

CALAVERAS UNIFIED SCHOOL DISTRICT

P.O. Box 788

San Andreas, CA 95249

MINUTES

BOARD OF TRUSTEES

March 15, 2011

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 4:30 p.m.

MEMBERS PRESENT: Karan Bowsher
Sherri Reusche
Evan Garamendi
John Yerman

MEMBERS ABSENT: Zerrall McDaniel

STAFF PRESENT: Mark Campbell
Mike Merrill
Liz Valdez
Titia Ashby
Kristen Dufloth
Celia Richardson
Angela Acuna
Jim Ditzler
Renetta Hale
Shirley Bell
Ric Stitt
Joy Burns
Sara Cobb
Kathy Risso
Sandy Hoffman
Terry Bersola
Suzanne Smith
Denise Gustafson
Lorraine Angel

OTHERS: Members of the Community

CALL TO ORDER

The meeting was called to order at 4:30 p.m.

ROLL CALL - Mrs. McDaniel was absent.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- a) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6)
- b) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)
- c) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6)
- d) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957)
- e) To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957)
- f) Student Discipline Matters (Gov. Code 54962)

MINUTES CUSD Board of Trustees
March 15, 2011

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT - None presented

CLOSED SESSION

RECONVENE TO OPEN SESSION - Open session was called to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE/ROLL CALL

There was a salute to the flag. Roll call was taken. Mrs. McDaniel was absent.

OPEN SESSION: REPORT OF ACTION TAKEN IN CLOSED SESSION

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957.6). No action taken

To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957) No action taken

Student Discipline Matters (Gov. Code 54962) No action taken

CELEBRATIONS, RECOGNITION AND ANNOUNCEMENTS – No item presented

PUBLIC COMMENTS

Ms. Renetta Hale hopes the Board is still looking to other alternatives rather than cutting staff at the schools.

CORRESPONDENCE – Emails addressed to the Board (All members)
None presented

SUPERINTENDENT'S COMMENTS

Mr. Campbell said we are hoping the tax extension prevails. Our legislature will be voting tomorrow on whether or not it goes on the ballot this June.

Zerrall McDaniel is not here because she had a pretty significant medical emergency and had some pretty serious procedures and is currently recovering. She will be out for longer than anticipated and her return is yet to be determined. We wish her well in her recovery.

Two positive notes: The Band Concert is tomorrow evening at 6:30 in the CHS gym. These students are a shining example of why we do our programs. Spring Break! Everybody is pushing hard to get a strong finish on Friday. Take the time to get rejuvenated for when we come back for another 10 weeks of fun.

ACTON ON ITEMS REMOVED FROM THE CONSENT AGENDA – No item removed

CONSENT AGENDA

MSC 4-0 to approve the Consent Agenda (McDaniel absent)

A. Approval of Minutes

March 8, 2011 Special Session

B. Routine Personnel

Classified Personnel Report

1. Approve hire of (1) Substitute Food Service
2. Approve hire of (2) Substitute Child Development Aides
3. Approve hire of (3) Van/Car Drivers
4. Approve hire of (2) Substitute Custodians
5. Approve hire of (1) Substitute Site PreK Supervisor
6. Approve hire of (3) Substitute Paraeducators

Classified Coaches (Temporary)

1. Approve hire of (1) Head Boys JV Basketball Coach
2. Approve hire of (1) Head Frosh Basketball
3. Approve hire of (1) Head Girls JV Soccer Coach

Certificated Personnel Report

1. Approve hire of (2) Temporary Intervention Teachers

Certificated Coaches (Temporary)

1. Approve hire of (1) Head Girls Varsity Basketball Coach
2. Approve hire of (1) Head Varsity Wrestling Coach
3. Approve hire of (1) Head Boys Varsity Basketball Coach
4. Approve hire of (1) Head Frosh/Soph Wrestling Coach
5. Approve hire of (1) Assistant Wrestling Coach

Management/Confidential/Supervisory Report - No item presented

C. Approval, Vendor Warrant Listing (Michael Merrill, Assistant Superintendent of Business)

The vendor warrant listing from February 23, 2011 through March 7, 2011 is presented for approval.

D. Approval of Donations

See attached list.

E. Approval of Bond Disbursements – No item presented

F. Approval of Overnight Field Trip for the CHS Track and Field Team

Approval is requested for an overnight field trip for the CHS Track and Field Team to attend the Avis-Kelly Invitational in Gilroy, CA, April 1-2, 2011. Transportation will be provided by three district vans and parent transportation. Chaperones include Coaches Doug Avrit, Chuck Carleton, Bryan Harrison and parents. Funding is through the track and field team members. Lodging will be at a motel.

