

CALAVERAS UNIFIED SCHOOL DISTRICT

P.O. Box 788

San Andreas, CA 95249

MINUTES

BOARD OF TRUSTEES

June 14, 2011

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 4:30 p.m.

MEMBERS PRESENT: Zerrall McDaniel
John Yerman
Karan Bowsher
Evan Garamendi
Sherri Reusche

MEMBERS ABSENT:

STAFF PRESENT: Mark Campbell
Mike Merrill
Liz Stanko
Titia Ashby
Shirley Bell
Randall Youngblood
Wendy Thomas
Kristen Duffloth
Dan Klement
Lisa McInturf
Ric Stitt
Amy Hasselwander
Jan Kendall
Kathy Risso
Sandy Hoffman
Karen Wallace

OTHERS: Members of the Community

CALL TO ORDER

The meeting was called to order at 4:30 p.m.

ROLL CALL - All present

APPROVAL OF AGENDA

MSC – 5-0 to approve the June 14, 2011 agenda with two addendums:

MSC 5-0 to add an item under Business, item b, Approval of Agreement with Distinctive Homes by Rapetti and an item in Closed Session, item f, Student Discipline Matters (Gov. Code 54954.5)

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- a) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6)
- b) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)
- c) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6)
- d) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957)
- e) To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957)

1. Teacher Tenure

ANNOUNCEMENT OF CLOSED SESSION ITEMS - CONTINUED

f) Student Discipline Matters (Gov. Code 54962)

1. AHP 2010/2011-07
2. AHP 2010/2011-08
3. AHP 2010/2011-09

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT - None presented

CLOSED SESSION

RECONVENE TO OPEN SESSION - Open session was called to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE/ROLL CALL

There was a salute to the flag. Roll call was taken. All Board members were present.

OPEN SESSION: REPORT OF ACTION TAKEN IN CLOSED SESSION

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957.6). No action taken

To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957) No action taken

Student Discipline Matters (Gov. Code 54962)

1. AHP 2010/2011-07

MSC 5-0 to approve the Administrative Hearing Panel's recommendation to expel a student from CUSD until after May 12, 2012 and enroll at Calaveras River Academy under the terms and conditions of the rehabilitation plan. The student is in violation of Education Code 48900 (g), (k) and (c).

2. AHP 2010/2011-08

MSC 5-0 to approve the Administrative Hearing Panel's recommendation to expel a student from CUSD until after June 8, 2012 and enroll at Calaveras River Academy under the terms and conditions of the rehabilitation plan. The student is in violation of Education Code 48900 (b).

3. AHP 2010/2011-09

MSC 5-0 to approve the Administrative Hearing Panel's recommendation to expel a student from CUSD until July 2012 and enroll at Calaveras River Academy under the terms and conditions of the rehabilitation plan. The student is in violation of Education Code 48900 (g), (k) and (c).

CELEBRATIONS, RECOGNITION AND ANNOUNCEMENTS

a. Valley Springs Elementary School Presentation

Valley Springs Elementary School Principal Dan Klement gave a Powerpoint presentation to the Board outlining four areas of focus, growth and vision: Technology, Instructional Quality, Intervention and School, Family and Community Involvement.

PUBLIC COMMENTS

Karen Wallace, Science teacher at Toyon Middle School, presented the Board with information about bringing funds to the district. She downloaded information from the Los Gatos Unified School District and how they raise funds. They do two districtwide fundraisers a year. She believes it would be worthwhile for CUSD to do districtwide fundraisers and get local businesses partnerships. They have an Education Foundation that pays for the cost of ten teachers, among other things.

CORRESPONDENCE – No item presented.

SUPERINTENDENT'S COMMENTS

Mr. Campbell thanked everyone for coming; particularly those who are on their summer breaks. There were a lot of things happening last week; promotions and graduations. The CHS graduation was fantastic. It's really a Pre through 12 celebration of a collaboration of 13 years of investment. Jan Kendall is the ESY administrator and it looked like she was having a lot of fun today with the students. Six weeks from now we will begin another school year.

