

CALAVERAS UNIFIED SCHOOL DISTRICT

P.O. Box 788

San Andreas, CA 95249

MINUTES

BOARD OF TRUSTEES

May 17 ,2011

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 4:30 p.m.

MEMBERS PRESENT: Zerrall McDaniel
John Yerman
Karan Bowsher

Evan Garamendi
Sherri Reusche

MEMBERS ABSENT:

STAFF PRESENT: Mark Campbell
Mike Merrill
Liz Stanko
Titia Ashby
Shirley Bell
Jim Ditzler
Joy Burns
Karen Domingo
Judy Mossa
Ann Robinson
Terri Wetzel
Tammy Foley
Kim Potter
Patrick Foley
Al Horn
Lisa McInturf
Ric Stitt
Tessie Reeder
Kathy Risso

Cathy Wierzbowski
Sandy Hoffman
Fred Mier
Michelle Besmer
Terri Rae Henderson
George Haskell
Peggy Rhone
Cynthia Przybyla
Alyson Batchelor
Andrew Peters
Kathy Campbell
Liz Lingard
Cindy Churches
Karen Baca
Terry Bersola
Lorraine Angel
Susan Bratset
Alan Stowers
Terry Bersola

OTHERS: Members of the Community

CALL TO ORDER

The meeting was called to order at 4:30 p.m.

ROLL CALL - All present

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- a) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6)
- b) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)
- c) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6)
- d) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957)

ANNOUNCEMENT OF CLOSED SESSION ITEMS – CONTINUED

- e) **To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957)**
- f) **Student Discipline Matters (Gov. Code 54962)**

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT - None presented

CLOSED SESSION

RECONVENE TO OPEN SESSION - Open session was called to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE/ROLL CALL

There was a salute to the flag. Roll call was taken. All Board members were present.

OPEN SESSION: REPORT OF ACTION TAKEN IN CLOSED SESSION

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957.6). No action taken

To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957) No action taken

Student Discipline Matters (Gov. Code 54962) No action taken

CELEBRATIONS, RECOGNITION AND ANNOUNCEMENTS

a. Classified School Employee Week

Mr. Campbell gave his appreciation for the Classified employees' hard work and dedication to our District. He thanked the Classified employees in the audience for attending the Board meeting.

b. Honoring Our 2010-2011 Retirees

Mr. Campbell presented plaques to our 2010-2011 retirees, thanking them for all their years of loyalty to CUSD. He announced that we will take a break to enjoy refreshments in honor of our retirees and the Classified employees.

There was a ten minute break for refreshments.

CELEBRATIONS, RECOGNITION AND ANNOUNCEMENTS – CONTINUED

c. Calaveras High School Earth Club Presentation

Mr. Pesout introduced Kati Giblin and Brittany Cox, members of the CHS Earth Club. They presented the Board members with recycled/reusable grocery bags. They went through a list of recommendations to the Board for the coming year. Mr. Pesout said some of the recommendations can be done without a cost, some will have a cost and some are our morale responsibilities. Mr. Pesout played a DVD capsuling the Earth Clubs events and field trips over the year. Mr. Campbell said we would report what we are currently doing (of the items on their list of recommendations) and what we are planning to do.

d. Toyon Middle School Presentation

Principal, Lisa McInturf, spoke about all of the activities, clubs, and academia at TMS. She presented the Board members with a golden pepper plant from their Earth Club. Teachers Cindy Churches and Karen Baca introduced a large group of students who are Safe School Ambassadors (SSA). The students spoke about their roles and how SSA helps reduce incidents of bullying at school. They played a DVD made by the SSA students.

e. Food Service Department

Mr. Merrill introduced Judy Mossa, Food Service Manager at Valley Springs Elementary, and Terri Henderson, Food Service Driver. Judy addressed the Board saying they still participate in a food co-op with the State. They are trying to create more menus that the students will like as well as making sure families are aware of the free and reduced meals programs. Families can apply for the program any time throughout the year if their circumstances change and the must reapply at the beginning of each new school year. They are hoping to end the year in the black. Mr. Merrill said he appreciates everything the food services employees do for our District and the students.