15. PERSONNEL (Mark Campbell, Superintendent)

a. Certificated Report (Lorraine Angel)

Ms. Angel said they appreciate working with the District on the tax extension. The site representatives meet tomorrow afternoon. They are looking forward to the next Round Table and working with the District out in the community and continued communications regarding the budget.

b. Classified Report (Jim Ditzler)

Mr. Ditzler was thankful for the Round Table meeting, stating they are helpful. They are ready to begin negotiations. They just need to set some dates. They hope to have decisions regarding the budget be fair across the board.

c. All Personnel – No item presented

d. Classified Personnel

1. Approval, Public Agency Retirement Services (PARS) Retirement Incentive, Classified Employees, for the 2010/11 School Year

It is recommended the Board approve the PARS retirement incentive for all Classified employees who qualify for the 2010/11 school year.

MSC 3-1 (McDaniel absent, Garamendi Nay) to approve the PARS retirement incentive for all Classified employees who qualify for the 2010/11 school year.

2. Approval, Revised Classified Job Descriptions

- a) Registrar
- b) Warehouse Person

MSC 4-0 (McDaniel absent) to approve the revised Classified job descriptions for Registrar and Warehouse Person.

e. Certificated Personnel

1. Approval, Public Agency Retirement Services (PARS) Retirement Incentive, Certificated Employees, for the 2010/11 School Year

It is recommended the Board approve the PARS retirement incentive for all Certificated employees who qualify for the 2010/11 school year.

MSC 3-1 (McDaniel absent, Garamendi Nay) to approve the PARS retirement incentive for all Certificated employees who qualify for the 2010/11 school year.

2. Adoption, Resolution No. 2010/11-15, Regarding the Reduction or Discontinuance of Particular Kinds of Services (Categorically Funded)

Approval is requested to adopt Resolution No. 2010/11-15, regarding the Reduction or Discontinuance of Particular Kinds of Services. (Three part time categorically funded teaching positions.)

MSC 4-0 to approve Resolution No. 2010/11-15, regarding the Reduction or Discontinuance of Particular Kinds of Services. (Three part time categorically funded teaching positions.)

PERSONNEL - CONTINUED

f. Management/Confidential/Supervisory

1. Approval, Certificated Management Employee Contracts for 2011/12

It is recommended the following certificated administrators be reaffirmed for employment as administrators in the District for the 2011/12 school year:

Michael Merrill	Jan Kendall
Ric Stitt	Kimberly Osmanski Potter
Lisa McInturf	Amy Hasselwander
Maria Ortner	Federico Mier
Michelle Besmer	Dan Klement
Susan Bratset	Tim Reno
Rene Malamed	Janine Schumann

16. CURRICULUM AND INSTRUCTION

1. Healthy Kids Survey

Approve participation in the Healthy Kids Survey and change policy from active permission to passive permission for 7-12th grades.

Motion - Yerman Second – Garamendi

Mr. Campbell explained that active permission was to ask parents' permission and have them sign that they permit participation in the survey, and passive permission was to notify parents but if they did not want their student to participate they would have to notify us.

Members of the Board and attendees were concerned because they were not provided with a copy of the survey questions. They would like to see the survey.

**Mr. Yerman withdrew his motion.
Mrs. Garamendi withdrew her second.**

MSC 4-0 (McDaniel absent) to table the Healthy Kids Survey until the next Board meeting.

17. BUSINESS (Michael Merrill, Assistant Superintendent/Business) – No item presented

a. Authorization to Submit Closure Forms to CDE Due to Snow Days for West Point, Rail Road Flat Elementary Schools (pp 28-30)

Authorization is requested to submit a J-13A form to the State requesting closure credit due to snow days for West Point Elementary, Rail Road Flat Elementary schools. The closures occurred on Friday, February 18, 2011 and Friday, February 25, 2011.

MSC 4-0 (McDaniel absent) to approve J-13S form to the State requesting closure credit due to snow days for West Point Elementary and Rail Road Flat Elementary School for February 18 and 25, 2011.

b. Authorization to Submit Closure Forms to CDE Due to Snow Days for Mokelumne Hill Elementary School (pp 31-33)

Authorization is requested to submit a J-13A form to the State requesting closure credit due to snow days for Mokelumne Hill Elementary School. The closure occurred on Friday, February 18, 2011.

MSC 4-0 (McDaniel absent) to approve J-13S form to the State requesting closure credit due to snow days for Mokelumne Hill Elementary School for February 18, 2011.

c. Authorization to Submit Closure Forms to CDE due to Snow Days for West Point State Preschool Program (pp 34-36)

Authorization is requested to submit a J-13A form to the State requesting closure credit due to snow days at West Point State Preschool. The closure for West Point occurred on Thursday, February 18, 2011 and Friday February 25, 2011.

MSC 4-0 (McDaniel absent) to approve J-13S form to the State requesting closure credit due to snow days for West Point State Preschool for February 18 and 25, 2011.

d. Authorization to Submit Closure Forms to CDE due to Snow Days for West Point and Rail Road Flat After School Programs (pp 37-39)

Authorization is requested to submit a J13-A form to the State requesting closure credit do to snow days at West Point and Rail Road Flat After School Programs. The closure for Rail Road Flat occurred on February 18 and 25, 2011. The closure for West Point Elementary occurred on February 17, 18 and 25, 2011.