ACTON ON ITEMS REMOVED FROM THE CONSENT AGENDA

No items were removed. Karan Bowsher abstained from the Summer Swim Program portion of the Routine Personnel Report vote, as her daughter is a lifeguard for the program.

CONSENT AGENDA

MSC 5-0 to approve the Consent Agenda, with Karan Bowsher abstaining from the Routine Personnel Swim Program hires.

A. Approval of Minutes

May 17, 2011

B. Routine Personnel

Classified Personnel Report

1. Approve hire of (1) Sub Yard Duty
2. Approve lateral transfer of (1) Food Service III
3. Approve hire of (1) Sub Assistant Pre-K Teacher
4. Approve hire of (1) Sub Child Development Instructor
5. Approve hire of (1) Sub Office Assistant
6. Approve lateral transfer of (1) Custodian
7. Approve promotion of (1) Account Clerk III
8. Approve promotion of (1) Secretary
9. Approve lateral transfer of (1) Secretary
10. Approve job change to (1) Secretary
11. Approve lateral transfer of (1) Lead Custodian
12. Approve hire of (1) Skilled Mechanic
13. Approve hire of (2) Sub Paraeducators

CONSENT AGENDA - CONTINUED

Classified Coaches (Temporary)

1. Approve hire of (1) Head Varsity Softball Coach
2. Approve hire of (1) Head Frosh/Soph Baseball Coach
3. Approve hire of (1) Assistant Swim Coach
4. Approve hire of (2.5) Assistant Track Coaches
5. Approve hire of (1) Assistant Baseball Coach

Summer Swim Program (Temporary)

1. Approve hire of (1) Lifeguard
2. Approve hire of (8) Lifeguard/Swim Instructors
3. Approve hire of ((1) Head Lifeguard/Swim Instructor
4. Approve hire of (2) Head Lifeguards

Certificated Personnel Report

1. Approve hire of (1) Speech/Language Teacher
2. Approve hire of (1) Science Teacher

Certificated Coaches (Temporary)

1. Approve hire of (1) Head Varsity Baseball Coach
2. Approve hire of (1) Head Track Coach
3. Approve hire of (1) Head Swim Coach
4. Approve hire of (1) Boys Golf Coach
5. Approve hire of (.5) Assistant Track Coach

Management/Confidential/Supervisory Report - No item presented

- C. **Approval, Vendor Warrant Listing** (Michael Merrill, Assistant Superintendent of Business)
The vendor warrant listing from May 10 to June 6, 2011 is presented for approval.

- D. **Approval of Donations**
Donation are presented for approval.

- e. **Approval of Bond Disbursements**
The bond disbursements are presented for approval. *(A copy of these disbursements are available at the District Office and linked to this agenda on our website at www.calaveras.k12.ca.us)*

- f. **Approval of Agreement with David M. Schwartz Assemblies at Valley Springs Elementary**
Approval is requested to enter into an agreement with David M. Schwartz to provide four grade level assemblies and one family night presentation at Valley Springs Elementary. Using a wealth of visuals, David leads his audience on an exciting journey combining math, science, writing and books. The cost is \$2,500 and funded through Title I Parent Involvement and local donations.

- g. **Approval Agreement for Special Contract Services with Tim Roberson**
Approval is requested to enter into special contract services with Tim Roberson to provide eight (8) hours of music theory and instruction/movement through June 30, 2011 for the after school programs. The cost is \$200, funded through ASES and 21st Century Grants.

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15. PERSONNEL (Mark Campbell, Superintendent)

a. Certificated Report (Lorraine Angel)

Ms. Angel wished Dan Klement a Happy Birthday and said he gave a nice presentation. It's been a good end of the school year. She congratulated Mr. Campbell on his daughter's graduation. She is happy to announce the ratification of the Tentative Agreement. A letter was given to each Board member on behalf of CUEA. She read the letter, which stated their concerns over larger class sizes. CUEA believes that a thirty to one ratio is educationally unsound.

b. Classified Report (Jim Ditzler) – No report presented

c. All Personnel

1. Adoption, Resolution 2010/2011-21, Conflict of Interest Code

Adoption of Resolution 2010/11-21, Conflict of Interest Code, is requested. The Political Reform Act, Government Code 87300-87313, requires each public agency in California to adopt a conflict of interest code.

