

CALAVERAS UNIFIED SCHOOL DISTRICT

P.O. Box 788

San Andreas, CA 95249

**MINUTES**

**BOARD OF TRUSTEES**

**June 26, 2012**

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 4:30 p.m.

**MEMBERS PRESENT:** John Yerman  
Karan Bowsher  
Evan Garamendi  
Zerrall McDaniel  
Sherri Reusche

**MEMBERS ABSENT:**

**STAFF PRESENT:** Mark Campbell  
Mike Merrill  
Titia Ashby  
Renetta Hale  
Dawn England  
Gary Johnson  
Kathy Risso  
Liz Stanko  
Shirley Bell  
Susan Bratset  
Allison Hampton  
Randall Youngblood  
Terri Rae Henderson  
Ann Robinson

**OTHERS:** Members of the Community

**CALL TO ORDER**

The meeting was called to order at 4:30 p.m.

**ROLL CALL** - All were present.

**APPROVAL OF AGENDA**

**MSC (5-0) to add items to the agenda for:**

**Consent: Minutes of May 15, 2012**

**Business: Resolution 2011/12-23 re: Transactions with the California Department of Education for the purpose of providing child care and development services**

**ANNOUNCEMENT OF CLOSED SESSION ITEMS**

- a) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6)**
- b) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)**
- c) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6)**
- d) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957)**
- e) **To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957)**

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**CLOSED SESSION - CONTINUED**

**f) Student Discipline Matters (Gov. Code 54954.5)**

1. AHP 2011/12-04
2. AHP 2011/12-07
3. AHP 2011/12-15
4. AHP 2011/12-16

**g) Liability Claim Pursuant to Government Code 54956.95: Claim No. LIA-03**

**PUBLIC INPUT FOR THE GOOD OF THE DISTRICT**

There were no public comments.

**CLOSED SESSION**

**RECONVENE TO OPEN SESSION** - Open session was called to order at 6:01 p.m.

**PLEDGE OF ALLEGIANCE/ROLL CALL**. A salute the flag was conducted. All Board members were present.

**OPEN SESSION: REPORT OF ACTION TAKEN IN CLOSED SESSION**

**Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6)** No action taken

**Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)** No action taken

**Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6)** No action taken

**Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957.6).** No action taken

**To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957)** - No action taken

**Student Discipline Matters (Gov. Code 54954.5)**

**MSC 5-0 to approve the Administrative Hearing Panel's recommendation for Hearing 2011/12-04 to expel a student from Calaveras Unified School District through March 15, 2013, and the expulsion suspended under the terms of a rehabilitation plan.**

**MSC 5-0 to approve the Administrative Hearing Panel's recommendation for Hearing 2011/12-07 to expel a student from Calaveras Unified School District through January 17 2013, and the expulsion suspended under the terms of a rehabilitation plan.**

**MSC 5-0 to approve the Administrative Hearing Panel's recommendation for Hearing 2011/12-15 to expel a student from Calaveras Unified School District through May 10, 2013, and the expulsion suspended under the terms of a rehabilitation plan.**

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**REPORT OF ACTION TAKEN IN CLOSED SESSION – CONTINUED**

**Student Discipline Matters (Gov. Code 54954.5) - Continued**

**MSC 5-0 to approve the Administrative Hearing Panel's recommendation for Hearing 2011/12-16 to expel a student from Calaveras Unified School District through May 22, 2013, and the expulsion suspended under the terms of a rehabilitation plan.**

**Liability Claim Pursuant to Government Code 54956.95**

**MSC 5-0 to deny Liability Claim LIA-03.**

**Superintendent's Comments**

Superintendent Campbell said most of tonight's agenda is related to the Business Department. He said Mike Merrill has done an excellent job of connecting the business side of the district to our kids. Mr. Campbell acknowledged Mr. Merrill's commitment over these past four years as Assistant Superintendent of Business; particularly in these very challenging times. He commended him for the smooth transition of Titia Ashby into the role of the Director of Business Services.

**Public Comments**

At this time, visitors may address issues that do not appear on the agenda. This is not the time for discussion or deliberation nor can action be taken by the Trustees or Superintendent unless the matter is placed on a subsequent agenda. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item (BB 9323). The Board shall limit the total time for public input on each item to 20 minutes. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of Hearing Session/Public Forum will be as follows, per Calaveras Unified School District Board Bylaw #9322.

Dennis Dunnigan introduced himself and Nick Hodgson as representatives of our Bond Oversight Committee. He presented the Board with a memo and expressed their concerns about not hiring a project manager to oversee the construction of the Performing Arts Center.

Greg Gustafson said he agreed with their statements. He also mentioned not receiving a bid a year ago, even though he was the lowest bidder and the same company who received that bid is currently doing some work at Mokelumne Hill Elementary School. He has not received any notification about work available for him at Calaveras Unified School District.

