

CALAVERAS UNIFIED SCHOOL DISTRICT

P.O. Box 788

San Andreas, CA 95249

**MINUTES**

**BOARD OF TRUSTEES**

**June 28, 2011**

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 4:30 p.m.

**MEMBERS PRESENT:** Zerrall McDaniel  
John Yerman  
Karan Bowsher

Evan Garamendi  
Sherri Reusche

**MEMBERS ABSENT:**

**STAFF PRESENT:** Mark Campbell  
Mike Merrill  
Titia Ashby  
Gayla Garman  
Sandy Hoffman  
Lorraine Angel  
Sharon Schlegelmilch

**OTHERS:** Members of the Community

**CALL TO ORDER**

The meeting was called to order at 4:30 p.m.

**ROLL CALL** - All present

**APPROVAL OF AGENDA**

**MSC – 5-0 to approve the June 28, 2011 agenda.**

**ANNOUNCEMENT OF CLOSED SESSION ITEMS**

- a) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6)**
- b) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)**
- c) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6)**
- d) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957)**
- e) **To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957)**

**PUBLIC INPUT FOR THE GOOD OF THE DISTRICT** - None presented

**CLOSED SESSION**

**RECONVENE TO OPEN SESSION** - Open session was called to order at 6:05 p.m.

**PLEDGE OF ALLEGIANCE/ROLL CALL**

There was a salute to the flag. Roll call was taken. All Board members were present.

**OPEN SESSION: REPORT OF ACTION TAKEN IN CLOSED SESSION**

**Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6)** No action taken

**Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)** No action taken

**Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6)** No action taken

**Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957.6).** No action taken

**To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957)** No action taken

**Student Discipline Matters (Gov. Code 54962)** – No action taken

**CELEBRATIONS, RECOGNITION AND ANNOUNCEMENTS** – No items presented

**PUBLIC COMMENTS**

A question was asked as to whether or not the \$545,000 from the Federal Jobs Money is incorporated into our budget for teachers' salaries. Mr. Merrill stated that it is incorporated into our budget.

**CORRESPONDENCE** – No item presented.

**SUPERINTENDENT'S COMMENTS**

Mr. Campbell thanked Mike Merrill and Titia Ashby for their work on the budget, stating what they put together was impressive. Compounding the difficulty of building a budget is now the fact that the Governor did not approve the budget, but will hopefully it will be passed today. It puts the tax extensions off until 2012 and will go to vote in the Assembly and, Mr. Campbell believes it will be defeated. It also banks on \$4 billion in additional revenue to the State. If those revenues don't come through we'll be looking at mid-year cuts. Those districts who rescinded layoffs are hating life, so our fiscal conservatism is paying off at this point. It is a wait and see game until January, when the fiscal projections will come through. It is a series of political gamesmanship. We have the option of reducing the school year by seven days. If many school districts don't do that and then find out they don't get the revenue they projected, what then? You will hear in the budget that Mike presents this evening the need for communication with everybody is critical. We are in a wait and see mode.

**ACTON ON ITEMS REMOVED FROM THE CONSENT AGENDA**

No items were removed.

**CONSENT AGENDA**

**MSC 5-0 to approve the Consent Agenda.**

**A. Approval of Minutes**

June 14, 2011

**B. Routine Personnel**

**Classified Personnel Report**

1. Approve reinstatement of (1) Health Aide
2. Approve lateral transfer of (1) Health Aide
3. Approve lateral transfer of (1) Media Specialist
4. Approve hire of (1) Yard Duty
5. Approve hire of (1) Van Driver
6. Approve hire of (1) Bus Driver

**Classified Coaches (Temporary)**

1. Approve hire of (1) Head JV Softball Coach
2. Approve hire of (1) Assistant Softball Coach

**Certificated Personnel Report**

1. Approve resignation of (1) Teacher
2. Approve partial reinstatement from layoff of (1) Teacher
3. Approve hire of (1) Temporary Teacher

**Certificated Coaches (Temporary )** – No item presented

**Management/Confidential/Supervisory Report** - No item presented

**C. Approval, Vendor Warrant Listing** (Michael Merrill, Assistant Superintendent of Business)  
The vendor warrant listing from June 7 through June 20, 2011 is presented for approval.

**D. Approval of Donations**

Donations are presented for approval.

**E. Approval of Bond Disbursements** - No item presented

**F. Approval, Carl D. Perkins vocational Education Application Funds**

Board approval is requested to submit the annual Career Technical Education Application for funding for the 2011/2012 school year.

**G. Approval Special Contract Services with Matthew Miller**

Approval is requested to renew special contract services with Matthew Miller to provide tech services such as PC set-up, installation or district software, troubleshooting, printer set-up, maintenance, network operations and telephones for Calaveras Unified School District from July 1, 2011 through June 30, 2012.

