

CALAVERAS UNIFIED SCHOOL DISTRICT

P.O. Box 788

San Andreas, CA 95249

MINUTES

BOARD OF TRUSTEES

August 7, 2012

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 4:30 p.m.

MEMBERS PRESENT: John Yerman
Evan Garamendi
Zerrall McDaniel
Sherri Reusche

MEMBERS ABSENT: Karan Bowsher

STAFF PRESENT: Mark Campbell
Titia Ashby
Lorraine Angel
Sandy Hoffman
Liz Stanko
Shirley Bell
Randall Youngblood
Terri Rae Henderson

OTHERS: Members of the Community

CALL TO ORDER

The meeting was called to order at 4:30 p.m.

ROLL CALL - Karan Bowsher was absent.

APPROVAL OF AGENDA

MSC (4-0 – Bowsher absent) to approval the August 7, 2012 agenda.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- a) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6)**
- b) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)**
- c) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6)**
- d) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957)**
- e) **To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957)**

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT

There were no public comments.

CLOSED SESSION

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RECONVENE TO OPEN SESSION - Open session was called to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE/ROLL CALL. A salute the flag was conducted. Roll call was taken and Karen Bowsher was absent.

OPEN SESSION: REPORT OF ACTION TAKEN IN CLOSED SESSION

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957.6). No action taken

To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957) - No action taken

Celebration, Recognition and Announcements

A birthday cake was served in honor of Superintendent Campbell's birthday.

Superintendent's Comments

Superintendent Campbell thanked everyone for the birthday celebration. He wanted to recognize staff overall for the fantastic CORE day and the positive start to the school year. He announced that we would begin holding our Board meetings at rotating school sites, beginning with the August 21st meeting, which will be held at Jenny Lind Elementary. We will have closed session at 4:30 and open session beginning at 5:00 p.m. instead of 6:00 p.m. Hopefully we can get more staff and community members involved and get the message out about budget and also an opportunity to hear the message from the people. We will post these meeting dates and location on the CUSD website and get the information out to the school and community. He also wanted to share that the Grand Jury Report commended us on our process for bids. Citing that the district has established procedures for contracts under \$15,000 that are not regulated by PCC that ensure fairness and are in the best fiscal interest of the district. We have also established a weblink to construction projects, so if anyone is interested in the job they can look it up on the website and submit their proposals. We currently don't have any projects to list.

Public Comments

At this time, visitors may address issues that do not appear on the agenda. This is not the time for discussion or deliberation nor can action be taken by the Trustees or Superintendent unless the matter is placed on a subsequent agenda. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item (BB 9323). The Board shall limit the total time for public input on each item to 20 minutes. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of Hearing Session/Public Forum will be as follows, per Calaveras Unified School District Board Bylaw #9322.

Mr. Gustafson questioned why he has not received notification on construction projects, as was promised. Mr. Campbell said they have already had a meeting to discuss his concerns and if Mr. Gustafson would like to meet again to let him know.

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13. Action or Items Removed from the Consent Agenda

No actions or items were removed from the Consent Agenda.

14. CONSENT AGENDA:

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request that an item be pulled from the consent agenda and voted on separately.

a. Approval of Minutes

1. July 24, 2012

b. Routine Personnel Report , August 7, 2012

c. Approval, Vendor Warrant Listings - No item presented.

d. Approval of Donations – No item presented.

e. Approval of Bond Disbursements

(A copy of the bond disbursements are linked to this agenda on our website at www.calaveras.k12.ca.us and available at the District Office.)

MSC (4-0 – Bowsher absent) to approve the consent agenda.

15. PERSONNEL

a. Certificated Report

Lorraine Angel said the school year is off to a good start. She thanked Mr. Campbell for arranging the kickoff in the afternoon so they could have their association meeting. She thanked Mrs. Garamendi for her wonderful remarks at the kickoff.

She added that they are going to work hard to get the word out about the Governor's tax initiative and want to collaborate with the District.

b. Classified Report

Terri Henderson said the start of school has been very busy for the Classified staff. The raise in the CVT rates have been difficult financially for the Classified staff. They have a Round Table scheduled on August 15 at 3:30 p.m. at the District Office. They are having their Chapter meeting on August 16 and planning to ratify their agreement. They have a cookbook in the works and are soliciting recipes. If you have a recipe to submit contact Pat Jackson in the Transportation Department. The proceeds from the book go to a scholarship fund.

c. All Personnel – No item presented

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PERSONNEL – CONTINUED

d. **Classified Personnel** - No item presented

1. **Adoption, Resolution 2012/13-02, In the Matter of Reduction Classified School Services for the 2012/13 School Year**

Board adoption is recommended for Resolution 2012/13-02, In the Matter of Reduction of Classified School Services for the 2012/13 School Year. Effective October 24, 2012, certain services now being provided will be discontinued or reduced by the following extent:

Van Driver 3.34 Hours, Monday through Friday

MSC (4-0 – Bowsher absent) to adopt Resolution 2012/13-02, In the Matter of Reduction of Classified School Services for the 2012/13 school year effective October 24, 2012 as described above.

e. **Certificated Personnel**

1. **Approve Committee on Special Assignments**

Board approval is requested to approve Committee on Assignments for Ann Lafferty and Tamara Farmer to teach the Driver's Education portion of their Geography teaching assignments.

