

CALAVERAS UNIFIED SCHOOL DISTRICT

P.O. Box 788

San Andreas, CA 95249

MINUTES

BOARD OF TRUSTEES

September 11, 2012

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 4:30 p.m.

MEMBERS PRESENT: Karan Bowher
John Yerman
Evan Garamendi
Zerrall McDaniel
Sherri Reusche

MEMBERS ABSENT: None

STAFF PRESENT: Mark Campbell
Amy Hasselwander
Kathy Griggs
Titia Ashby
Kim Potter
Renetta Hale
Maria Ortner
Karen Wallace
Lorraine Angel
Kathy Risso
Jim Fuente
Dawn England
Liz Stanko
Jan Kendall
Shirley Bell
Randall Youngblood
Terri Rae Henderson
Annette Kautzer
Patti Poole
Julianne Youngblood
Sharon Schlegelmilch
Dan Klement
Ann Robinson

OTHERS: Members of the Community

1. **Call to Order**

2. **Roll Call**

3. **Approval of the Agenda**

Approve the September 11, 2012 agenda.

4. **Announcement of Closed Session Items**

a) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA
(Gov. Code 54957.6)

b) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)

c) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with
Management/Confidential/Supervisory (Gov. Code 54957.6)

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ANNOUNCEMENT OF CLOSED SESSION ITEMS - CONTINUED

d) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CASTA (Gov. Code 54957.6)

e) To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957)

5. Public Comments

At this time, visitors may comment on closed session items appearing on the agenda. This is not the time for discussion or deliberation nor can action be taken by the Trustees or Superintendent unless the matter is placed on a subsequent agenda. Individual speakers shall be allowed three minutes to address the Board on each closed agenda item (BB 9323). The Board shall limit the total time for public input on each item to 20 minutes. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of Hearing Session/Public Forum will be as follows, per Calaveras Unified School District Board Bylaw #9322.

6. Closed Session

7. Reconvene to Open Session

8. Pledge of Allegiance/Roll Call

All Board members were present.

9. Report of Action taken in Closed Session

There was no action taken in closed session.

10. Celebrations, Recognition and Announcements

a. Retirement Recognition

Superintendent Mark Campbell recognized Jim Fuente's retirement from Calaveras Unified School District effective September 30, 2012 and presented him with a plaque.

b. Lions Club Multiple Student District Speakers Award

Garrett Becker of the Lion's Club presented Calaveras Unified School District with a plaque to honor Jake Chambers, a Calaveras High School student who won the Lions 75th Annual Student Speakers Contest and a \$21,000 scholarship.

c. Calaveras Unified School District Education Foundation

Autumn Hesser, member of the Calaveras Unified School District Education Foundation (CUSDEF), provided an update on the CUSDEF. The Gala will be on February 9 at the San Andreas Town Hall. They changed the venue to save money so that more money can go directly to the mini-grants and scholarships they fund. She said they would like one of the CUSD Board members to serve on their Board.

d. Community Garden

Autumn Hesser, teacher at Valley Springs Elementary School, provided an update on the Valley Springs Elementary School and Community Garden project. Tonight they are hosting green drinks and would like it if you were able to join them at the school after the Board meeting.

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11. Budget Overview

Fiscal Services Director Titia Ashby and Superintendent Mark Campbell provided a budget overview.

Titia Ashby addressed a question from Mr. Gustafson regarding the transfer of money from one fund to another and explained that it is simply a transfer and not a loan.

Darren Spellman agrees with Mr. Campbell that it is good to be informed and we should be informed that the district has been sued and involved in four legal cases in the last three months totaling nearly a quarter of a million dollars and we probably spend \$300,000 to \$400,000 a year defending ourselves in litigation. The reason the District keeps cutting teachers and keeps cutting programs is because the management of the school district isn't managing properly and the only way to change it is to change the people who are in those seats in the elections this November.

Juline Hobbs, the President of the Calaveras High School Parents Club, gave a report on what the club does to help the school. They provide supplies for teachers, are selling T-shirts to raise funds for a teacher "wish list." They are having a "Bring Your Parent to School Day" on November 9 (more information to come on that event).

Randall Youngblood, teacher at Rail Road Flat Elementary School, commended the Rail Road Flat community for supporting their school. The community provides classes in fine arts, gardening, poetry, etc., and teach how to instill a sense of community to their students. Due to staff reductions and class size increases, it now costs the same to educate a student at Rail Road Flat as it does in other CUSD schools. He requested that Rail Road Flat closure be removed from the list of cost savings for the district.

