

CALAVERAS UNIFIED SCHOOL DISTRICT

P.O. Box 788

San Andreas, CA 95249

**MINUTES**

**BOARD OF TRUSTEES**

**May 15, 2012**

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 4:30 p.m.

**MEMBERS PRESENT:** John Yerman  
Karan Bowsher  
Evan Garamendi  
Zerrall McDaniel  
Sherri Reusche

**MEMBERS ABSENT:**

**STAFF PRESENT:** Mark Campbell  
Mike Merrill  
Titia Ashby  
Lisa McInturf  
Kim Potter  
Randall Youngblood  
Tom Parker  
Alissa Belshe  
Arlene Ferman  
Nicole Davis  
Liz Stanko  
Jan Kendall  
Ric Stitt  
Fred Mier  
Shirley Bell  
Renetta Hale  
John Walsh  
Gene Christensen  
Patricia Siegel  
Ann Robinson  
Vikki Lacey  
Sandy Hoffman

**OTHERS:** Members of the Community

**CALL TO ORDER**

The meeting was called to order at 4:30 p.m.

**ROLL CALL** - All were present.

**APPROVAL OF AGENDA**

**MSC (5-0) to add an addendum to the agenda for:  
Business: Performing Arts Center, and  
Personnel: Retirement of Patricia Siegel**

**ANNOUNCEMENT OF CLOSED SESSION ITEMS**

- a) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6)
- b) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)
- c) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6)
- d) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957)

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**CLOSED SESSION - CONTINUED**

- e) **To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957)**

**ANNOUNCEMENT OF CLOSED SESSION ITEMS – CONTINUED** – No action taken in closed session.

**PUBLIC INPUT FOR THE GOOD OF THE DISTRICT**

There were no public comments.

**CLOSED SESSION**

**RECONVENE TO OPEN SESSION** - Open session was called to order at 6:01 p.m.

**PLEDGE OF ALLEGIANCE/ROLL CALL.** A salute the flag was conducted. All Board members were present.

**OPEN SESSION: REPORT OF ACTION TAKEN IN CLOSED SESSION**

**Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6)** No action taken

**Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)** No action taken

**Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6)** No action taken

**Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957.6).** No action taken

**To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957)** - No action taken

**Student Discipline Matters (Gov. Code 549543.5)** – No action taken

**CELEBRATIONS, RECOGNITION AND ANNOUNCEMENTS**

**10. Celebrations, Recognition and Announcements**

**2012 Retiree Recognition**

Superintendent Campbell presented recognition plaques to 2012 retirees, Tom Parker, Eugene Christensen, John Walsh and Patricia Siegel.

**Preschool Presentation**

Kim Osmanski-Potter, Administrator of Preschool and After School Programs, gave a presentation about our Preschool programs

**11. Superintendent's Comments**

Superintendent Campbell stated there were only 14 days of school left. This is a busy and special time of year with recognitions for retirements, staff appreciation night, graduations and promotions. This is a great opportunity for us to appreciate who and what we have. He wished a Happy Birthday to Board members John Yerman and Zerrall McDaniel.

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**12. Public Comments**

At this time, visitors may address issues that do not appear on the agenda. This is not the time for discussion or deliberation nor can action be taken by the Trustees or Superintendent unless the matter is placed on a subsequent agenda. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item (BB 9323). The Board shall limit the total time for public input on each item to 20 minutes. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of Hearing Session/Public Forum will be as follows, per Calaveras Unified School District Board Bylaw #9322.

Mr. Gustafson praised our band for their performances, stating it would be great to have a Performing Arts Center. He also commented on concerns about bullying at the high school as well as his observations about our Maintenance Department.

**13. Action or Items Removed from the Consent Agenda**

**MSC (5-0) to vote separately on the approval of the minutes because Mrs. Garamendi was absent from the May 1, 2012 Board meeting.**

**MSC (5-0) to approve all other items on the Consent Agenda.**

**14. CONSENT AGENDA:**

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request that an item be pulled from the consent agenda and voted on separately.

**a. Approval of Minutes**

**a. May 1, 2012**

**MSC 4-0 (Garmendi abstains) to approve the May 1, 2012 minutes.**

**b. Routine Personnel Report , May 15, 2012**

**c. Approval, Vendor Warrant Listing (Michael Merrill, Assistant Superintendent-Business)**

The vendor warrant listing from April 24 to May 7, 2012 is presented for approval. *(A copy of this listing is available at the District Office or linked to this agenda on our website at [www.calaveras.k12.ca.us](http://www.calaveras.k12.ca.us))*

**d. Approval of Donations – See attached list.**

**e. Approve Special Contract Services with the Orange County Department of Education**

Approval is requested for special contract services with the Orange County Department of Education to provide Preschool GLAD Training for 15 employees and funded through EISS.