**H. Rejection of Claim: Holubek vs. CUSD**

The District has received a claim from Mr. Holubek for damages to his car. It is recommended the claim be rejected so it may be handled by the district property and liability carrier.

**CONSENT AGEND – CONTINUED**

**I. Approve of Agreement for Special Contract Services with Community Matters**

Approval is requested to enter into an Agreement for Special Contract Services with Community Matters for three days of training the trainers for Safe School Ambassadors at Calaveras High School, Toyon Middle School and Jenny Lind Elementary School. The total cost is \$11,600, funded through EIA.

**15. PERSONNEL** (Mark Campbell, Superintendent)

**a. Certificated Report** (Lorraine Angel)

Ms. Angel and Karen Wallace will be meeting with the Ed Foundation regarding the Los Gatos fundraising model. She is happy that the TA is on tonight's agenda. She is happy that we are restoring Mark's five days and that it was not necessary for anyone to take the five days.

**b. Classified Report** (Jim Ditzler)

Mr. Ditzler is down to 11 hours until retirement. He said it has been nice to follow Lorraine's presentations. He thanked the Board for listening to him and he has enjoyed working for the school district and hopes that any decisions made toward Classified is always going to be a good decision because they work hard and are important. He knows that times are tough but asks that we continue to weigh everything before making decisions.

**c. All Personnel** – No item presented

**d. Classified Personnel** – No item presented

**e. Certificated Personnel**

**1. Ratification of Tentative Agreement between Calaveras Unified School District (CUSD) and the Calaveras Unified Educators Association (CUEA)**

The negotiation process between CUSD and CUEA has concluded and teams entered into a Tentative Agreement for the 2011-12 school year to include a one-year pilot for teacher-driven elementary prep time, language changes to bereavement leave and a reconfiguration for longevity sports' stipends. CUEA ratified the Agreement and it is now being presented to the Board for approval.

**MSC 5-0 to approve the Tentative Agreement between CUSD and CUEA for the 2011-12 school year as presented.**

**2. Speech Pathologist Credential Waiver for Mari Megan Long**

Mari Megan Long has completed her required coursework to begin an internship as a Speech Language Pathologist for the 2011-12 school year. As a result, we need to submit a waiver request to the California Commission on Teacher Credentialing for the 2011-2012 school year for the position of Speech Language Pathologist.

**MSC 5-0 to approve the Credential Waiver for Mari Megan Long for the 2011-2012 school year for the position of Speech Language Pathologist.**

**PERSONNEL - CONTINUED**

**f. Management/Confidential/Supervisory**

**1. Approval, Modification to Superintendent's Contract for 2011-2012 & 2012-2013**

Approval is requested to modify the Superintendent's Contract, restoring the five day reduction in his work year effective July 2011. The 4% increase remains eliminated for the 2011-2012 school year and approval is now requested to eliminate it for the 2012-2013 school year.

**MSC 5-0 to approve the modification to the Superintendent's contract for the 2011-2012 and 2012-2013 school years, restoring 5 days to his work year effective July 2011 and eliminating the 4% increases in the 2011-2012 and 2012-2013 school years.**

**16. CURRICULUM AND INSTRUCTION** - No item presented

**17. BUSINESS** (Michael Merrill, Assistant Superintendent/Business)

**OPEN PUBLIC HEARING**

At this time Chairperson Sherri Reusche closed the Open Session of the Board meeting and opened a Public Hearing on Tier III Flexibility Categorical program for 2008/09 through 2012/13 and the 2011/12 Calaveras Unified School District budget.

**1. 2008/09 THROUGH 2012-2013 Tier III Flexibility Categorical Programs**

It is required in the Tier III Flexibility Categorical Programs to be open for discussion in a public hearing. (A resolution was adopted June 30, 2009 as Resolution 2008/09-29.)

**2. 2011/2012 Calaveras Unified School District Budget**

It is required in the budget adoption process that we open the 2011/2012 budget to a public hearing.

Mr. Merrill gave a Powerpoint presentation regarding Categorical Flexibility, SBX3 4 and SB 70. Following that presentation he presented the CUSD 2011-12 Budget with a Powerpoint presentation and answered questions.

*These two presentations will be posted on the CUSD website.*

**CLOSE PUBLIC HEARING**

Chairperson Sherri Reusche closed the Public Hearing and Re-Opened the Board meeting.

**a. Adoption Resolution 2010/11-25, Authorization to Establish a Temporary Interfund Transfer of Special or Restricted Fund Monies**

This resolution would establish a temporary borrowing between funds in order to close Fiscal Year 2010/11.

