

CALAVERAS UNIFIED SCHOOL DISTRICT

P.O. Box 788

San Andreas, CA 95249

MINUTES

BOARD OF TRUSTEES

April 17, 2012

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 4:30 p.m.

MEMBERS PRESENT: John Yerman
Karan Bowsher
Zerrall McDaniel
Evan Garamendi
Sherri Reusche

MEMBERS ABSENT:

STAFF PRESENT: Mark Campbell
Mike Merrill
Titia Ashby
Lisa McInturf
Janine Schumann
Ric Stitt
Terri Rae Henderson
Dobbi Fletcher
LaRynn Newby
Sandy Hoffman
Mark Caruso
Liz Stanko
Jan Kendall
Shirley Bell
Renetta Hale
Kristen Dufloth
Bunnie Hale
Sharon Schlegelmilch
Tierra Crothers
Kathy Risso
Patrick Foley
Pamela Smylie

OTHERS: Members of the Community

CALL TO ORDER

The meeting was called to order at 4:30 p.m.

ROLL CALL - No one was absent.

APPROVAL OF AGENDA

MSC (5-0) to remove item #1 under ROP Personnel and insert Item #2 under Classified Personnel for a request for retirement from Helen Gonzalez, Paraeducator at Calaveras High School.

MSC (5-0) to approve the April 17, 2012 agenda.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- a) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6)**
- b) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)**
- c) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6)**
- d) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957)**

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ANNOUNCEMENT OF CLOSED SESSION ITEMS - CONTINUED

- e) **To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957)**
 - 1. **Charges of Dismissal – Certificated Employee**
- f) **Student Discipline Matters (Gov. Code 54954.5)**
 - 1. **AHP 2011/12-11**
 - 2. **AHP 2011/12-10**

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT

There were no public comments.

CLOSED SESSION

RECONVENE TO OPEN SESSION - Open session was called to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE/ROLL CALL. A salute the flag was conducted. All were present.

OPEN SESSION: REPORT OF ACTION TAKEN IN CLOSED SESSION

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957.6). No action taken

To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957) - No action taken

Student Discipline Matters (Gov. Code 54954.5)

- No action taken on item AHP 2011/12-10.
- **MSC (5-0)** to approve the Administrative Hearing Panel's recommendation for Hearing 2011/12-11 to expel a student from Calaveras Unified School District through March 15, 2013, and the expulsion suspended under the terms of a rehabilitation plan.

CELEBRATIONS, RECOGNITION AND ANNOUNCEMENTS

Jenny Lind Elementary School

Principal Amy Hasselwander gave a presentation. After the presentation she introduced staff members Pamela Smylie, Dobbi Fletcher, Kristen Dufloth and Bunnie Hale, who are members of the TCATs team. TCATs is a group of regional teachers who learn and promote curricula for science and math. The TCATs team gave a presentation to the board about the program's successes and future plans.

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CELEBRATIONS, RECOGNITION AND ANNOUNCEMENTS – CONTINUED

Amy Hasselwander announced that teacher Bunnie Hale was accepted to the Mikelson ExxonMobil Teachers Academy from July 22-27, 2012 at the Liberty Science Center in Jersey City, N.J. This program was started by Phil and Amy Mikelson in 2005, “to provide elementary teachers tools to enhance curricula and an opportunity to network with other educators and discover innovative ways to teach math and science to students. Congratulations Bunnie who truly shines each and every day as a teacher leader!! We are looking forward to hearing all about her experiences.

Toyon Middle School

Principal Lisa McInturf gave a presentation about Toyon Middle School’s science program and introduced science teachers Gary Johnson and Karen Wallace (Kristen Ridders could not be there that evening). Student Brianna Gill was introduced and enlisted all members of the Board to participate in a science experiment. Mr. Johnson announced Toyon Middle School is having a Physics Day at Great America on May 4.

SUPERINTENDENT’S COMMENTS

Superintendent Campbell said he appreciated everyone’s cooperation in making changes to the presentation schedules and having to “double up.” This month is Child Abuse Awareness Month and their theme is “Hands and words are not for hurting.” You may see this theme enforced throughout the county and district. He said although we are bringing this to the forefront this month, we are always seeking awareness on this subject. He and Amy Hasselwander serve on the Calaveras County Child Abuse Awareness Council. He wished everyone well as we begin the STAR testing process next week.