PUBLIC COMMENTS

Kathy Risso said the staff of Rail Road Flat had a meeting with Mr. Campbell today where they presented him with a proposal to consider. She said he told them he would make a decision by Monday. If he did not make a decision to accept their proposal they would be coming to the Board to appeal his decision.

Shirley Teale introduced herself and said she was a former school board member with CUSD. She is concerned that the Board needs to assume responsibility for making decisions regarding policy decisions. She said they are elected by the community and represent the people, schools and district at large as well as the interest of the students. She is concerned that we are not following law regarding closure of schools, layoffs, reduction of hours by not making decisions in a public forum.

CORRESPONDENCE – No item presented.

SUPERINTENDENT'S COMMENTS

Mr. Campbell said the girls soccer team and boys baseball team are in playoff games today. As a matter of fact, he just heard that the girls won. Tonight was a beautiful example of the totality of the district. There are 13 days of school left and they will be pretty complex and dynamic – the Pre-K's will be going on to Kindergarten; the 6th graders will move on to middle school, the 8th graders to high school, the seniors to the next phase of their life and the retirees on to more relaxing and enjoyable times. There is so much to celebrate between now and June 8. Remember to enjoy the moment you are in.

Mr. Campbell noticed that another retiree entered the meeting and presented a plaque to Terry Bersola, teacher at Toyon Middle School

APPROVAL OF AGENDA

Addendums

1. Approval, Bus Routes for the 2011-2012 School Year

The bus routes for the 2011/2012 school year are being submitted for Board Approval based upon student transportation needs.

MSC 5-0 to add Addendum 1 to the Consent Agenda

2. Nomination of Cindy Marks, Modesto City School, for Present-Elect of the California School Boards Association

The Calaveras Unified School District Board would like to nominate Cindy Marks, of Modesto City Schools, for President-Elect of the California School Board Association.

MSC 5-0 to add Addendum 2 to the agenda

BOARD BUSINESS

a. Nomination of Cindy Marks, Modesto City School, for Present-Elect of the California School Boards Association

The Calaveras Unified School District Board would like to nominate Cindy Marks, of Modesto City Schools, for President-Elect of the California School Board Association.

MSC 5-0 to nominate Cindy Marks for President-Elect of the California School Boards Association.

ACTON ON ITEMS REMOVED FROM THE CONSENT AGENDA

No Items were removed from the consent agenda.

CONSENT AGENDA

MSC 5-0 to approve the Consent Agenda.

A. Approval of Minutes

April 29, 2011

May 3, 2011

B. Routine Personnel

Classified Personnel Report

1. Approve resignation of (1) Custodian
2. Approve hire of (1) Sub Yard Duty
3. Approve promotion to (1) Associate Preschool Teacher
4. Approve hire of (1) Sub Bus Rider
5. Approve hire of (1) Sub Bus Driver
6. Approve hire of (1) Dispatcher
7. Approve hire of (1) Sub Paraeducator
8. Approve short term assignment of (1) Child Development Instructor
9. Approve hire of (1) Water Aerobics Instructor
10. Approve Leave of Absence for (1) Media Specialist

CONSENT AGENDA - CONTINUED

Classified Coaches (Temporary) – No item presented

Certificated Personnel Report – No item presented

Certificated Coaches (Temporary) – No item presented

Management/Confidential/Supervisory Report - No item presented

C. Approval, Vendor Warrant Listing (Michael Merrill, Assistant Superintendent of Business)
The vendor warrant listing from April 12 through May 9, 2011 is presented for approval.