MSC 4-0 (McDaniel absent) to approve J-13S form to the State requesting closure credit due to snow days for West Point and Rail Road Flat After School Programs. The closure for West Point Elementary occurred on February 17, 18 and 25, 2011. The closure for Rail Road Flat occurred on February 18 and 25, 2011.

e. Approval of Second Period Interim Report

The Second Interim Report as of January 31, 2011 will be presented for Board approval and positive certification that the District can meet its financial obligations for the remaining 2010/2011 fiscal year and subsequent two years.

Mr. Merrill provided a Powerpoint presentation on CUSD's Second Period Interim Report. This is the state of CUSD through January 31, 2011, along with expectations for the future.

Mr. Merrill answered questions from the Board and the audience.

MSC 4-0 (McDaniel absent) to approve the Second Period Interim Report

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f. Approval to Declare Surplus Equipment

Approval is requested to declare surplus computer equipment, specifically computer towers. This equipment must be declared as surplus before the district may dispose of it. The disposal process will be completed using an environmental recycling company.

MSC 4-0 to approve the declaration of surplus equipment.

MINUTES CUSD Board of Trustees

March 15, 2011

18. Policies and Regulations

a. First Reading – Board Policies

1. BP 5113.1 Chronic Absences and Truancy
2. BP 5117 Interdistrict Attendance
3. BP 5118 Open Enrollment Act Transfers
4. BP 5141.21 Administering Medication and Monitoring Health
5. BP 5141.3 Health Examinations
6. BP 5141.31 Immunizations
7. BP 5141.6 School Health Services
8. BP 6011 Academic Standards
9. BP 6153 School-Sponsored Trips

b. Administrative Regulations/Exhibits

1. AR 1312.4 Williams Uniform Complaint Policy (pp 65-69)
2. AR 3311 Bids (pp 70-76)
3. AR 5113.1 Chronic Absences and Truancy (pp 77-82)
4. AR 5117 Interdistrict Attendance Permits (pp 83-5-84)
5. AR 5118 Open Enrollment Act Transfers (pp 85-87)
6. AR 5141.21 Administering Medication and Monitoring Health (pp 88-92)
7. AR 5141.3 Health Examinations (pp 93-95)
8. AR 5141.31 Immunizations (pp 96-98)
9. AR 5141.4 Child Abuse Prevention and Reporting (pp 99-105)
10. AR 5141.6 School Health Services (pp 106-108)
11. AR 6115 Ceremonies and Observances (pp 109-111)
12. AR 6153 School-Sponsored Trips (pp 112-113)
13. E 1312.4 Williams Uniform Compliant Form (pp 114-117)
14. E 5118 Open Enrollment Act Transfers (pp 118-119)
15. E 5141.21 (a) Medication Required During School Hours Form (pg 120)
16. E 5141.21 (b) Asthma Action Plan for Schools and Families (pg 121)

c. Second Reading & Adoption – None presented

19. Calendar of Events

DATE	EVENT
March 9, 2011	Kindergarten Registration
March 14-18, 2011	CUSD Food Drive
March 16, 2011	CUSD Band Festival, CHS, 6:30 p.m.
March 21 through April 1, 2011	Spring Break
March 16, 2011	JLE Science Fair
March 16 through April 23, 2011	Student Art Show at the Calaveras County Art Council Gallery, 22 Main St., San Andreas, CA, 11:00 a.m. – 3:00 p.m.

20. Future Agenda Items

21. Comments from Board Members

Karan Bowsher said it was good to see that Calaveras beat Bret Harte in their own new pool!

Evan Garamendi wishes Zerrall McDaniel well and hopes she has a speedy recovery. She said she received a phone call regarding the parent volunteer recognition we had on March 8th. They said they felt as if it was all of the school PTO's receiving recognition and not individual parents. We will keep that in mind next year. She did mention that each school site has a volunteer luncheon during the school year. CUSD is planning a BBQ on May 6 at Turner Park for all employees. If you know any retirees, please let them know as well. It begins at 3:30 p.m. More information will be shared soon. She also said she was pleased to know that we have our local news radio station back – KNGT 1430 AM.

John Yerman had no comments.

Sherri Reusche congratulated Mr. Klements on his new baby boy. She thanked Mike Merrill and Titia Ashby for all their work on the Second Interim Report.

22. Public Comments – No comments

23. Next Meeting/Adjournment

The next regular meeting of the CUSD Board is scheduled for Tuesday, April 5, 2011. Closed Session begins at 4:30 p.m. Open Session begins at 6:00 p.m.

There will be a Special Session Board meeting on Wednesday, April 6, 2011, at 4:00 p.m.

24. ADJOURNMENT

The meeting was adjourned at 7:14 p.m.

Mark Campbell, Superintendent
By Shirley Bell, Administrative Assistant