PUBLIC COMMENTS

Community member Greg Gustafson shared there are some parents who are concerned about the “Every 15 Minutes” program and dramatizations. Some parents are disturbed about the sharp reality and wonder if the shock value is worth the end result.

CORRESPONDENCE – No item presented.

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA - No items removed

CONSENT AGENDA

MSC (5-0) to approve the consent agenda.

a. Approval of Minutes

1. March 6, 2012
2. March 15, 2012
3. April 3, 2012

b. Routine Personnel Report , April 17, 2012

c. Approval, Vendor Warrant Listing

The vendor warrant listing from March 6 through April 11, 2012 was presented for approval.

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CONSENT AGENDA - CONTINUED

d. **Approval of Donations** - None presented

e. **Approval of Overnight Event for Calaveras High School Workability Club**

Approval is requested for the Calaveras High School Workability Club to have their quarterly Activities Night/Sleepover in Room 11 at Calaveras High School on June 6, 2012. Chaperones will be teacher Mark Outland and classroom Paraeducators. This is funded by the Workability Club.

f. **Approval of Overnight Field Trip of Calaveras High School Future Farmers of America (FFA) Students**

Approval is requested for the Calaveras High School FFA students to attend the State FFA Leadership Conference in Fresno, California, April 21-24, 2012. Transportation will be provided by the Ag truck and personal trucks. Chaperones will be teachers Abigail Ferrell, Jason Weatherby and parents. Accommodations will be at a motel. Funding is provided by FFA.

g. **Approval of Williams Settlement Legislation Quarterly Report**

The quarterly report for the Williams Settlement Legislation Act for January through March 2012 is presented for Board approval. This report provides information on complaints received for instructional materials, facilities and/or teacher vacancy and misassignments. There were no complaints reported. A copy of this report is sent to the Calaveras County Office of Education.

h. **Student Accident Insurance Renewal**

The District would like to renew our Voluntary student accident insurance for the 2012/13 school year. The rates will remain unchanged with low, mid and high option benefit schedules to choose from. All three benefit schedules are designed to meet the requirements of Education Code.

i. **Adoption Resolution 2011/12-14, In Recognition of California School Bus Drivers**

It is recommended the Board adopt Resolution 2011/12-14 in recognition of School Bus Drivers on April 24 for their continued and excellent services to the youth of Calaveras Unified School District.

15. PERSONNEL (Mark Campbell, Superintendent)

a. **Certificated Report** (Lorraine Angel)

Ms. Angel thanked the Board and Mr. Campbell on behalf of CUEA for keeping class sizes small. She attended State Council in March and it looks like things are going well for our bus transportation, and we won't be hit as hard as was originally thought. There's also more movement with our forestry money and we should keep an eye on this issue. She was elected to the State Delegate for CTA and will be going to the National Educators' Association in Washington D.C. in July. She will miss the next Board meeting due the Delegate Assembly meeting. They are holding their rep meeting tomorrow.

b. **Classified Report** (Terri Rae Henderson)

She thanked the Board for recognizing our bus drivers and would like us to consider including the mechanics in our resolution next year. They will be doing site visits soon to speak with employees about upcoming ballot initiatives. She would like to request the District consider putting the Toyon kitchen back near the staff lounge. Food Service has been making a profit over the last few years and she would like to see some time restored to the food service staff at Jenny Lind. They have negotiations on April 30.

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PERSONNEL - CONTINUED

c. **All Personnel**

1) **Resolution 2011/12-15, Personnel Agreement Between Calaveras Unified School District and Michelle Besmer**

Adoption of Resolution 2011/12-15 is recommended between CUSD and Michelle Besmer resigning her position as principal and exercising her right, consistent with her seniority date of September 29, 1992, to return to a classroom teaching position effective July 1, 2012.