MSC 5-0 to adopt Resolution 2010/11-21, Conflict of Interest Code.

d. Classified Personnel – No item presented

e. Certificated Personnel

1. Approval of Job Shares for the 2011/2012 School Year

Approval is requested for the following job shares for the 2011/2012 school year:

- Sara Cobb (60%) with Kristen Dufloth (40%) at Jenny Lind Elementary
- Wendy Thomas (50%) with Kristen Dufloth (50%) at Jenny Lind Elementary
- Cindy VanBuren (60%) with Nancy McGary (40%) at Toyon Middle School

The Board stated that the Dufloth job shares were an unusual request, but they trusted the recommendation of the administrator, Amy Hasselwander, and Mr. Campbell.

MSC 5-0 to approve the job share requests as stated above for the 2011/2012 school year.

2. Approve Correction of Teacher Tenure

It is requested the Board approve a correction of teacher tenure to Prob 2 for Celeste Bitler-Garamendi.

The Board voiced their regret over this correction and apologizes to Ms. Bitler-Garamendi.

MSC 5-0 to approve the correction of tenure to Prob 2 for Celeste Bitler-Garamendi.

PERSONNEL - CONTINUED

f. Management/Confidential/Supervisory

1. Approval, Certificated Management Employee Contract for 2011-2012

It is recommended Tierra Crothers, certificated administrator, be affirmed for employment as Vice Principal at Calaveras High School for the 2011/2012 school year.

Ms. Crothers was introduced to the Board, who welcomed her and wished her well.

MSC 5-0 to affirm the employment as Tierra Crothers as Vice Principal at Calaveras High School for the 2011/2012 school year.

16. CURRICULUM AND INSTRUCTION

a. Approval, 2011-12 Consolidated Application for Funding, Part 1, Categorical Aid Programs

Approval is requested for the Application for Consolidated Funding for Categorical Aid, Part 1, programs for the 2011-12 school year.

MSC 5-0 to approve the 2011-12 Consolidated Application for Funding, Part 1, Categorical Aide Programs.

b. Approval, Single Plan for Student Achievement

All schools in conjunction with the School Site Councils have revised their Single School Plan for Student Achievement and are requesting approval.

Mr. Campbell said these plans have changed dramatically over the years. The School Site Councils and staff are to be commended for crafting these meaningful plans.

MSC 5-0 to approve the Single Plans for Student Achievement.

17. BUSINESS (Michael Merrill, Assistant Superintendent/Business)

a. Agreement for Web-Interface Tracking System (WITS) with Associated Valuation Services, Inc.

Approval is requested to enter into an agreement for a Web-Interfaced Tracking System with Associated Valuation Services, Inc. (AVS). AVS will provide barcode index reports, site-room index reports, category index reports, book tag reports and the auditor's report for yearend close, as required by GASB34. The total annual cost is \$5,323 and funded through the General Fund.

MSC 5-0 to approve the agreement for Web-Interface Tracking System with Associated Valuation Services, Inc.

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BUSINESS – CONTINUED

b. Approval of Agreement with Distinctive Homes by Rapetti

Approve agreement with Distinctive Homes by Rapetti to replace and repair the Cosmetology building siding. The total cost is \$14,999 and will be funded by the ROP Program.

Community member Mr. Gustafson expressed his concern regarding this bid. He thought it was coincidental that the bid was \$14,999 and school districts must go out for competitive, formal bidding processes when it exceeds \$15,000. He said he is a contractor and would like the opportunity to do work for the school district, stating that the scope of work in this job appears to be around \$2,000 in materials and \$13,000 in labor and it was a “ridiculous amount of money.”