**MSC 5-0 to adopt Resolution 2010/11-25, Authorization to Establish a Temporary Interfund Transfer of Special or Restricted Fund Monies.**

**BUSINESS – CONTINUED**

**b. Adoption, Resolution No 2010/11-24, In the Matter of the Current State Budget Funding Crisis**

This resolution addresses the concern that state funding reductions may necessitate consideration to reduce 2011/2012 salaries for represented and non-represented employees. In light of this, the Calaveras Unified School District needs to take precautionary measures for the 2011/2012 school year by the adoption of this resolution.

**MSC 5-0 to adopt Resolution 2010/12-24, In the Matter of the Current State Budget Funding Crisis**

**c. Adoption of the 2011/2012 Calaveras Unified School District Budget, Criteria and Standard and Positive Certification**

It is requested the Board adopt the 2011/2012 budget and certify positively that the District can meet its financial obligations for the 2011/12 fiscal year and subsequent two years.

**MSC 5-0 to adopt the 2011/2012 Calaveras Unified School District Budget, Criteria and Standard and Positive Certification**

**d. Approval of Agreement with Nvent Consulting**

Approval is requested to enter into an agreement with Nvent Consulting to upgrade our exchange (email) software. The cost of the services will be up to \$7,410 (the dollar amount may be reduced, as the work will be split between CUSD technology staff and Nvent staff).

**MSC 5-0 to approve the agreement with Nvent Consulting to upgrade our exchange.**

**e. Request for Allowance of Attendance Because of Emergency Conditions**

Board approval is requested to file a Request for Allowance Because of Emergency Conditions for After-school Programs at Rail Road Flat Elementary and West Point Elementary due to an emergency with the electrical services and PG&E on May 18, 2011.

**MSC 5-0 to approve the Request for Allowance of Attendance Because of Emergency Conditions**

**f. Approve Facilities Use Revision**

Board approval is requested to revise Facilities Use Fees and application. There will be a seasonal use fee implemented, which will be \$200 and for multi-site use the fee will be \$100 per site. The application has been revised, replacing Exhibit 1330(a) and the fee schedule has been revised.

**MSC 5-0 to approve the Facilities Use revisions.**

**g. Approval of Agreement with Contractor for Repair to the Cosmetology Building**

Staff will provide a recommendation at the Board meeting to request approval to enter into an agreement with a contractor to replace and repair the Cosmetology building siding.

Staff recommended Ames Construction.

**MSC 5-0 to approve an agreement with Ames Construction for repairs to the Cosmetology building.**

**18. Policies and Regulations**

- a. **First Reading – Board Policies and Bylaws** – No item presented
- b. **Administrative Resolutions/Exhibits** – No item presented
- c. **Second Readings/Adoptions**

- 1. **BP 3100**                                  **Budget**

**MSC 5-0 to adopt the second reading listed above.**

**19. Calendar of Events**

DATE	EVENT
July 19, 2011	Calaveras High School Round-up Begins at 11:00 a.m. to 6:00 p.m.
July 20, 2011	Toyon Middle School warrior Welcome 1:00 to 6:00 p.m.
July 22 & 25, 2011	Teacher Prep Days
July 26, 2011	First Day of School

Mrs. Garamendi added the July 4<sup>th</sup> Celebration in Mokelumne Hill to the calendar. Everyone is welcome.

**20. Future Agenda Items**

**21. Comments from Board Members**

Karan Bowsher said if you are going to purchase safe fireworks, please consider purchasing them in Mokelumne Hill to benefit the CHS Swim Team. She also informed us that the Grand Jury Report is completed and she found it interesting because the number of students served by CUSD compared to other districts in the County is much larger, yet we receive the absolute lowest funding. We have, per capita, the lowest number of district employees. She just thought it was interesting and you she would encourage you review the report.

Evan Garamendi visited the CHS pool and was glad to see it being used. She hopes everyone has a relaxing Summer.

John Yerman had no comments.

Zerrall McDaniel had no comments.

Sherri Reusche reported that the Rural County School Board will be meeting on August 18 at Bret Harte High School at 5:00 p.m. Senator Gaines will be attending and she hopes you can attend.

22. Next Meeting/Adjournment

**THE JULY 5, 2011 BOARD MEETING HAS BEEN CANCELED.**

The next regular meeting of the CUSD Board is scheduled for Tuesday, July 19, 2011. Closed Session begins at 4:30 p.m. Open Session begins at 6:00 p.m.

24. ADJOURNMENT

The meeting was adjourned at 7:40 p.m.

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Mark Campbell, Superintendent  
By Shirley Bell, Administrative Assistant