MSC (5-0) to adopt Resolution 2011/12-15, Personnel Agreement Between Calaveras Unified School District and Michelle Besmer , resigning her position as principal and exercising her right, consistent with her seniority date of September 29, 1992, to return to a classroom teaching position effective July 1, 2012.

d. **Classified Personnel**

1) **Adoption of Resolution 2011/2012-13, In the Matter of Reduction of Classified School Services for the 2012-13 School Year**

The Superintendent is recommending certain services now being provided be discontinued or reduced by the following extent:

<u>Job Title</u>	<u>PSN</u>	<u>Hours</u>	<u>Site</u>
Associate PreK Teacher	2251	3.0	San Andreas Elementary
Associate PreK Teacher	2252	3.0	San Andreas Elementary
Paraeducator	2822	0.5 (M-Th)	Mokelumne Hill Elementary
Paraeducator	2822.2	2.0 (F)	Mokelumne Hill Elementary
Paraeducator	2872	1.92 (M-Th)	West Point Elementary
Paraeducator	2873	2.0	West Point Elementary
Paraeducator	2886	1.5	Toyon Middle School
Media Specialist	2980.2	2.0	Toyon Middle School

MSC (5-0) to adopt Resolution 2011/12-13, In the Matter of Reduction of Classified School Services for the 2012/13 school year, with the omission of PSN 2886, 1.5 hours, and PSN 2980.2, 2.0 hours (as shown in overstrike above).

2) **Request for Retirement, Helen Gonzalez, Paraeducator, Calaveras High School**

Paraeducator Helen Gonzalez at Calaveras High School has requested retirement effective the end of the 2011/12 school year.

MSC (5-0) to approve retirement for Helen Gonzalez, Paraeducator at Calaveras High School effective the end of the 2011/12 school year.

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PERSONNEL – CONTINUED

e. **Certificated Personnel**

1) **PUBLIC NOTICE: Approval, Declaration of Need for Fully Credentialed Educators**

Approval of the Declaration of Need is the annual form submitted to the Credentialing Commission by County Offices and Public School Districts and must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for an employing district.

MSC (5-0) to approve the Declaration of Need for Fully Credentialed Educators

2) **Certificated Retirements**

Eugene Christensen, a teacher at Calaveras High School, and Joanne Randall, a teacher at Valley Springs Elementary School, have requested retirement effective the end of the 2011/12 school year.

MSC (5-0) to approve retirement for teachers Joanne Randall and Eugene Christensen at the end of the 2011/12 school year.

f. **ROP - Item removed from agenda**

~~1) **ROP Teacher Retirement**~~

~~Helen Guzman, ROP teacher at Calaveras High School, has requested retirement effective the end of the 2011/12 school year.~~

g. **Management/Confidential/Supervisory**

1) **Assignments – Certificated Administrators for the 2012/13 School Year**

The following certificated administrators are recommended for assignment as follows for the 2012/13 school year:

- Tierra Crothers, Principal of Mokelumne Hill Elementary and West Point Elementary
- Janine Schumann, Vice Principal, Toyon Middle School
- Kathy Griggs, Teaching Vice Principal, Jenny Lind Elementary

MSC (5-0) to approve Certificated Administrator assignments for the 2012/13 school year as presented above.

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PERSONNEL – CONTINUED

2) Restructuring/Management Confidential Assignments

The following restructuring is recommended to create savings, offsetting certificated layoffs and keeping lower class sizes:

- a) Elimination of Assistant Superintendent – Business Services position
- b) Reduction of Director of Fiscal Services from Range 2 to Range 4 and assigning Titia Ashby to this position effective the 2012/13 school year.
- c) Reduction of one Vice Principal position at Calaveras High School
- d) Reduction of Director of Personnel from Range 2 to Range 4 and assigning Liz Stanko to this position effective the 2012/13 school year.
- e) Change Coordinator of Special Projects from Range 22 to Range 21
- f) Increase High School Principal from 220 to 225 Days

CUEA President, Karen Wallace, requested this item be tabled until the May Board meeting. She had a list of questions from the unit she wanted on record and they wanted the opportunity to review the answers. The felt they were not given ample notification.

Board member Reusche said the Board has reviewed this restructure inside out with due diligence and this worked to save money, keep small class sizes and return some teachers to the classroom.

Board President McDaniel said the Board listened to and believe in the importance of maintaining smaller class sizes. The fact that we were going to be able to save so much money with this restructure and bring back teachers was very positive.

Mr. Campbell said he would like to receive the list of questions in writing and the District would provide the answers to the questions. Ms. Wallace will provide the questions in writing.

