

CALAVERAS UNIFIED SCHOOL DISTRICT
P.O. Box 788
San Andreas, CA 95249

MINUTES
BOARD OF TRUSTEES
September 22, 2010

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 4:30 p.m.

MEMBERS PRESENT: Evan Garamendi
Sherri Reusche
Hank Nagle
Zerrall McDaniel
John Yerman

MEMBERS ABSENT: None

STAFF PRESENT: Mark Campbell
Mike Merrill
Liz Valdez
Ric Stitt
Titia Ashby
Jim Ditzler
Terri Pendley
Liz Lingard
Peggy Dudley
Rochelle Pena
Dianne Norman
Sandra Franklin
Nicole Orlandi
Miranda Cardon
Jennifer Minton
Denise Gustafson
Larynn Newby
Kim Potter
Maria Ornter
Randall Youngblood
Leslie Cambra
Terri Rae Henderson
Kathy Risso
Sandy Hoffman
Nadine Ost-Alberts
Sharon Schlegelmilch
Lisa McInturf
Cindy Churches
Karen Macy
Mike Koepp
Celia Richardson
Amy Hasselwander
Shirley Bell

OTHERS: Members of the Community

CALL TO ORDER

The meeting was called to order at 4:30 p.m.

ROLL CALL

All present.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- a) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6)**
- b) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)**
- c) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6)**
- d) **Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957)**

ANNOUNCEMENT OF CLOSED SESSION ITEMS - Continued

- e) **To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957)**
- f) **Student Discipline Matters (Gov. Code 54962)**

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT – None presented.

CLOSED SESSION

RECONVENE TO OPEN SESSION

Open session was called to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Two Jenny Lind Elementary students, Hunter Reusche and Billy Burdick, led the Salute to the flag. Roll call was taken.

OPEN SESSION: REPORT OF ACTION TAKEN IN CLOSED SESSION

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957.6). No action taken

To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957) No action taken

Student Discipline Matters (Gov. Code 54962) No action taken

FACILITIES

A. Jenny Lind Veterans Memorial District (JLVMD) Temporary Easement

Approval was requested to allow the Jenny Lind Veterans Memorial District a temporary construction easement for approximately two months. Any damage to our access roads will be repaired by JLVMD at completion of construction. This is at Valley Springs Elementary School.

MSC 5-0 to approve the temporary construction easement to the Jenny Lind Veterans Memorial District for approximately two months.

CELEBRATIONS AND RECOGNITION

A. Jenny Lind Elementary School

Amy Hasselwander introduced teachers Nicole Orlandi and Miranda Cardon who provide mentorship to student representatives of the Safe Ambassador's Program at Jenny Lind Elementary School. The students gave a presentation to the Board, including role-plays. The Safe Ambassador's Program engages students to explore core issues to create rationale and motivation to develop non-violent communication and intervention skills through realistic simulations and role-plays.

B. Maintenance & Operations

Scott Mills, Supervisor, of Maintenance & Operations gave a Powerpoint presentation to the Board of the projects completed and currently underway in the district. He provided details regarding the number of Work Orders processing last year (1,217). This year they are already at 700 completed Work Orders to date. He gave credit to the great crew he supervises as well as his secretary, Jamie Baca. He updated some of the recent personnel changes. Their focus is on health and safety issues. He also reviewed the latest Loss Control Survey and explained how he uses this as a tool to prioritize projects and to measure completion of projects for prior years. He shared that 61% of the projects have been completed since the last survey, which is a very encouraging number.

PUBLIC COMMENTS - None

CORRESPONDENCE – Emails addressed to the Board (All members)
None presented

SUPERINTENDENT'S COMMENTS

Mr. Campbell commended Titia Ashby and Mike Merrill because we received approval from the County Office of Education on our budget and also for their work in completing the Unaudited Actuals. He also wanted to thank the community and volunteers for creating opportunities for our students in elementary sports through programs not affiliated with CUSD. He said Greg Howard's drama class put on a fantastic production. The Friday night football game's 48-47 overtime loss to Sonora was very exciting. The work being done with Safe Ambassadors is a very worthwhile program. We have been in session for nine weeks now and people have been working hard and are ready for the upcoming break. There are many adults doing good things for kids. He thanked everyone who has worked diligently this school year.

ACTON ON ITEMS REMOVED FROM THE CONSENT AGENDA

None

CONSENT AGENDA

MSC 5-0 to approve the consent agenda with a correction to the date of the Jenny Lind Science Camp Overnight Field Trip. They will depart on November 29, 2010.