D. Approval of Donations
Donation are presented for approval.

E. Approval of Bond Disbursements
The bond disbursement are presented for approval.

F. Approval of special Contract Services with Prichard Safety and Health for Hazardous Materials Compliance
Approval is requested to enter into special contract services with Prichard Safety and Health for Hazardous Materials Compliance. This service includes hazardous communication training, MSDS Sheets for chemicals and a Hazardous Materials Business Plan. This agreement covers fiscal years 11-12, 12-13 and 13-14 for an annual cost of \$4,279.00, funded through the District's General Fund.

G. Approval of Special Contract Services with Prichard Safety and Health for the Science Safety Program at Calaveras High School and Toyon Middle School
Approval is requested to enter into special contract services with Prichard Safety and Health to provide science safety, chemical inventory and removal needs for Calaveras High School and Toyon Middle School. This agreement covers fiscal years 11-12, 12-13 and 13-14 for an annual cost of \$3,100.00, funded through the District's General Fund.

H. Approval of Bus Routes for the 2011-2012 School Year
The bus routes for the 2011/2012 school year are being submitted for Board approval based upon student transportation needs.

15. PERSONNEL (Mark Campbell, Superintendent)

a. Certificated Report (Lorraine Angel)
Ms. Angel said there were great presentations tonight. She said Brian Henderson, Terri Henderson's son (she is a food service driver and VP of CSEA), started the CHS Earth Club back in 2002. She is looking forward to having Toyon's SSA kids come to CHS as students in the future. They are quite a dynamic group. She and Sherri Reusche spent the afternoon at the state capitol. The May revise is just the beginning and we need to get the tax extensions through. If you need help in contacting our legislature or are looking for information, please contact her or Sherri Reusche. CUEA is happy with the good bargaining. People were smiling. They have an Executive Board meeting this afternoon. She thanked Titia, Mike, Liz, Mark and the Board for being so helpful.

PERSONNEL - CONTINUED

b. Classified Report (Jim Ditzler)

Mr. Ditzler thanked Mark and the Board for recognizing Classified Employee Week. He appreciated all the Classified people who came to the Board meeting tonight. He also thanked his wife for putting up with the many CSEA and Board meetings. Terri Henderson is the Vice Present of Chapter 405, CSEA, and will assume his duties after he retirement until his term ends. They are very close to ratifying. He is waiting to hear from the CSEA Field Office and then they have to post it for five days.

c. All Personnel – No item presented

d. Classified Personnel

1. Adoption, Resolution No. 2010/11-22, in the Matter of Reduction of Hours and Days for CSEA Positions

Approve adoption of Resolution 2010/11-22, in the Matter of Reduction of Hours and Days for CSEA positions effective the 2011/12 school year.

MSC 5-0 to adopt Resolution 2010/11-22, in the Matter of Reduction of Hours and Days for CSEA positions effective the 2011/12 school year.

e. Certificated Personnel – No item presented

f. Management/Confidential/Supervisory

Approve Elimination of Board Policy 4317.31, General Retirement Package

Effective July 2011, it is recommended the Board eliminate Board Policy 4317.41, General Retirement Package.

Mr. Campbell explained that although the policy will be eliminated, anybody who has accrued funds to date will, upon retirement, if qualified by years of service, be entitled to what they have earned as of June 30, 2011.

Mrs. Garamendi said she was opposed to this policy in any form.

MSC 5-0 to eliminate Board Policy 4317.31, General Retirement Package, effective July 2011.

16. CURRICULUM AND INSTRUCTION

a. Approval of Self Review for the CUSD State Preschool Programs

It is recommended the Board approve the Self Review for the CUSD State Preschool Programs for 2010/2011.

MSC 5-0 to approve the Self Review of the CUSD State Preschool Programs for the 2010/2011 school year.