MSC (4-1 – Garamendi) to approve the restructure of the Management Confidential assignments as presented above effective the 2012/13 school year.

16. CURRICULUM AND INSTRUCTION – No item presented

17. BUSINESS (Michael Merrill, Assistant Superintendent/Business)

a. General Waiver Request to Operate our Community Day School for Grades 4-8

Board approval is requested to file a General Waiver Request with the California Department of Education to operate our Community Day School for grades 4-8. Our County Office provides a program for upper and high school grade students. We want to provide a program to service our middle grades, ranging from grade 4 through grade 8 allowing us to provide a smaller and more structured environment.

MSC (5-0) to approve the General Waiver Request to Operate our Community Day School for Grades 4-8.

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b. Calaveras Future Farmers of America (FFA) Food for All Grant

The board was informed that the District is in receipt of the Farm to Families Grant, a community garden project of the Calaveras FFA, \$2,500 grant. This is a partnership with The Resource Connection and the Calaveras County Fair. All harvest goes to the local food bank.

18. Policies and Regulations

- a. **First Reading – Board Policies & Bylaws** - None presented
- b. **Second Readings/Adoptions**
 - BP 0450 **Comprehensive Safety Plan**
 - BP 2121 **Superintendent’s Contract**
 - BP 3110 **Transfer of Funds**
 - BP 3553 **Free and Reduced Price Meals**
 - BP 4140 **Bargaining Units**
 - BP 5111 **Admission**
 - BP 5117 **Interdistrict Attendance**
 - BP 6170.1 **Transitional Kindergarten**
- c. **Exhibits** - None Presented

MSC (5-0) to adopt the policies presented above.

19. Calendar of Events

Liz Stanko reminded everyone of the CUSD BBQ on May 11, from 2:30 p.m. to 4:30 p.m., at Turner Park in San Andreas. The money to purchase the food and beverages comes from an award we received for our loss prevention from ASCIP.

DATE	EVENT
April 24	CUSD Special Session Board Meeting – Closed Session 4:30 p.m., Open Session 5:30 p.m.
May 3	Rail Road Flat Open House - 6:00 p.m.
May 10	West Point Elementary Open House – 5:45 p.m. Jenny Lind Elementary Open House – 5:00 p.m.
May 22	Mokelumne Hill Elementary Open House – 6:30 p.m.
May 24	Valley Springs Elementary Open House – 6:00 p.m.
May 29	San Andreas Elementary Open House – 6:00 p.m.
June 5	Gold Strike High School Graduation – 6:00 p.m. at San Andreas Elementary
June 7	Toyon Middle School Promotion – 9:45 a.m. on Turf Field (If there is inclement weather, promotion certificates will be handed out in second period.)
June 7	Calaveras High School Graduation – 7:30 p.m., Frank Meyer Field

20. Future Agenda Items

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21. Comments from Board Members

Karan Bowsher shared that a former student from West Point, Rebecca Fisher, who was also Miss Calaveras, has written a book, "Trustworthy," (a teen-level story) that you can purchase for \$1.00 on Amazon to your Kindle.

Evan Garamendi said although she wasn't here for Parent/Volunteer Appreciation Night she wanted to take the opportunity to express her appreciation to our parents and volunteers. Valley Springs was very busy this past weekend with a parade, craft fair and pancake breakfast. She congratulated our new administrators and thanked everyone for coming to the meeting.

Mr. Yerman had no comments.

Sherri Reusche announced Jenny Lind's Fine Arts Day will be on May 24 and encouraged everyone to attend. The children learn about music and art. As a CSBA Board member she met with the Governor. He was asked about the 90% cut and had no clue. His Director of Finance, Ana Matosantos, explained it to him, confirming it, and he said there is no new money but getting some back is better than nothing, if his initiative passes. CTA is backing his initiative but CSBA has not made a decision about it yet. She congratulated all the new staff. She is excited to have Mrs. Griggs back at Jenny Lind Elementary.

22. Next Meeting/Adjournment

- **April 24:** Special Session closed session beginning at 5:00 p.m. for Superintendent's Evaluation.
- **May 1:** Regular Session with closed session beginning at 4:30 p.m. and open session at 6:00 p.m.

The meeting adjourned at 7:356 p.m.

Mark Campbell, Superintendent
By Shirley Bell, Administrative Assistant