**f. Approval Special Contract Services for Jenny Lind Elementary's Fine Arts Day**

Approval is requested for special contract services for Jenny Lind Elementary's Fine Arts Day on May 24, 2012, with:

- Ron Brickman to provide instrumental (musical) workshops - \$150
- Golden Bough to provide music programs - \$350
- Dianna Craig to provide workshops using masks to do expressive characters - \$200
- Plan B (a band) to play music - \$250

Funding for the program is through a donation account.

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**CONSENT AGENDA – CONTINUED**

**g. Approval, Bus Routes for the 2012/13 School Year**

The bus routes for the 2012/13 school year are being submitted for Board approval based upon student transportation needs. (Routes will be available at the Board meeting)

**h. Approval of Agreement for Special Contract Services with Dr. Robert Hoffman, O.D.**

Board approval is requested to enter into contract services with Dr. Robert Hoffman, O.D., to provide 8 hours of vision screening for CUSD students in grades K, 3, 6 and 9 during the 2012/13 school year. The cost will not exceed \$3,500 funded by the General Fund.

**i. Approval of Agreement for Special Contract Services with the Stanislaus County Office of Education**

Board approval is requested to enter into special contract services with the Stanislaus County Office of Education to provide 8 hours of hearing screening for CUSD students in grades K, 2, 5, 8 and 10. The total cost is not to exceed \$5,200 funded through the General Fund.

**15. PERSONNEL** (Mark Campbell, Superintendent)

a. **Certificated Report** (Lorraine Angel)

b. **Classified Report** (Terri Rae Henderson)

c. **All Personnel**

d. **Classified Personnel**

**1. Adoption, Resolution No. 2011/12-17, Classified School Employees' Week**

The California Legislature adopted the third full week of May each year as Classified Employee Week. Calaveras Unified School District Board of Trustees wishes to recognize our school district employees with the adoption of Resolution No. 2011/12-17, declaring May 20-26, 2012 as Classified School Employee Week.

**MSC 5-0 to adopt Resolution No. 2011/12-17 in recognition of Classified School Employees' Week**

**2. Request for Retirement, Linda Davis**

Linda Davis, Food Service Worker, at Toyon Middle School, and Patricia Siegel, Paraeducator, at Jenny Lind Elementary School, have requested retirement effective the end of the 2011-/12 school year.

**MSC 5-0 to approve retirement for Linda Davis and Patricia Siegel the end of the 2011-12 school year.**

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**PERSONNEL - CONTINUED**

e. **Certificated Personnel**

1. **Request for Job Share**

Board approval is requested for Angie Jones and Laura Stickels to enter into a 50/50 job share, teaching English at Calaveras High School during the 2012/13 school year.

**MSC 5-0 to approve the job share between Angie Jones and Laura Stickels to teach English at Calaveras High School as presented above.**

f. **ROP**

Trustee Zerrall McDaniel reported that John Overton is resigning as Director of ROP. He has done an excellent job and they are looking for his replacement.

g. **Management/Confidential/Supervisory** - No item presented.

**16. CURRICULUM AND INSTRUCTION**

a. **Approval, 2011-2012 Consolidated Application for Categorical Funding**

The Consolidated Application for Categorical Funding report has been completed and is submitted for Board approval.

**MSC 5-0 to approve the 2011-2012 Consolidated Application for Categorical Funding**

**17. BUSINESS** (Michael Merrill, Assistant Superintendent/Business)

**OPEN PUBLIC HEARING** - at 6:54 p.m.

1. **2008/09 Through 2012/13 Tier III Flexibility Categorical Programs (pp 46-47)**

It is required the Tier III Flexibility Categorical Programs be open for discussion in a public hearing.

Accounting Supervisor Titia Ashby gave an overview of the Tier II Flexibility Categorical Programs and answered questions. As a condition of receipt of the funds, the governing board is required, at a regularly scheduled open public hearing held prior to and independent of a meeting where the governing board of the district adopts the annual budget, to take testimony from the public, identify any program that is proposed to be closed.

**CLOSE PUBLIC HEARING** – at 7:00 p.m.

**Adopt Resolution No. 2011/12-18 Authorizing Restricted Tier III Categorical Program Fund Flexibility**

**MSC 5-0 to adopt Resolution 2011/12-18 Authorizing Restricted Tier III Categorical Program Fund Flexibility.**

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**BUSINESS – CONTINUED**

a. **GASB 45 Valuation of July 2011**

The July 2011 review of an actuarial study from Demsey, Filliger & Associates, LLC was presented. This study is required every two years by the state. The valuation measures and discloses the retiree healthcare liabilities of the district every two years. *No action required.*

b. **Approval of Developer Fee Study with School Works (pp 65-66)**

It is requested the Board approve a Developer Fee Study to be conducted by School Works to justify the statutory fee rate increase for both residential and commercial/industrial development. The cost of the study is \$3,500 and funded through the Developer Fee Fund.

**MSC 4-1 (Yerman Nay) to approve the Developer Fee Study with School Works as presented.**

c. **Approve Special Contract Services with Roger R. Pitto, PLS**

Board approval is requested to enter into Special Contract Services with Roger R. Pitto, PLS to prepare a legal description and exhibit for the easement road between Valley Springs Elementary School and the new Jenny Lind Veteran's Memorial District Building. The total cost is not to exceed \$1,000.00 funded through the CUSD General Fund.