CURRICULUM AND INSTRUCTION – CONTINUED

b. Approval of Senior Community Service Employment Program at Rail Road Flat and West Point Elementary Schools

Board approval is requested for the SERS program, which would be used to provide afternoon enrichment programs for the Rail Road Flat and West Point Elementary students. SERS is a training program for seniors (55 and older). Workers will be paid through the Mother Lode Job Training Program. Liability insurance for these workers will be provided by the Friends of Rail Road Flat. There is no cost to the district for adoption of this program.

Mr. Ditzler expressed his concern on behalf of CSEA that this program takes away work from Classified employees. Ms. Besmer explained that it is an enrichment program, much like having Tim Roberson for music and Marchand for art enrichment. It is not the same program discussed last year with Supervisor Wilinsky. It has changed from the original discussion/plan. Ms. Risso informed Mr. Ditzler that they had sent it to be placed on the last Board agenda but Mr. Campbell pulled it because he had similar concerns for CSEA but after further discussion and review of the revised program, it was determined that these workers will only provide enrichment services to the students.

MSC 5-0 to approve the Senior Community Service Employment Program at West Point and Rail Road Flat Elementary schools.

c. Approval of CIF Multiple School Agreement for Calaveras High School and Alternative Education

Approval is requested to enter into a CIF multiple school agreement to allow high school students who voluntarily attend CUSD alternative education sites to participate in CIF sports at Calaveras High School. All CIF/CUSD eligibility requirements must be met.

MSC 5-0 to approve the CIF Multiple School Agreement for Calaveras High School and Alternative Education

17. BUSINESS (Michael Merrill, Assistant Superintendent/Business) – No item presented

a. Appeal of School Impact Fees from Mr. Hylton

Mr. Hylton is submitting an appeal to the CUSD Board of Trustees for a refund of the School Impact Fees. His request was denied on April 22, 2011.

After discussion and questions from the Board it was determined that Mr. Hylton's request would be denied but that he could request another appeal if he comes back with proper documentation from Calaveras County's Planning/Permit Department.

MSC 5-0 to approve the denial of Mr. Hylton's request for a refund of the School Impact Fees.

18. Policies and Regulations

First Reading – Board Policies & Bylaws

- | | |
|------------------------|---|
| 1. BP 1100 | Communication with the Public (pp 53-36) |
| 2. BP 1160 | Political Process (pp 57-60) |
| 3. BP 2140 | Evaluation of the Superintendent (pp 61-62) |
| 4. BP 3513.3 | Tobacco-Free Schools (pp63-64) |
| 5. BP 3551 | Food Service Operations/Cafeteria Fund (pp 65-67) |
| 6. BP 3553 | Free and Reduced Price Meals (pp 68-70) |
| 7. BP 4158, 4258, 4358 | Employee Security (pp 71-73) |
| 8. BP 5022 | Student and Family Privacy Rights (pp 74-75) |
| 9. BP 5116.1 | Intradistrict Open Enrollment (pp 76-79) |
| 10. BP 5131.62 | Tobacco (pp 80-83) |
| 11. BP 5144 | Discipline (pp 84-86) |
| 12. BP 6163.1 | Library Media Center (pp 87-92) |
| 13. BB 9123 | Clerk (pp 93-94) |
| 14. BB 9140 | Board Representatives (pp 95-96) |
| 15. BB 9323.2 | Actions by the Board (pp 97-99) |

POLICIES AND REGULATIONS – CONTINUED

b. Administrative Regulations/Exhibits

- | | |
|------------------------|---|
| 1. AR 3513.3 | Tobacco-Free Schools (pp 100-101) |
| 2. AR 3516.3 | Earthquake Emergency Procedure System (pp 102-105) |
| 3. AR 3551 | Food Service Operations/Cafeteria Fund (pp 106-108) |
| 4. AR 3553 | Free and Reduced Price Meals (pp 109-112) |
| 5. AR 4158, 4258, 4358 | Employee Security (pp 113-115) |
| 6. AR 5022 | Student and Family Privacy Rights (pp 116-119) |
| 7. AR 5116.1 | Intradistrict Open Enrollment (pp 120-122) |
| 8. AR 5144 | Discipline (pp 123-126) |
| 9. E 5145.6 | Parental Notifications (pp 127-144) |

c. Second Reading & Adoption – No Item Presented

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|--------------------------------|--|
| 1. BP 3250 | Transportation Fees |
| 2. BP 4156.3, 4256.3
4356.3 | Reimbursement, Uniforms and Allowances |
| 3. BP 6146.1 | High School Graduation Requirements |

