

CALAVERAS UNIFIED SCHOOL DISTRICT

P.O. Box 788

San Andreas, CA 95249

MINUTES

BOARD OF TRUSTEES

January 17, 2012

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 4:30 p.m.

MEMBERS PRESENT: Zerrall McDaniel
John Yerman
Karan Bowsher
Evan Garamendi
Sherri Reusche

MEMBERS ABSENT: None

STAFF PRESENT: Mark Campbell
Mike Merrill
Titia Ashby
Rene Malamed
Gayla Garman
Kim Potter
Sandy Hoffmann
Liz Stanko
Shirley Bell
Lorraine Angel
Amy Hasselwander
Ingrid Hjelmervik
Randall Youngblood

OTHERS: Members of the Community

CALL TO ORDER

The meeting was called to order at 4:30 p.m.

ROLL CALL - All present

APPROVAL OF AGENDA

MSC (5-0) to approve the January 17, 2012 agenda.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- a) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6)**
- b) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)**
- c) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6)**
- d) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957)**
- e) **To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957)**
- f) **Student Discipline Matters (Gov. Code 54954.5)**

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT

There were no public comments.

CLOSED SESSION

RECONVENE TO OPEN SESSION - Open session was called to order at 6:08 p.m.

PLEDGE OF ALLEGIANCE/ROLL CALL. A salute the flag was conducted. Roll call was taken. All Board members were present.

OPEN SESSION: REPORT OF ACTION TAKEN IN CLOSED SESSION

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957.6). No action taken

To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957) No action taken

Student Discipline Matters (Gov. Code 54962)

a. AHP 2011/2012-03

It is requested the Board approve the Administrative Hearing Panel's recommendation to expel a student from Toyon Middle School through December 21, 2012. The student is in violation of Education Codes 48900(c), 49800(j) and, 48900(k).

MSC 5-0 to approve the Administrative Hearing Panel's recommendation to expel a student from Toyon Middle School as outlined above, AHP 2011/12-03.

CELEBRATIONS, RECOGNITION AND ANNOUNCEMENTS

Calaveras High School

Principal Ric Stitt gave a presentation to the Board outlining Calaveras High School's recent Western Association of School and Colleges (WASC) accreditation.

Lightspeed System Presentation

Brent Dunlap of Lightspeed System gave a presentation/demonstration to the Board on "MyBigCampus." He also discussed their "Rocket" system in regard to supporting CUSD's bandwidth now and consideration for future growth/usage.

SUPERINTENDENT'S COMMENTS

Superintendent Campbell commended the Mike Merrill and Titia Ashby for their support, looking after our district's finances and being fiscally cautious because it pays off. This is the time of year we begin planning for the next school year and we're looking at budget and staffing. They attended the Governor's Budget Workshop in Sacramento today along with the bargaining units Presidents, Karen Wallace (CUEA) and Terri Henderson (CSEA). Because we do have significant reserves we are able to withstand this year's trigger cuts. Next year we are looking at potential trigger cuts as well as possibly losing all of our transportation funding. There is a need for open dialogue, hard conversations and hard decisions. Information is changing daily and we can't lock into anything definite at this point but we must be prepared

SUPERINTENDENT’S COMMENTS – CONTINUED

for the worst. You’ll hear us talk about declining enrollment and staff reductions because of declining enrollment; plus budgetary decline. Because of all the unknowns, our mindset and practice for healthy reserves can’t change. We are hoping that there will be some level of equity on the transportation issue but we don’t know because right now it’s simply a Governor’s proposal. So you’ll hear from Mike and Titia during Second Interim and as they build budget for next year. Decisions have to be made here before the State will make any decisions, and we’ll be basing a lot of it on assumptions. He thanked everyone who attended the workshop and appreciates everyone’s patience.

PUBLIC COMMENTS - No public comments

CORRESPONDENCE – No item presented.

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA - No items were removed.

CONSENT AGENDA

MSC 5-0 to approve the Consent Agenda.

a. Approval of Minutes

1. December 13, 2011

b. Routine Personnel Report, January 17, 2012

c. Approval, Vendor Warrant Listing (Michael Merrill, Assistant Superintendent of Business)

The vendor warrant listing from December 6, 2011 through January 9, 2012 is presented for approval. (A copy of this listing is available at the District Office or linked to this agenda on our website at www.calaveras.k12.ca.us)

d. Approval of Donations

e. Approval of Bond Disbursements

f. Approval of Overnight Field Trip for the Calaveras High School Baseball Team

Board approval is requested for an overnight field trip for the Calaveras High School Baseball Team to travel to Salinas and Monterey for baseball games March 2-3, 2012. Travel will be by CUSD vans and parent drivers. Chaperones will be Mike Koepp, Tom De Lappe and Eric Rittenhouse.

g. Approval of Williams Settlement Legislation Quarterly Report

The quarterly report for the Williams Settlement legislation Act for October through December 2011 is presented for Board approval. The report provides information on complaints received for instructional materials, facilities and/or teacher vacancy and misassignments. The report is sent to the County Office of Education.

MINUTES CUSD Board of Trustees
January 17, 2012

15. **PERSONNEL** (Mark Campbell, Superintendent)

a. **Certificated Report** (Lorraine Angel)

Lorraine Angel said Karen Wallace appreciated being invited to the Governor's Budget Workshop. Busing is an issue that CTA picked up on last October and they do not believe the proposal is acceptable. They have lobbyists working on it. She recently attended a CTA CalSTRS retirement workshop and will be passing the information along to their members. Eric Heinz CTA President, will be visiting our district on February 26. He will travel to our small schools. She will let us know his itinerary.

b. **Classified Report** – No item presented

c. **All Personnel** - No item presented

d. **Classified Personnel**

1. **Resolution 2011/12-07, In the Matter of Reduction of Classified School Services for 2011-12 School Year**

Approval is requested to adopt Resolution No 2011/12-07, In the Matter of Reduction of Classified School Services for the 2011-12 school year.