**MSC 5-0 to approve Special Contract Services with Roger R. Pitto, PLS**

g. **Performing Arts Center**

There was a discussion about a new proposal for financing and construction of the Performing Arts Center. A special Board Meeting will be scheduled for May 29 to present the proposal. If we do not proceed with the new proposal by June 2, 2012, we will lose approximately \$1.2 million in financing from the State of California and it will cost about \$800,000 to start the project up again.

**18. Policies and Regulations**

a. **First Readings – Board Policies & Bylaws – None presented**

b. **Second Reading/Adoptions – Board Policies & Bylaws**

*(These policies are linked electronically to the agenda on our webpage at [www.calaveras.k12.ca.us](http://www.calaveras.k12.ca.us).)*

**MSC 5-0 to vote on the Board Policies presented below separately.**

**BP 5131.7 Weapons and Dangerous Instruments  
MSC 4-1 (McDaniel Nay) to approve BP 5131.7**

**BP 5141.21 Administering Medication and Monitoring Health Conditions  
MSC 3-2 (Bowsher, Yerman Nay) to approve BP 5141.21**

**BP 6143 Courses of Study  
MSC 4-1 (Yerman Nay) to approve BP 6143**

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**POLICIES & REGULATIONS - CONTINUED**

**BP 6145.2 Athletic Competition**  
**MSC 5-0 to approve BP 6145.2**

**BP 6146.1 High School Graduation Requirements**  
**MSC 5-0 to approve BP 6146.1**

**BP 6161.1 Selection and Evaluation of Instructional Materials**  
**MSC 5-0 to approve BP 6161.1**

**BB 9223 Filling Vacancies**  
**MSC 5-0 to approve BB 9223**

**BB 9320 Meetings and Notices**  
**MSC 5-0 to approve BB 9320**

c. **Exhibits** - None presented

**19. Calendar of Events**

<b>DATE</b>	<b>EVENT</b>
May 22	Mokelumne Hill Elementary Open House – 6:30 p.m.
May 23	Staff Appreciation Night, 6:00-8:00 p.m., CUSD District Office, IMC Building (Green Bldg.)
May 24	Jenny Lind Elementary Fine Arts Day
May 24	Valley Springs Elementary Open House – 6:00 p.m.
May 26	Valley Springs Music Festival at “The Terrace” Shopping Center, Cost \$10.00, 2-10 p.m., go to <a href="http://www.valleyspringsmusic.org">www.valleyspringsmusic.org</a> for more information
May 29	San Andreas Elementary Open House – 6:00 p.m.
May 30	Sierra Hills Education Center Information Night, 5:30-7:00 p.m., CUSD District Office Board Room
June 5	Gold Strike High School Graduation – 6:00 p.m. at San Andreas Elementary
June 7	Toyon Middle School Promotion – 9:45 a.m. on Turf Field (If there is inclement weather, promotion certificates will be handed out in second period.)
June 7	Calaveras High School Graduation – 7:30 p.m., Frank Meyer Field

**20. Future Agenda Items**

**21. Comments from Board Members**

**Karen Bowsher** said she appreciates CUSD getting the 2 days off for the week of the fair because so many kids are involved. Many of the activities provide vocational education. CUSD strongly supports the fair. We have one of the largest livestock auctions in the State. She thanked everyone for how much they do for our kids this time of year.

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**COMMENTS FROM BOARD MEMBERS - CONTINUED**

**Evan Garamendi** thanked the teachers for getting ready for the Open Houses. She mentioned the status of Governor Brown's budget, stating there were some positive things but also some negatives and somehow we will get through these austere times in a positive way.

**John Yerman** congratulated our 2012 retirees and asked everyone to be here for the May 29 Board meeting.

**Sherri Reusche** attended her first Nature Bowl, which was similar to the math mini-bowls. She mentioned a great experience she had with TMS and said they have a great staff there. She will be attending the CSBA Delegate Assembly on Thursday in Sacramento.

**Zerrall McDaniel** said the CUSD picnic was a lot of fun. It was a great team-building opportunity/event to break down barriers and get to know each other better. She thanked Liz, Shirley, Mark and Titia for their efforts in putting it together. She asked everyone to attend the Valley Springs Music Festival on May 26. The proceeds go to the CUSD Arts programs. The cost is \$10. She will also be attending the CSBA Delegate Assembly this weekend. She is an advocate for ROP programs through CSBA. She thanked everyone for coming to the meeting.

**22. Next Meeting/Adjournment**

- **May 29 – Special Session:** To consider a proposal for the Performing Arts Center  
Closed session begins at 4:30 p.m. and open session at 6:00 p.m.
- **June 12:** Regular Session with closed session beginning at 4:30 p.m. and open session at 6:00 p.m.

The meeting adjourned at 7:37 p.m.

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Mark Campbell, Superintendent  
By Shirley Bell, Administrative Assistant