12. Superintendent's Comments

Mr. Campbell thanked everyone for coming and said we are having our meetings at school sites so the public and staff can have the opportunity to learn about our budget plight. He would like to see people become involved and share ideas and solutions. We want the public and staff to be informed and share in the process. He invited everyone to attend one of the first study sessions we will be holding this year with the Board on Saturday, September 15. The session will begin at 9:00 a.m. at the District Office Board Room.

13. Public Comments

At this time, visitors may address issues that do not appear on the agenda. This is not the time for discussion or deliberation nor can action be taken by the Trustees or Superintendent unless the matter is placed on a subsequent agenda. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item (BB 9323). The Board shall limit the total time for public input on each item to 20 minutes. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of Hearing Session/Public Forum will be as follows, per Calaveras Unified School District Board Bylaw #9322.

Darren Spellman believes there is a cost savings to consolidating all of the school districts in Calaveras County into one. Kathy Northington would continue to be the County Superintendent and if she becomes overwhelmed then perhaps Mark Campbell can be the Assistant Superintendent.

14. Action on Items Removed from the Consent Agenda

No items were removed from the Consent Agenda.

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15. CONSENT AGENDA:

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request that an item be pulled from the consent agenda and voted on separately.

MSC (5-0) to approve the Consent Agenda.

a. Approval of Minutes

1. August 21, 2012

b. Routine Personnel Report , September 11, 2012

c. Approval, Vendor Warrant Listings

The Vendor Warrant Listings from August 15, 2012 through September 5, 2012 are presented for approval. *(A copy of these listings are available at the District office or linked to this agenda on our website at www.calaveras.k12.ca.us.)*

d. Approval of Donations

Donations are presented for Board approval.

e. Approval of Bond Disbursements

(A copy of the bond disbursements are linked to this agenda on our website at www.calaveras.k12.va.us and available at the District Office.)

f. Approval of Special Contract Services for CPR Training

1. Outside Service Contract with Lynee McThorn

2. Outside Service Contract with Alyson Batchelor

g. Overnight Functions/Field Trip Approvals

1. Rail Road Flat Elementary 6th Grade Science Camp

January 15-18, 2013 to Walker Creek Ranch in Marin County for 6th Grade Science Camp. Transportation will be by District bus and the camp is funded by fundraisers.

2. Calaveras High School Cross Country

September 14-15, 2012, The CHS Cross Country team will travel to Lake Tahoe to attend the North Tahoe High School Invitational. Travel will be by school vans and parent drivers and is funded by the CHS Cross Country Team.

3. Jenny Lind Elementary 6th Grade Science Camp

February 12-15, 2013 to Mission Springs Outdoor Education in Scotts Valley. Transportation will be by District bus and the camp is funded by fundraisers and private.

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16. PERSONNEL

a. Certificated Report

Lorraine Angel reported that they are getting their surveys together. Her focus has recently been on the passage of Prop 30 and she doesn't know how the school district will survive without the passage of Prop 30. They do not have time to do an endorsement for the school board election. Right now their focus is on the Prop 30 campaign.

b. Classified Report

Terri Henderson said they are holding their Chapter meeting next Thursday. John Yerman and Sherri Reusche will be there for a question and answer session. They, too, are not endorsing school board candidates, but have provided the opportunity for their unit to meet all of them. They are still working on their cookbook to generate revenue for their scholarships.

c. All Personnel

1. [Adoption, Resolution No. 2012/13-07, General Liability Coverage for Volunteers](#)

This resolution provides general liability coverage for district volunteers who directly volunteer to provide services to the district and whose volunteer services are accepted in accordance with district regulations and policy.

MSC (5-0) to adopt Resolution 2012/13-07, General Liability Coverage for Volunteers

d. Classified Personnel

1. [Adoption of Resolution 2012/13-05, In the Matter of Reduction of Classified School Services for the 2012-13 School Year](#)

Board adoption of Resolution 2012/13-05, In the Matter of Reduction of Classified School Services for the 2012/13 School Year is requested. Effective November 30, 2012, the District will eliminate:

Van Drivers PSN 2629 and 2628 4.16 Hours at the Transportation Department

MSC (5-0) to adopt Resolution 2012/13-05, In the Matter of Reduction of Classified School Services for the 2012/13 School Year, Van Drivers.

2. [AB 1200 Public Disclosure Summary of Proposed Collective Bargaining/Salary Agreement for 2012/13](#)

This summary disclosure requires any budget adjustments created as a result of agreements to be reported. The District and the Classified School Employees Association (CSEA) have agreed to a one-time \$55 stipend for the 2012/13 school year. The AB 1200 was disclosed.