MSC 5-0 to adopt the second readings for BP's 3250, 4156.3, 4256.3, 4356.3 and 6146.1.

MINUTES CUSD Board of Trustees
 May 17, 2011

19. Calendar of Events

DATE	EVENT
May 19-20, 2011	Frog Jump Holiday – No School
May 24, 2012	Staff Appreciation Night, District Office, IMC, 6-8 p.m.
May 25, 2011	Open House: Mokelumne Hill Elementary, 6:30-7:30 p.m. And Fine Arts Day
May 26, 2011	Open House: Valley Springs Elementary, 6-7 p.m. Rail Road Flat Elementary, 6:00-7:00 p.m.
May 27, 2011	Open Enrollment for Preschool, 9:00 a.m. – 2:00 p.m., District Office, Green Building
May 30, 2011	Memorial Day Holiday – No School
May 31, 2011	Open House: San Andreas Elementary, 6-7 p.m.
June 1, 2011	Toyon Middle School Arts & Family Night, 3:30-6:00 p.m.
June 1, 2011	Preschool Promotion at San Andreas Growing Together – 6 p.m.
June 2, 2011	Jenny Lind Elementary Fine Arts Festival
June 6, 2011	Preschool Promotion at Valley Springs Growing Together – 6 p.m.
June 7, 2011	Gold Strike High School Graduation, 6:00 p.m.
June 7, 2011	Preschool Promotion at Jenny Lind Growing Together – 6 p.m.
June 8, 2011	Toyon Middle School Promotion, 9:30 a.m.
June 8, 2011	Calaveras High School Graduation, 7:30 pm.

20. Future Agenda Items

21. Comments from Board Members

Karan Bowsher reported that West Point Elementary School had a very successful jog-a-thon on Friday.

Evan Garamendi congratulated the retirees and wished them a pleasant retirement. She thanked everyone for coming tonight and said the points were well-taken.

John Yerman thanked everyone for coming and said the presentations were great. He congratulated the retirees and hopes they will enjoy their retirement.

Zerrall McDaniel said Bruce Davidge’s ROP Police program will be having a shooting event at the Gun Club on May 24 and 25 from 8:30 a.m. to 2:30 p.m. She said tonight’s meeting was one of the most fun with all the people in attendance and the great presentations. She recently had an opportunity attend her first CSBA Legislative meeting with Sherri Reusche. While there she spoke to someone about ROP memberships in CSBA and will advocate for our ROP. Rene Malamed will take some CHS students on a nature hike on May 25 in conjunction with Pat McGreevy of the Parks and Rec Dept.

COMMENTS FROM BOARD MEMBERS – CONTINUED

Sherry Reusche said it was a whirlwind at State Science Fair in Los Angeles. There were about 950 kids in suits and ties. It was very interesting and a great experience for her and her son. June 2 is Fine Arts Day at Jenny Lind Elementary School. The SSA program is flourishing, which is exciting and warms my heart. Mrs. Reusche stated, "We do take this job very seriously."

22. Next Meeting/Adjournment

The next regular meeting of the CUSD Board is scheduled for Tuesday, June 14, 2011. Closed Session begins at 4:30 p.m. Open Session begins at 6:00 p.m.

24. ADJOURNMENT

The meeting was adjourned at 8:40 p.m.

Mark Campbell, Superintendent
By Shirley Bell, Administrative Assistant