lower than ASCIP. In addition, SISC offers dollar one coverage, so there will no longer be a need to charge members additional premiums for the first \$25,000, which will amount to an additional savings. SISC insures up to \$50 million in coverage so it will no longer be necessary to purchase the additional insurance from SELF. All member school districts must adopt this resolution to terminate the agreement with SELF effective 7/1/13.

MSC 4-0 (McDaniel absent) to adopt Resolution 2012/13-09, Preliminary Notice of Withdrawal from Alliance of Schools for Cooperative Insurance Programs (ASCIP)

20. **POLICIES AND REGULATIONS -**

a. First Reading – Board Policies, Bylaws, Administrative Regulations and Exhibits

BP 3511.1 Integrated Waste Management
AR 3511.1 Integrated Waste Management
AR 4112.6/ Personnel Files
4212.6/4312.6
BP 4112.9/ Employee Notifications
4212.9/4312.9
E 4112.9 Employee Notifications
BP 4119.1/ Civil and Legal Rights
4219.1/4319.1
BP 4119.21/ Professional Standards
4219.21/4319.21

b. Second Readings/Adoptions

BP 0420.4 Charter School Authorization
AR 0420.4 Charter School Authorization
BP 0420.41 Charter School Oversight
E 0420.41 Charter School Oversight
BP 6178.1 Work-Based Learning
AR 6178.1 Work-Based Learning
BP 7160 Charter School Facilities
AR 7160 Charter School Facilities

MSC 4-0 (McDaniel absent) to adopt BP/AR 0420.4, BP;/E 0420.41, BP/AR 6178.1, and BP/AR 7160

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21. Calendar of Events

DATE	EVENT
October 24	Flu Shot Clinic – District Office IMC, 11:30 a.m. to 4:30 p.m.
October 25	Toyon Middle School Parent Teacher Conferences (early release 1:01 p.m.) Conferences 1:30-4:30 p.m. and 5:30-7:30 p.m.
November 1 and 2	No School – CORE Day
November 5-9	K-6 Early Release – Parent/Teacher Conferences
November 12	No School – Veteran’s Day Holiday
November 14	Policy Committee Meeting – 3:30 p.m., District Office Board Room
November 20	CUSD Board Meeting – Toyon Middle School, Closed Session 4:30 p.m., Open Session 5:00 p.m.
November 22 and 23	No School – Thanksgiving Holidays

22. Future Agenda Items

23. Comments from Board Members

Sherri Reusche

Mrs. Reusche welcomed back everyone from break. It was nice to have two weeks off. Saturday, October 27, will be Jenny Lind Elementary’s 11th annual Trunk or Treat program. Donations of candy are welcome.

Karan Bowsher

Mrs. Bowsher thanked the staff and students for their hospitality and hard work. It was a delightful dinner and the projects were wonderful. You do an awesome job! Many of the students are in her Girl Scout troop.

Evan Garamendi

Mrs. Garamendi thanked everyone for the dinner. The table was set with crystal and china. The little girls had on aprons that they made. The lasagna and garlic bread were delicious. It was a wonderful meal. Moke Hill is having a haunted house, but she wasn’t sure if it will be held on Saturday, October 27, or on Halloween night. Also, San Andreas is having a Halloween Carnival at the Town Hall on Saturday night. It’s a safe place to bring your kids.

John Yerman

Mr. Yerman thanked everyone for coming tonight.

24. Next Meeting/Adjournment

The next regular meeting of the CUSD Board is scheduled for Tuesday, November 20, 2012. This meeting will be held at Toyon Middle School in the Multi-purpose room. Closed Session begins at 4:30 p.m. and Open Session begins at 5:00 p.m.

There will be a Special Study Session on Saturday, November 10, beginning at 9:00 a.m. at the District Office Board Room.

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The meeting adjourned at 6:10 p.m.

Mrs. Angel announced they are having a rally for Prop 30 in Valley Springs and San Andreas on Friday and invited the Board, DO, everyone to attend.

Mark Campbell, Superintendent
By Shirley Bell, Administrative Assistant