**Action or Items Removed from the Consent Agenda** – No items were removed.

**CONSENT AGENDA:**

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request that an item be pulled from the consent agenda and voted on separately.

**MSC 5-0 to approve the consent agenda.**

**a. Approval of Minutes**

- a. May 1, 2012
- b. May 15, 2012

**b. Routine Personnel Report , June 26, 2012**

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**CONSENT AGENDA - CONTINUED**

- c. **Approval, Vendor Warrant Listing** (Michael Merrill, Assistant Superintendent of Business)  
The vendor warrant listing from May 8 to June 18, 2012 is presented for approval. *(A copy of this listing is available at the District Office or linked to this agenda on our website at [www.calaveras.k12.ca.us](http://www.calaveras.k12.ca.us))*
- d. **Approval of Donations**
- e. **Approval of Bond Disbursements** - No item presented
- f. **Approval, Carl D. Perkins Vocational Education Application Funds**  
Board approval is requested to submit the annual Career Technical Education Application for funding for the 2012/2013 school year.
- g. **Approve Special Contract Services with Tim Roberson**  
Approval is requested to renew special contract services with Tim Roberson to provide:
- 1) Music education at Rail Road Flat Elementary School for grades TK through 3<sup>rd</sup> for the 2012-13 school year. The cost is not to exceed \$1,132.20, funded through donations.
  - 2) Music theory and instruction/movement for Calaveras Unified School District's After School Programs that will encumber California content standards. The cost is \$25.00 per hour, not to exceed \$2,200. This is funded through ASCES and 21<sup>st</sup> Century grants.
- h. **Approval, Agreement for Legal Services/Lozano Smith Attorneys at Law**  
Approval is requested to enter into an annual agreement with Lozano Smith Attorneys at Law for the 2012/13 school year to provide legal counsel regarding various school-related issues.
- i. **Authorization to Continue American Fidelity Section 125 Flexible Benefit Plan**  
American Fidelity Assurance Company has administered the District's Section 125 Flexible Benefit Plan since April 1995. A Section 125 Flexible Benefit Plan allows employees to pre-tax their share of health and welfare benefits as well as participate in medical and dependent care reimbursement programs and participation in a Health Savings Account for eligible individuals – all within the requirements of Section 125 of the Internal Revenue Code.

**PERSONNEL** (Mark Campbell, Superintendent)

- a. **Certificated Report**  
Renetta Hale reported the year ended nicely. They are looking forward to the August 3 CORE Development Day. They thanked the Board and Mr. Campbell for keeping K-3 class size down.
- b. **Classified Report**  
Terri Henderson said CSEA doesn't have any meetings during summer break and had nothing to report.
- c. **All Personnel** – No item presented.

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**PERSONNEL – CONTINUED**

a. **Classified Personnel** - No item presented

b. **Certificated Personnel**

1. **Request for Job Share**

Approval is requested for a 50/50 job share at Calaveras High School between Mikki Koepp and Tammy Lisk for the 2012/13 school year, teaching Physical Education.

**MSC 5-0 to approve the 50/50 job share at CHS between Mikki Koepp and Tammy Lisk For the 2012/13 school year, teaching Physical Education.**

2. **Request for Retirement**

Teacher Gary Johnson, Toyon Middle School, has requested retirement effective the end of the 2011/12 school year.

**MSC 5-0 to approve Gary Johnson's request for retirement effective the end of the 2011/12 school year.**

Superintendent Campbell presented Gary Johnson with a retirement plaque and thanked him for his loyal service to the students of Calaveras Unified School District, acknowledging that Gary has been a teacher at Toyon Middle School since it was built in 1984.

c. **Management/Confidential/Supervisory**

1. **Approval, Request for Retirement of Susan Bratset**

Susan Bratset, Vice Principal at Toyon Middle School, has requested retirement effective the end of the 2011-12 school year.

**MSC 5-0 to approve Susan Bratset's request for retirement effective the end of the 2011/12 school year.**

Superintendent Campbell presented Susan Bratset with a retirement plaque and thanked her for her stellar service as Vice Principal at Toyon Middle School.

**16. CURRICULUM AND INSTRUCTION**

a. **Approval, Single Plan for Student Achievement**

All schools in conjunction with the School Site Councils, have completed their Single Plan for Student Achievement for the 2012/13 school year. These are revisions only; not new plans.

**MSC 5-0 to approve the Single Plan for Student Achievement revisions for the 2012/13 school year.**

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**CURRICULUM AND INSTRUCTION – CONTINUED**

**b. Approval, Spring 2012-13 Consolidated Application for Funding, Phase 1, Categorical Aid Programs**

Approval is requested for the Application for Consolidated Funding for Categorical Aid, Phase 1, programs for the 2012-13 school year.