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3. Ratification of Tentative Agreements between Calaveras Unified School District and the Calaveras School Employees' Association

The negotiation process between CUSD and CSEA has concluded and teams entered into Tentative Agreements for the 2012-13 school year for a District Office Configuration, a one-time \$55 stipend for the 2012-13 school year and one additional contract day for prep/kitchen cleaning to all Food Service III and Kitchen Manager. CSEA ratified the agreements and they are being presented to the Board for approval.

MSC (5-0) to approve the Tentative Agreement between Calaveras Unified School District and the Calaveras School Employees' Association for the 2012/13 school year.

4. PUBLIC DISCLOSURE: CUSD Sunshine Proposal for the 2013/14 Classified School Employees' Association (CSEA) Agreement

Calaveras Unified School District proposes to negotiate the following article for the 2013/14 negotiations with CSEA. It is requested the Board receive the proposal and open the sunshine period. As a result, this article is being presented for initial disclosure to the public. The CUSD Sunshine Proposal for the 2013/14 CSEA Agreement was disclosed.

e. Certificated Personnel

1. PUBLIC DISCLOSURE: CUSD Sunshine Proposal for the 2013/14 Calaveras Unified Educators' Association Agreement

Calaveras Unified School District proposes to negotiate the following articles for the 2013/14 negotiations with CUEA. It is requested the Board receive the proposal and open the sunshine period. As a result, these articles are being presented for initial disclosure to the public. The CUSD Sunshine Proposal for the 2013/14 negotiations with CUEA was disclosed.

f. Management/Confidential/Supervisory - No item presented

17. CURRICULUM AND INSTRUCTION

A Public Hearing was opened at 6:10 p.m.

a. OPEN PUBLIC HEARING: For the Determination of Sufficiency of Student Access to Textbooks and/or Instructional Materials for the 2012/2013 School Year

It is required that a public hearing be held to determine the sufficiency of student access to textbooks and/or instructional materials for the 2012/2013 school year.

The Public Hearing was adjourned at 6:12 p.m.

b. Adoption, Resolution No. 2012/13-06, Determination of the Sufficiency of Student Access to Textbooks and/or Instructional Materials for the 2012/13 School Year

Adoption of Resolution 2012/13-06, Determination of the Sufficiency of Student Access to Textbooks and/or Instructional Materials for the 2012/13 School Year is recommended.

MSC (5-0) to adopt Resolution 2012/13-06.

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18. BUSINESS

a. Approval of the 2012-2013 K-3 Class Size Reduction Application

Approval to participate in Class Size Reduction for the 2012/13 school year is requested. The application is presented for approval.

MSC (5-0) to approve the 2012-13 K-3 Class Size Reduction Application

b. Request for Allowance of Attendance Due to Emergency Conditions

Board approval is requested to allow for attendance due to emergency conditions. The emergency condition was created by a power outage for the school day of August 14, 2012. The combination of a weather forecast of 106° and the power failure created unsafe conditions for students and staff at Calaveras High School.

MSC (5-0) to approve the Request for Allowance of Attendance Due to Emergency Conditions on August 14, 2012 at Calaveras High School.

c. Adoption of Resolution 2012/13-04, Authorization of the 2012 Certificates of Participation (COP) Financing Program

Board adoption of Resolution 2012/13-04, Authorization of the 2012 COP Financing Program is requested. This authorizes the execution and delivery by the District of a third amendment to Master Lease Agreement, a third Supplemental Trust Agreement, Escrow Agreements, a Continuing Disclosure Agreement and Certificate Purchase Agreement with respect to the execution and delivery of Calaveras Unified School District Certificates of Participation (2012 Financing Program), authorizing the execution and delivery of such certificates evidencing principal in an aggregate amount of not to exceed \$7,500,000. Authorizing the distribution of an official statement in connection therewith and authorizing the execution of necessary documents and certificates and related actions.

There were some questions about the financing program. The District is reorganizing its COP's at a lower interest rate, which will help with the cash flow and provide the District approximately \$500,000 to fully finance the construction of the Performing Arts Building. These COP's will mature in 2035. The District took out a bond to build the Performing Arts Center. By the time the bond passed in 2008 and the district went to bid, there was not enough money in the bond to pay for the construction of the Performing Arts Center (at the time the economy was in a building surge). The District had to commit to building the Performing Arts Center by June 2012 or lose the state matching funds of over \$1 million.

MSC (4-1 – Garamendi Nay) to adopt Resolution 2012/13-04, Authorization of the 2012 Certificates of Participation (COP) Financing Program

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BUSINESS - CONTINUED

d. Approval of Revised Multi-Year Budget Projection (pp 51-59)

Board approval is requested to approve a revised Multi-Year Budget Projection. The Calaveras County Office of Education provided a “conditional approval” of Calaveras Unified School District’s 2012/13 budget. The conditions included a revision of our Multi-Year Projection.