**MSF: 1 (Aye/Reusche), 3 (Nay, Bowsher, Garamendi, McDaniel), 1 (Abstain/Yerman)
Motion Failed to approve the agreement with Distinctive Homes by Rapetti to replace and repair the Cosmetology building siding for a cost of \$14,999.**

Ms. Garamendi and Ms. Bowsher said although this project is under the \$15,000 threshold for formal bidding, they would like to see other bids for this job. Ms. Bowsher addressed Mr. Gustafson, informing him that he in no way influenced her decision and that she had already made the decision before his emotional outburst. She didn't want him to think that one could be emotional. Mrs. Garamendi agreed with Ms. Bowsher's comments and said Mr. Gustafson's behavior was uncomfortable.

Mr. Gustafson apologized.

18. Policies and Regulations

a. First Reading – Board Policies and Bylaws

1. BP 3100 Budget

b. Administrative Resolutions/Exhibits – No item presented

c. Second Readings/Adoptions

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|------------------------|---|
| 1. BP 1100 | Communication with the Public (pp 53-36) |
| 2. BP 1160 | Political Process (pp 57-60) |
| 3. BP 2140 | Evaluation of the Superintendent (pp 61-62) |
| 4. BP 3513.3 | Tobacco-Free Schools (pp63-64) |
| 5. BP 3551 | Food Service Operations/Cafeteria Fund (pp 65-67) |
| 6. BP 3553 | Free and Reduced Price Meals (pp 68-70) |
| 7. BP 4158, 4258, 4358 | Employee Security (pp 71-73) |
| 8. BP 5022 | Student and Family Privacy Rights (pp 74-75) |
| 9. BP 5116.1 | Intradistrict Open Enrollment (pp 76-79) |
| 10. BP 5131.62 | Tobacco (pp 80-83) |
| 11. BP 5144 | Discipline (pp 84-86) |
| 12. BP 6163.1 | Library Media Center (pp 87-92) |
| 13. BB 9123 | Clerk (pp 93-94) |
| 14. BB 9140 | Board Representatives (pp 95-96) |
| 15. BB 9323.2 | Actions by the Board (pp 97-99) |

MSC 5-0 to adopt the second readings listed above.

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19. Calendar of Events

DATE	EVENT
June 13 through July 8, 2011	Extended School Year Program
Beginning June 13, 2011	Calaveras Summer Swim Program Begins Calaveras High School Pool – 754-2335 Open Swim M-F, Noon to 4:00 p.m., Call for Swim Lesson Information, Aquatic Aerobics 6-7 p.m.

20. Future Agenda Items

21. Comments from Board Members

Karan Bowser said she served on the WASC committee for accreditation at CHS and though it was a really great thing to do. She commended Ric Stitt and Mrs. Hjelmervik and said she was learning a lot. They have great ideas and hopes. They are planning to start a parent club.

Mrs. Garamendi thanked the Rail Road Flat community for their music performances. The graduation at CHS was very well done and so was the program at San Andreas and well attended.

Mr. Yerman had no public comments.

Mrs. McDaniel enjoyed the Open House. She said VSE and RRF had theirs on the same nights so she couldn't attend both. The CHS graduation was fun. They were a nice group of kids at both CHS and Gold Strike High school. We have made great improvements in the Alternative Education programs over the last ten years. There were 54 graduates at Alt Ed who were just as excited as the CHS grads. Grad Night was awesome. She said we may get a parent club at the high school, which would be parents who were involved in other school's parent clubs through our system. She shared her target (a human silhouette) that she used while at the range with the high school range team. She has never shot a pistol before but was able to do it with some success.

Mrs. Reusche thanked Dan for his presentation. Fine Arts Day at Jenny Lind Elementary was another success. They had 40 presenters and it was a fun day of music and art. She's happy it is summer time.

The Board said hello to former Board member Mr. Nagle, who made a visit to our Board meeting this evening.

Mr. Nagle congratulated Sherri Reusche on being elected to the CSBA State Board.

22. Next Meeting/Adjournment

The next regular meeting of the CUSD Board is scheduled for Tuesday, June 28, 2011. Closed Session begins at 4:30 p.m. Open Session begins at 6:00 p.m.

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24. ADJOURNMENT

The meeting was adjourned at 7:15 p.m.

The Board went back into Closed Session to discuss Personnel matters.

Closed Session adjourned at 8:30 p.m.

Mark Campbell, Superintendent
By Shirley Bell, Administrative Assistant