

CALAVERAS UNIFIED SCHOOL DISTRICT

P.O. Box 788

San Andreas, CA 95249

MINUTES

BOARD OF TRUSTEES

July 24, 2012

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 4:30 p.m.

MEMBERS PRESENT: John Yerman
Karan Bowsher
Evan Garamendi
Zerrall McDaniel
Sherri Reusche

MEMBERS ABSENT: None

STAFF PRESENT: Mark Campbell
Titia Ashby
Renetta Hale
Susan Broderick
Ric Stitt
Allison Hampton
Liz Stanko
Shirley Bell
Randall Youngblood
Terri Rae Henderson
Sandy Hoffman

OTHERS: Members of the Community

CALL TO ORDER

The meeting was called to order at 4:30 p.m.

ROLL CALL - All were present.

APPROVAL OF AGENDA

MSC (5-0) to approval the July 24, 2012 agenda.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- a) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6)**
- b) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)**
- c) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6)**
- d) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957)**
- e) **To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957)**
- f) **Liability Claim Pursuant to Government Code 54956.95: Claim No. LIA-02b**

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT

There were no public comments.

CALAVERAS UNIFIED SCHOOL DISTRICT
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CLOSED SESSION

RECONVENE TO OPEN SESSION - Open session was called to order at 6:01 p.m.

PLEDGE OF ALLEGIANCE/ROLL CALL. A salute the flag was conducted. All Board members were present.

OPEN SESSION: REPORT OF ACTION TAKEN IN CLOSED SESSION

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957.6). No action taken

To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957) - No action taken

Liability Claim Pursuant to Government Code 54956.95: Claim LIA-02b

Superintendent's Comments

Superintendent Campbell said many staff were seen throughout summer break getting ready to begin the new school year, and thanked them for their dedication. Our custodial and maintenance crews did a fantastic job with summer projects, even though they are experiencing staff on medical leaves. He welcomed Titia Ashby to her first official Board meeting as the Director of Fiscal Services.

Public Comments

At this time, visitors may address issues that do not appear on the agenda. This is not the time for discussion or deliberation nor can action be taken by the Trustees or Superintendent unless the matter is placed on a subsequent agenda. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item (BB 9323). The Board shall limit the total time for public input on each item to 20 minutes. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of Hearing Session/Public Forum will be as follows, per Calaveras Unified School District Board Bylaw #9322.

13. Action or Items Removed from the Consent Agenda

No actions or items were removed from the Consent Agenda.

**However, MSC 5-0 to add item "j" MSC (5-0) to the Consent Agenda for:
Liability Claim LIA-02b.**

14. CONSENT AGENDA:

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request that an item be pulled from the consent agenda and voted on separately.

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CONSENT AGENDA - CONTINUED

a. **Approval of Minutes**

1. June 26, 2012

b. **Routine Personnel Report , July 24, 2012**

c. **Approval, Vendor Warrant Listings**

The vendor warrant listings from **June 19, 2012 to June 30, 2012** and **July 1, 2012 to July 17, 2012** are presented for approval. *(A copy of these listings are available at the District Office or linked to this agenda on our website at www.calaveras.k12.ca.us)*

d. **Approval of Donations** – No item presented.

e. **Approval of Bond Disbursements**

(A copy of the bond disbursements are linked to this agenda on our website at www.calaveras.k12.ca.us and available at the District Office.)

f. **Approval, Project GLAD (Guided Language Acquisition Design) Training, Valley Springs Elementary School – August 3, 2012**

Board approval is requested to enter into special contract services with Jocelyn Mitchelmore and Kelli Richardson to provide GLAD training for a half day on August 3, 2012. This is funded by Title I at a cost of \$1,800.

g. **Approval for Special Contract Services with Jorge Contreras**

Board approval is requested to enter into special contract services with Jorge Contreras to provide Spanish language interpretation as needed at Toyon Middle School for the 2012/13 school year. The total cost is not to exceed \$300 and is funded through EIA/LEP.

h. **Approval, Agreement for Legal Services/Atkinson, Andelson, Loya, Ruud & Romo**

Approval is requested to enter into an annual agreement with Atkinson, Andelson, Loya, Ruud & Romo for the 2012/13 school year to provide legal counsel regarding various school-related issues.

i. **Approval of Williams Settlement Legislation Quarterly Report**

The quarterly report for the Williams Settlement Legislation Act for April through June 2012 is presented for Board approval. This report provides information on complaints received for instructional materials, facilities and/or teacher vacancy and misassignments. This report is sent to the County Office of Education.

j. **Liability Claim LIA-02b**

Liability Claim LIA-02b was denied by the Board.