**MSC 5-0 to approve the Spring 2012-12 Consolidated Application for Funding, Phase 1, Categorical Aide Programs.**

**BUSINESS** (Michael Merrill, Assistant Superintendent/Business)

**OPEN PUBLIC HEARING AT: 6:30 p.m.**

**1. Student Use and Access to District Technology and Network Resources**

Approval of Student Use and Access to District Technology and Network Resources policies require a public hearing pursuant to California Education Code Section 45127, 45128 and 45132.

Mr. Campbell gave an explanation of our student and district technology resources policies. There were no public comments.

**2. Developer Fee Study and the Increase of the Statutory School Fee**

The Governing Board of Calaveras Unified School District will consider input from the public on the proposed adoption of a Developer Fee Justification Study and an increase in the statutory school facility fee (Level 1 Fee) on new residential and commercial/industrial developments as approved by the State Allocation Board on January 25, 2012.

Questions about the study and proposed rate increases were raised. The residential rate would go up 23 cents per square foot and the commercial rate would go up 4 cents per square foot. Mr. Merrill indicated we rely on these fees to pay our COP's. He strongly suggested the Board consider approving the increase, as the district has to find ways to generate revenue in these challenging economic times.

**3. 2012/2013 Calaveras Unified School District Budget**

It is required in the budget adoption process that we open the 2012/2013 budget to a public hearing.

Mr. Merrill gave a Powerpoint presentation on our proposed 2012/13 budget. We are looking at two scenarios – one if the tax initiative passes in November and one if it doesn't. Either way we are looking at a loss of funding per ADA, along with a declining enrollment. If the tax initiative doesn't pass in November we would be looking at approximately an additional \$1.4 million reduction in revenue. We would have to take this out of our reserve and will be looking at severe staff and program cuts in the 13/14 school year.

A copy of this presentation will be posted on our website.

**CLOSE PUBLIC HEARING AT: 7:49 p.m.**

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a. **Adoption Resolution 2011/2012-20, Authorization to Establish Temporary Interfund Transfers of Special or Restricted Fund Monies**

This resolution would establish temporary borrowing between funds in order to close Fiscal Year 2011/12.

**MSC 5-0 to adopt Resolution 2011/12-20, Authorization to Establish Temporary Interfund Transfers of Special or Restricted Fund Monies.**

b. **Adoption, Resolution No. 2011/12-22, In the Matter of the Current State Budget Funding Crisis**

This resolution addresses the concern that state funding reductions may necessitate consideration to reduce 2012/2013 salaries for represented and non-represented employees. In light of this, the Calaveras Unified School District needs to take precautionary measures for the 2012/2013 school year by the adoption of this resolution.

**MSC 5-0 to adopt Resolution 2011/12-22, In the Matter of the Current State Budget Funding Crisis.**

c. **Agricultural Career Technical Education Incentive Grant for the 2012-13 School Year**

Approval of the Agricultural Career Technical Education Incentive Grant at Calaveras High School for the 2012-13 school year is recommended.

**MSC 5-0 to approve the Agricultural Career Technical Education Incentive Grant for the 2012/13 School Year.**

d. **Change of Signatories on Calaveras Unified School District Bank Accounts for 2012-13**

Board approval is requested to authorize Superintendent Mark Campbell to approve the required changes in bank signatories with written documentation. This authorization is valid July 1, 2012 through June 30, 2013.

**MSC 5-0 to approve the request to authorize Superintendent Mark Campbell to approve the required changes in bank signatories with written documentation. This authorization will be valid July 1, 2012 through June 30, 2013.**

e. **Grant of Easement Between Calaveras Unified School District (Grantee) and Jenny Lind Veterans (Grantor) Memorial District**

Board approval is requested to approve a Grant of Easement between Calaveras Unified School District and the Jenny Lind Veterans Memorial District, located a 189 Pine Street in Valley Springs, California. The easement is required to grant use of a portion of Grantor's'property for ingress and egress to and from the Valley Springs Elementary School and the Library across Grantor's Property.

**MSC 5-0 to approve the Grant of Easement between the Calaveras Unified School District (Grantee) and Jenny Lind Veterans (Grantor) Memorial District.**

f. **Adoption of the 2012/2013 Calaveras Unified School District Budget, Criteria and Standard**

It is requested the Board adopt the 2012/2013 budget .

**MSC 5-0 to adopt the 2012/2013 Calaveras Unified School District budget.**

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**DISTRICT OPERATIONS**

a. **Adoption, Resolution No. 2011/12-19, Ordering Governing Board Member Election**

Adoption of The Order of Election, Resolution No. 2011/12-19, which contains the Specifications of the Election Order for governing board member elections to be held November 6, 2012.