MSC (5-0) to approve Resolution 2011/12-07, In the Matter of Reduction of Classified School Services for the 2011-12 school year.

e. **Certificated Personnel**

1. **PUBLIC DISCLOSURE: CUSD Sunshine Proposal for the 2012/13 CUEA Agreement**

Calaveras Unified School District and the Calaveras Unified Educators' Association propose to negotiate the following articles for the 2012/13 negotiations. It is requested the Board receive the proposal and open the sunshine period. As a result, these articles are being presented for initial disclosure to the public.

- Calaveras Unified Educators' Association Sunshine Items for the 2012/13 Agreement
- Calaveras Unified School District's Sunshine Language 2012/13 Calaveras Unified Educators' Agreement

(A link to these items was provided on the agenda and on the CUSD website)

f. **ROP** – No item presented

g. **Management/Confidential/Supervisory** – No item presented

17. CURRICULUM AND INSTRUCTION

a. Choose Civility Initiative

Mr. Campbell provided an overview of the Choose Civility Initiative and said that Mr. Gustafson also wanted to give his perspective, as a parent. Kathy Northington, Superintendent of the Calaveras County Office of Education, accessed this from the Stanislaus County Office of Education. It is based on a book that had 25 items and we (Calaveras) choose 11 of those items to highlight. We have anti-bullying programs and our own civility policy. This program is to raise awareness and dialogue. It teaches how to have the capacity to agree to disagree with respect and professionalism. It has come under some level of scrutiny in terms of who's paying for these posters. The Calaveras County Office of Education paid for the posters. We are not doing anything different in terms of promoting what it means to be a productive and positive citizen. We applaud this and we really do not plan to do anything more formal other than to raise awareness. Mr. Gustafson discussed how the program was shared at the County Supervisor's meeting. It's to raise awareness; to be able to approach someone with a smile; treat each other with respect. You can also read the book "Choosing Civility" by P. M. Forni.

b. Regional Occupational Operating Agreement

Approval is requested for the 2011-12 Regional Operating Agreement with the Calaveras County Office of Education for our district offered ROP classes.

MSC (5-0) to approve the 2011-12 Regional Operating Agreement with the Calaveras County Office of Education for our district offered ROP classes.

18. BUSINESS (Michael Merrill, Assistant Superintendent/Business)

a. Approval of the Calaveras Unified School District 2010-2011 Audit Report

The Calaveras Unified School District 2010-2011 Audit Report is presented for approval. Annually, California school districts are required to have an independent audit of their financial statements. The District has contracted with Vavrinik, Trine, Day & Co., LLP to perform this annual financial audit. Their report of CUSD's financial condition and actions is presented for approval. A copy of this audit report is available at the District Office.

Mr. Merrill reviewed the CUSD 2010-2011 Audit Report with the Board. This is a very clean audit for us and we should be proud of our school sites and the hard work they do. It's everyone working together to get a clean audit. There were no major findings. The audit firm does offer ASB training and we will be participating in the training program.

MSC (5-0) to approve the 2010-2011 CUSD Audit Report as presented.

19. Policies and Regulations

- a. First Reading – Board Policies & Bylaws – No item presented**
- b. Second Readings/Adoptions – No Item presented**
- c. Exhibits - No item presented**

MINUTES CUSD Board of Trustees
January 17, 2012

20. Calendar of Events

DATE	EVENT
January 24	Family Science Night, Valley Springs Elementary, 5:30-7:30 p.m. (dinner served from 5-6 p.m. - \$1.00 for pizza and water)
February 7	CUSD Board Meeting – Open Session 6:00 p.m.
February 8	Kindergarten & Transitional Kindergarten Registration – Call your school site for an appointment
February 11	CUSD Special Study Session Board Meeting – 9:00 a.m.
February 13	Holiday – No School – Lincoln’s Birthday
February 20	Holiday – No School – Presidents’ Day

21. Future Agenda Items - No item presented

22. Comments from Board Members

Karan Bowsher hoped everyone had a wonderful Winter break. She is excited about the high school’s “Bring a Parent to School” day (sponsored by the CHS Parent Club).

Evan Garamendi was approached by a parent of San Andreas Elementary, who had nothing but praises to say about the staff and school. She thanked everyone for coming to the meeting.

John Yerman thanked everyone for coming out on such a cold evening.

Sherri Reusche is working with Valley Springs Elementary on another Safe Routes to School project/grant, which is very much needed. Currently students and parents walk in the middle of street and stop their cars in the middle of the road. There are no sidewalks. This project is only in the beginning stages. It is a long process to obtain the grant. She welcomed everyone back and wished them a Happy New Year.

Zerrall McDaniel congratulated Mr. Stitt on the WASC. We don’t have enough cheerleading for the good things that go on and there’s a lot the public doesn’t hear about. March is Parent Appreciation Month and we will set aside one of our meetings to hold a Parent Appreciation Night to honor them. We will communicate to everyone once we set the date. She asked about the Band Boosters meeting and Mr. Gustafson said they are the third Monday of each month, 6:30 p.m., at Toyon Middle School.

23. Next Meeting/Adjournment

The next regular meeting of the CUSD Board is scheduled for Tuesday, February 7. Closed Session begins at 4:30 p.m. Open Session begins at 6:00 p.m. The meeting open session adjourned at 7:46 p.m. They will return to Closed Session. Closed Session adjourned at 9:05 p.m.

Mark Campbell, Superintendent
By Shirley Bell, Administrative Assistant