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15. PERSONNEL

a. Certificated Report

Lorraine Angel said everyone is busy at CHS, getting ready for school to start. A special thank you for keeping K-3 class sizes down. She recently returned from Washington D.C. representing the state delegate. There were 9,000 delegates from the nation. They represent the National Educators' Association and the American Federation of Teachers, voting on policy, an early endorsement of Obama, they look at Charter Schools and teacher evaluation formats. They believe evaluations are very important because they want to keep good teachers in the classroom. They also talked about testing and end goals.

Mrs. McDaniel asked if Ms. Angel would prepare a synopsis.

Ms. Angel said they are interested in working with the District to put together information on the November elections.

b. Classified Report

Terri Henderson said CSEA is sending two delegates to conference next week in Las Vegas. They met in negotiations before school was out and are in the process of ratifying a Tentative Agreement. They are working with Liz Stanko on structuring extra work in the Transportation Department and they have a lot of good communication continuing.

Ms. McDaniel asked if they would also prepare a synopsis of the conference for the Board.

c. All Personnel

1. Approve 2012/13 Activity Supervisor Clearance Certificate Stipend Schedule

Board approval is requested to approve the 2012/13 Activity Supervisor Clearance Certificate Stipend Schedule.

MSC 5-0 to approve the 2012/13 Activity Supervisor Clearance Certificate Stipend Schedule.

d. Classified Personnel

1. Approve 2012/13 Classified Personnel Salary Schedules

Board approval is requested to approve the Classified salary schedules for the 2012/13 school year:

- **CSEA Salary Schedule**
- **Paraprofessional Salary Schedule**

MSC 5-0 to approve the 2012/13 CSEA Salary Schedule and Paraprofessional Salary Schedule.

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PERSONNEL – CONTINUED

2. Request for Retirement

James Fuente, Lead Custodian, at San Andreas Elementary has requested retirement effective September 30, 2012.

MSC 5-0 to approve retirement for James Fuente effective September 30, 2012.

e. Certificated Personnel

1. Approve 2012/13 Certificated Salary Schedules

Board approval is requested for the 2012/13 Certificated Salary Schedules:

- **2012-13 Certificated Salary Schedule**
- **ROP Salary Schedule**
- **Certificated Hourly Salary Schedule**
- **Academic Stipend Schedule**
- **CUEA Sports Stipend Schedule**

MSC 5-0 to approve the 2012/13 Certified Salary Schedule, ROP Salary Schedule, Certificated Hourly Salary Schedule, Academic Stipend Schedule and CUEA Sports Stipend Schedule.

3. AB 1200 Public Disclosure Summary of Proposed Collective Bargaining/Salary Agreement for 2012/13

A summary disclosure was presented regarding budget adjustments created as a result of bargaining to be reported. The District and the Calaveras Unified Educators' Association (CUEA) have reached a Tentative Agreement for the 2012/13 school year to include a one-time \$55 stipend.

- **CUEA Public Disclosure**
- **ROP Teachers Public Disclosure, an unrepresented group**

MSC 5-0 to approve the AB1200 Public Disclosure Summary for CUEA and the ROP Teachers.

4. Approval of Tentative Agreement between the District and the Calaveras Unified Educators' Association (CUEA) for the 2012/13 School Year

The District and the Calaveras Unified Educators' Association (CUEA) have entered into a Tentative Agreement for the 2012/13 Collective Bargaining Successor Agreement. CUEA approved the Agreement and it is now being brought to the Board for approval. It is recommended the Board approve the Agreement between the District and CUEA for the 2012/13 school year.

MSC 5-0 to approve the Tentative Agreement between the District and the Calaveras Unified Educators' Association for the 2012/13 school year.

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PERSONNEL - CONTINUED

1. Approve Job Share Between Angie Jones and Nathaniel Renfree at Calaveras High School

Approval is requested for a 50/50 job share at Calaveras High School between English teachers Angie Jones and Nathaniel Renfree for the 2012/13 school year.

MSC 5-0 to approve the 50/50 job share between Angie Jones and Nathaniel Renfree at Calaveras High School for the 20-12/13 school year.

2. Recommendation to Grant Tenure to Susan Broderick

Susan Broderick has satisfied all requirements to obtain both her clear mild-moderate and clear moderate-severe credentials. It is recommended Susan Broderick be granted tenure with the Calaveras Unified School District

MSC 5-0 to grant tenure to Susan Broderick.

f. Management/Confidential/Supervisory

1. Approve 2012/13 Management, Supervisor, Confidential Salary Schedule

Board approval is requested for the 2012/13 Management, Supervisor, Confidential Salary Schedule.

MSC 5-0 to approve the 2012/13 Management, Supervisor, Confidential Salary Schedule.