Fiscal Director Titia Ashby explained that the Calaveras County Office of Education requested a revision of our Multi-Year Projections. Our original projection incorporated an assumption of furlough days that had not been negotiated with the unions. The revised Multi-Year Projections removed the furlough days. We will also have to remove the Cost of Living Adjustments (COLA), because the state incorporates them into our budget building process but has not funded them for the past four years. The County is allowing that change to take place at 1st Interim. Ms. Ashby said we will revise the Multi-Year projections at 1st Interim and up to three times a year, and these changes will be based upon actuals that occur between now and the revisions, so they are not permanent but will reflect a more up-to-date, realistic projection.

Board member Karan Bowsher would like to see the closure of Rail Road Flat removed from the Multi-Year projections.

MSC (4-1 – Bowsher Nay) to approve the Revised Multi-Year Budget Projection

19. DISTRICT OPERATIONS – No item presented

20. POLICIES AND REGULATIONS -
Policy Overview

POLICIES AND REGULATIONS - CONTINUED

a. First Reading – Board Policies, Bylaws, Administrative Regulations and Exhibits

b. Second Readings/Adoptions

E 5145.6	Parental Notifications
BP 5145.7	Sexual Harassment
AR 5145.7	Sexual Harrassment
BP 6145	Extracurriular and Cocurricular Activities
AR 6159	Individualized Education Program
BP 7110	Facilities Master Plan
BP 7214	General Obligation Bonds
AR 7214	General Obligation Bonds

MSC 5-0 to adopt E 5145.6, BP 5145.7, AR 5145.7, BP 6145, AR 6159, BP 7110, BP 7214 , and AR 7214.

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21. Calendar of Events

DATE	EVENT
September 15	Board Study Session – 9:00 a.m. to Noon District Office Board Room

22. Future Agenda Items

23. Comments from Board Members

Karan Bowsher

Karan Bowsher is amazed by our teachers, parent clubs, volunteers and students, who care so much about our school district. She thanked our parent clubs for all they do and said it’s wonderful how much work a few can do.

Evan Garamendi

Mrs. Garamendi thanked everyone for coming to the Board meeting. She also wanted to reflect on the anniversary of 9-11 and thanked everyone who was in the classrooms 11 years ago. It is a very memorable day for us. The California History Day in Mokelumne Hill was a great success. Sherri Reusche was there also. She said the Senior Center in San Andreas offers computer skills tutoring free. The tutoring is conducted by high school students. They handed her an i-pad and she when she left the class she went out and purchased one. She highly recommended the tutoring for those who are not computer literate.

John Yerman

Mr. Yerman thanked everyone for attending.

Sherri Reusche

Mrs. Reusche reported that Tom McClintock was here for the Rural County School Boards meeting. He spoke about the federal government being worse off than the State of California. He said the feds have been considering removing Title I and not reauthorizing the No Child Left Behind (NCLB). She had lunch with Assemblyperson Kristine Olsen as well as busy visiting schools sites and attending a SELPA meeting. She congratulated Mari Long, who just completed her certification and is now our Speech Therapist. She thanked Jan Kendall, Director of Special Education, for all she does and for sharing the video “Circle of Friends,” whereby special education children are paired up with regular ed children for lunch, going to prom, working the classroom, etc. She said the California History Day at Moke Hill was wonderful.

Zerrall McDaniel

Mrs. McDaniel attended a career tech education meeting. There is no refunding and they still have no replacement for the ROP Director. Our Calaveras High students can attend ROP classes at Bret Harte and vice versa. One of the popular programs at Bret Harte is the Fire Science program and the popular classes at Calaveras are Cosmetology and ROP Medical. They are trying to work on students’ schedules so they don’t have to travel from an ROP class back up to their school of attendance. She agrees with other board members that we have so many good things happening in our district with teachers, parents and students.

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Mrs. Garamendi read a note to remind everyone to go to the garden event after the Board meeting and enjoy the beautification of the school.

24. Next Meeting/Adjournment

The next regular meeting of the CUSD Board is scheduled for Tuesday, September 25, 2012. This meeting will be held at West Point Elementary School in the Multi-purpose room. Closed Session begins at 4:30 p.m. and Open Session begins at 5:00 p.m.

There will be a special Board Study Session on Saturday, September 15, beginning at 9:00 a.m. in the District Office Board Room.

26. Adjournment

The meeting adjourned at 6:50 p.m.

Mrs. McDaniel announced they would be going back into closed session. Closed session adjourned at 7:50 p.m. There was no action taken in closed session.

Mark Campbell, Superintendent
By Shirley Bell, Administrative Assistant