MSC (4-0 – Bowsher absent) to approve the Committee on Special Assignments for Ann Lafferty and Tamara Farmer to teach the Driver's Education portion of their Geography teaching assignments.

f. **Management/Confidential/Supervisory**

1. **Assignments – Certificated Administrators for the 2012/13 School Year**

Toyon Middle School

- Susan Bratset, Assistant Principal, for 66 days
- Michelle Besmer, Teaching Assistant Principal

MSC (4-0 – Bowsher absent) to approve the certificated administrative assignments for the 2012/13 school year as described above.

16. **CURRICULUM AND INSTRUCTION** – No item presented

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17. BUSINESS

1. Adoption, Resolution 2012/13-01, In the Matter of Adopting Development Fees on Residential and Commercial/Industrial Development to Fund the Construction or Reconstruction of School Facilities

On June 24, 2012, the Board approved to set the maximum fee to \$3.20 per square foot for residential development and \$0.51 per square foot for commercial/industrial. Now brought before the Board for adoption is Resolution 2012/13-01, in the Matter of Adopting Development Fees on Residential and Commercial/Industrial Development to Fund the Construction or Reconstruction of School Facilities.

MSC (4-0 – Bowsher absent) to adopt Resolution 2012/13-01, In the Matter of Adopting Development Fees on Residential and Commercial/Industrial Development to Fund the Construction or Reconstruction of School Facilities.

2. Change of Key Executives on Calaveras Unified School District Bank Accounts

Board approval is requested to authorize the required changes to key executives of Calaveras Unified School District through written documentation/authorization. This authorization will be valid July 1, 2012 through June 30, 2013.

MSC (4-0 – Bowsher absent) to approve a change of key executives on Calaveras Unified School District bank accounts.

18. DISTRICT OPERATIONS – No item presented

19. POLICIES AND REGULATIONS

Approval of Administrative Regulations

The Board will consider approving Administrative Regulations.

MSC (4-0 – Bowsher absent) to bring Administrative Regulations for first and second readings and adoptions.

Policy Overview

a. First Reading – Board Policies & Bylaws

BP 5141.6 School Health Services
BP 5144.1 Suspension and Expulsion/Due Process
BP 5145.3 Nondiscrimination/Harassment

b. Administrative Regulations/Exhibits

AR5141.6 School Health Services
AR 5144.2 Suspension and Expulsion Due Process

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POLICIES AND REGULATIONS - CONTINUED

c. **Second Readings/Adoptions**

- BP 4020 Drug & Alcohol-Free Workplace
- BP 4030 Nondiscrimination in Employment
- BP 4312.1 Contracts
- BP 5126 Awards for Achievement
- BP 5131 Conduct
- BP 5131.2 Bullying

MSC (4-0 – Bowsher absent) to adopt BP4020, BP4030, BP 4312.1, BP 5126, BP5131, BP 5131.2

20. Calendar of Events

DATE	EVENT
Back to School Nights	August 8: Toyon Middle School, 6:00 p.m. August 9: Mokelumne Hill Elementary, 6:00 p.m. August 16: West Point Elementary , 6:00 p.m. August 21: Calaveras High School, 5:30 p.m. Dinner, 6:00 p.m., Program. August 30: Rail Road Flat Elementary, 6:00 p.m.

21. Future Agenda Items

22. Comments from Board Members

Evan Garamendi

Mrs. Garamendi welcomed everyone back. She was pleased to attend CORE Day and had a nice time.

John Yerman

Mr. Yerman welcomed everyone back.

Sherri Reusche

She thanked Lorraine Angel for reminding us about the initiative and said we need to make sure that we educate our parents about them. She is sorry to have missed the CORE Day but she was with her husband celebrating their 15th Anniversary. Soccer has started in full force. There will be a Rural County School Boards Association meeting on August 22 at the Calaveras Unified School District Offices at 5:00 p.m., and Tom McClintock will be the guest speaker.

Zerrall McDaniel

Mrs. McDaniel enjoyed the kickoff and listening to what Mark Campbell and Evan Garamendi had to say. It was interesting to hear what the teachers have to face and the uplifting skit the San Andreas teachers did.

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23. Next Meeting/Adjournment

The next regular meeting of the CUSD Board is scheduled for Tuesday, August 21, 2012. This meeting will be the first of nine to be held at school sites. The August 21, 2012 meeting will be held at Jenny Lind Elementary School. Closed Session begins at 4:30 p.m. and Open Session at 5:00 p.m., instead of 6:00 p.m.

The meeting adjourned at 6:44 p.m.

Mark Campbell, Superintendent
By Shirley Bell, Administrative Assistant