2. AB 1200 Public Disclosure Summary of Proposed Salary Agreement for 2012/13 for Management/Confidential, an Unrepresented Group

This summary disclosure requires any budget adjustments created as a result of agreements to be reported. The District and the Management/Confidential staff, an unrepresented group, have agreed to a one-time \$55 stipend for the 2012/13 school year.

MSC 5-0 to approve the AB1200 Public Disclosure Summary for Management/Confidential staff.

4. Approval of Network Systems Specialist Job Description

Board approval is requested for the Network Systems Specialist Job Description.

MSC 5-0 to approve the Network Systems Specialist Job Description.

16. CURRICULUM AND INSTRUCTION – No item presented

17. BUSINESS

1. Developer Fee Study and the Increase of the Statutory School Fee

This item was tabled at the June 26, 2012 meeting, for the July 24, 2012 Board meeting for consideration/approval by the Board. A public hearing was held on this item at the June 26, 2012 Board meeting. The Governing Board of Calaveras Unified School District will consider adoption of a Developer Fee Justification Study and an increase in the statutory school facility fee (Level 1 Fee) on new residential and commercial/industrial developments as approved by the State Allocation Board on January 25, 2012.

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(A copy of this study is linked to this agenda on our website www.calaveras.k12.ca.us or at the District Office)

MSC 3-2 (Bowsher and Garamendi Nay) to approve an increase of developer fees on new residential and commercial/industrial developments as approved by the State Allocation Board on January 25, 2012.

19. DISTRICT OPERATIONS

a. Adoption of Board Meeting Calendar, January through June 2013

Adoption of the Board Meeting Calendar for January through June 2013 is presented.

MSC 5-0 to approve the board meeting calendar for January through June 2013.

18. POLICIES AND REGULATIONS

a. First Reading – Board Policies & Bylaws

- BP 4020 Drug & Alcohol-Free Workplace
- BP 4030 Nondiscrimination in Employment
- BP 4312.1 Contracts
- BP 5126 Awards for Achievement
- BP 5131 Conduct
- BP 5131.2 Bullying

b. Administrative Regulations/Exhibits

- AR 5126 Awards for Achievement
- E 3541.1 Personal Vehicle Use Form – Transportation for School-Related Trips

c. Second Readings/Adoptions –

- BP 0410 Nondiscrimination in District Programs and Activities
- BP 0420.42 Charter School Renewal
- BP 0420.43 Charter School Revocation
- BP 1250 Visitors/Outsiders
- BP 1312.3 Uniform Complaint Procedures

MSC 5-0 to adopt BP 0410, 0420.42, 0420.43, 1250 and 1312.3

19. Calendar of Events

DATE	EVENT
July 30	First Day of School
Back to School Nights	August 2: Jenny Lind Elementary, 6:00 p.m. August 2: Valley Springs Elementary, 6:00-7:00 p.m. NEW DATE FOR MOKELUMNE HILL ELEMENTARY IS AUGUST 9 at 6:00 p.m. August 2: San Andreas Elementary, 6:00 p.m. August 8: Toyon Middle School, 6:00 p.m. August 16: West Point Elementary, 6:00 p.m.

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	<p>August 21: Calaveras High School, 5:30 p.m. Dinner, 6:00 p.m., Program August 23: Mokelumne Hill Elementary, 6:00 p.m. August 30: Rail Road Flat Elementary, 6:00 p.m.</p>
August 3	<p>Core Day – No School in Session Morning sessions at individual school sites. The Districtwide Kick-off is scheduled at 2:15 p.m., in the CHS Gym.</p>

20. Future Agenda Items

Mrs. Garamendi would like to add second readings for AR's.

21. Comments from Board Members

Karan Bowsher

Ms. Bowsher said she wishes the Districtwide Kickoff on August 3 were in the morning but because it's not, she will be unable to attend. She will also not be able to attend the August 7 Board meeting. She wishes everyone a great new school year.

Evan Garamendi

Ms. Garamendi would like to see an in-service for people who are not familiar with the school system (dress codes, confidentiality for people who volunteer in classrooms, etc.). She thanked everyone for attending to night.

John Yerman – No comment

Sherri Reusche

The PTO painted the JLE office and provided some new furniture. They also have new office staff.

Zerrall McDaniel

The Rural County School Boards will have a meeting on August 22. Tom McClintock will be the guest. It begins at 5:30 and includes the counties of Amador, Calaveras and Tuolumne. They have the meetings quarterly. Sherri Reusche is instrumental in getting good speakers and we educate our legislature.

22. Next Meeting/Adjournment

The next regular meeting of the CUSD Board is scheduled for Tuesday, August 7, 2012. Closed Session begins at 4:30 p.m. Open Session begins at 6:00 p.m.

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The meeting adjourned at 7:07 p.m.

Mark Campbell, Superintendent
By Shirley Bell, Administrative Assistant