**MSC 5-0 to adopt Resolution 2011/12-19, Ordering Governing Board Member Election to be held November 6, 2012.**

b. **Adoption, Resolution 2011/12-21 by the Governing Board to Initiate a Change of Its Election System to By-trustee Area Elections Commencing with the 2014 Governing Board Election**

This resolution initiates a change of election system to a by-trustee area election from an at-large election system commencing with the 2014 governing board election. The at-large system has, over the years resulted in elections of diverse membership on the Board in fair and open elections. With the benefit of the 2010 consensus data, the public interest may be well-served in a by-trustee area election whereby one member residing in each trustee area is elected by the registered voters of that particular trustee area.

The Board members stated they vote on issues involving all schools in the district and still make decisions for the school district as a whole and for the best interest of all students.

**MSC 5-0 to approve Resolution 2011/12-21 to Initiate a Change of Its Election System to a By-trustee Area Elections Commencing with the 2014 Governing Board Election.**

**POLICIES AND REGULATIONS**

a. **First Reading – Board Policies & Bylaws**

BP 0410      Nondiscrimination in District Programs and Activities (pp 65-67)  
BP 0420.42    Charter School Renewal (pp 68-70)  
BP 0420.43    Charter School Revocation (pp 71-73)  
BP 1250      Visitors/Outsiders (pp 74-75)  
BP 1312.3     Uniform Complaint Procedures (pp 76-78)  
BP 6163.4     Student Use of Technology (pp 176-178)

b. **Administrative Regulations/Exhibits**

AR 1312.3     Uniform Complaint Procedures (pp 79-83)  
AR 6163.4     Student Use of Technology (pp 173-175)  
E 5145.6      Parental Notifications (pp 155-172)  
E 6163         Acceptable Use Policy (pp 179-181)

c. **Second Readings/Adoptions** – No item presented

The Board would like to reduce the number of policies brought to a meeting and Mrs. Garamendi would like to discuss possibly voting on AR's .



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**Calendar of Events**

DATE	EVENT
Summer Break	June 8 through July 29, 2012.
Extended School Year Summer School for Special Education	June 11 through July 6
July 4	Holiday – No ESY – Business Offices Closed
July 30	First Day of School
Back to School Nights	August 2: Jenny Lind Elementary, 6:00 p.m. August 2: Valley Springs Elementary, 6:00-7:00 p.m. August 16: West Point Elementary (time TBD) August 23: Mokelumne Hill Elementary (time TBD) August 30: Rail Road Flat Elementary, 6:00 p.m.

**Future Agenda Items**

**Comments from Board Members**

**Karan Bowsher**

Ms. Bowsher wanted to share how wonderful the high school graduations were. The Alt Ed High School graduations were heartwarming. Those kids worked so hard. It was such an accomplishment for many of those kids. She thanked the teachers of Alt Ed.

**Evan Garamendi**

Ms. Garamendi also enjoyed the Alt Ed graduations, stating that for many of those families it was the first high school graduation. She also attend the Calaveras High School graduation and thought the Valedictorian speeches were amazing. It was a spectacularly well-presented evening.

**John Yerman** – No comments

**Sherri Reusche**

Ms. Reusche attended the Toyon Promotion and it went very well. They did a wonderful presentation to Susan Bratset. There was a great parent turnout. She met with school board members throughout our area along with Assembly Member Kristen Olson, Assembly Member Bill Berryhill and Senator Ted Gaines. Bill Berryhill will be visiting our district in October. He is a former school board member himself and even though he doesn't represent our area, he is a voice and he sits on the committee for education budgets. She is also working with the California School Boards Association (CSBA) on the student weighted formula and continues talking with our legislature to make them aware of our district; in particular how transportation funding affects us and other rural, small districts.

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**COMMENTS FROM BOARD MEMBERS - CONTINUED**

**Zerrall McDaniel**

Ms. McDaniel said the Gold Strike Graduation is growing every year. The rigor is there; they just don't have as many electives and that's the difference. She was unable to attend the CHS graduation. She and Sherri Reusche had the opportunity to attend CSBA in Sacramento. She ended up taking Sherri's Delegate position with CSBA because Sherri is now on the CSBA Board. She is learning a lot and now we have two people representing Calaveras on CSBA.

**Next Meeting/Adjournment**

The next regular meeting of the CUSD Board is scheduled for Tuesday, July 24, 2012. Closed Session begins at 4:30 p.m. Open Session begins at 6:00 p.m.

The meeting adjourned at 8:14 p.m.

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Mark Campbell, Superintendent  
By Shirley Bell, Administrative Assistant