A. Approval of Minutes

September 7, 2010
September 8, 2010 Special Session

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CONSENT AGENDA – Continued

B. Routine Personnel

Classified Personnel Report

1. Approve hire of (1) substitute child development aide
2. Approve correction of Friday time for (1) yard duty
3. Approve hire of (1) office assistant
4. Approve new job classification for (1) assistant preschool teacher
5. Approve 39-month rehire for (1) paraeducator
6. Approve lateral transfer of (1) assistant preschool teacher from 180 to 185 days
7. Approve (1) additional yard duty
8. Approve lateral transfer of (1) food service

Classified Coaches (Temporary) – No item presented

Certificated Personnel Report – No item presented

Certificated Coaches (Temporary) – No item presented

Management/Confidential/Supervisory Report - No item presented

C. Approval, Vendor Warrant Listing (Michael Merrill, Assistant Superintendent for Fiscal Services)

The vendor warrant listing from September 1, 2010 through September 15, 2010, was presented for approval.

D. Approval of Donations (Michael Merrill, Assistant Superintendent for Fiscal Services)

A list of donations was presented to the Board.

E. Approval, Payment Disbursements/Bond Project, (Michael Merrill, Assistant Superintendent for Fiscal Services) - No item presented

F. Approval, Overnight Field Trip for Jenny Lind Elementary 6th Grade Science Camp

Board approval is requested for the Jenny Lind Elementary 6th Grade Science Camp from November 29, 2010 to December 3, 2010. Transportation will be provided by Delta Charter Service (two buses). They will be attending the Mission Springs Science Camp in Scotts Valley, CA. The teacher chaperones will be Nicole Orlandi, Dobbie Fletcher and Kristen Dufloth. Funding is from parents and fundraisers.

G. Approval, Special Contract Services with Document Tracking Services

Board approval is requested to enter into an agreement for special contract services with Document tracking Services to provide a license to use DTS proprietary web-based application for the 2010 School Accountability Report Cards and 2010 Single Plan for Student Achievement. This is an annual license agreement district funded for \$2,795.00.

H. Approval, Special Contract Services with Mendes Training & Consulting, Inc.

Board approval is requested to enter into an agreement for special contract services with Mendes Training & Consulting, Inc., to provide staff development for San Andreas Elementary school at the November 1, 2010 Core Day, afternoon session. Funding is provided through Title I for \$2,800.00.

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CONSENT AGENDA – Continued

I. **Approval, Special Contract Services with BorderLan Security**

Board approval is requested to enter into an agreement for special contract services with BorderLan Security to provide TTC Software (Light Speed Manager) for 60 months of service at \$15.00 per district computer. CUSD qualifies for a PG&E rebate program and BorderLan will process the application for the rebate. Cost to District \$0.

PERSONNEL

- A. **Certificated Report** – Jennifer Minton provided the report in Lorraine Angel's absence. Mrs.Minton stated CUEA has a new website. They had their CUEA meeting today.
- B. **Classified Report** – Mr. Ditzler thanked Terri Henderson for filling in for him at the last Board meeting. They have a Roundtable scheduled for October 12. He stated that sometimes we have to agree to disagree but let's not lose focus of the fact that we are all here for the kids.
- C. **All Personnel** – No item presented
- D. **Classified Personnel**

1. **Adoption, Resolution No. 2010/11-04, In the Matter of Reduction of Classified School Services for the 2010/11 School Year**

Approval is requested to adopt Resolution 2010/11-04, In the Matter of Reduction of Classified School Services for the 2010/11 School Year.

MSO 5-0 to approve Resolution No. 2010/11-04, In The Matter of Reduction of Classified School Services for the 2010/11 School Year.

2. **Approval, Revised Classified Job Descriptions**

Approval is requested for the following classified job descriptions:

- Yard Duty
- Food Service
- Campus Monitor
- Assistant Preschool Teacher
- Child Development Aide

There were some questions regarding whether or not Campus Monitors and Yard Duty are trained for "lockdowns." Mr. Campbell said they were trained. Questions from the Board were addressed regarding ECU unit requirements for the Preschool Assistant Teacher position and the difference between an Assistant PS Teacher vs. an Associate PS teacher.

Mr. Ditzler requested the Board table the job descriptions until the next Board meeting because CSEA believes these are negotiable items. He said Liz Valdez told him they were not negotiable because the district is only revising the job descriptions and not changing working conditions or salary. Mr. Ditzler said the CSEA Labor Representative disagrees. Mr. Nagle asked what had been done in the past and Mrs. Garamendi said she did not see anything objectionable on the job description revisions. Mr. Campbell stated that if we have overlooked anything we can always revisit this. Mr. Ditzler said he asked Ms. Valdez to pull the items and she did not grant his request. Mr. Ditzler informed the Board that Ms. Valdez said she would provide him with copies prior to the Board meeting/agenda posting in the future and he said he was fine with that. Mr. Nagle said we have done these in the past and the revisions were never a negotiable item because it did not affect wages or working conditions.

PERSONNEL - Continued

MSC 5-0 to approve the revised classified job descriptions for Yard Duty, Food service, Campus Monitor, Assistant Preschool Teacher and Child Development Aide.

E. Certificated Personnel

1. PUBLIC DISCLOSURE: CUSD Sunshine Proposal for the 2010/11 CUEA Successor Agreement

CUSD proposes to negotiate the following articles for the 2010/11 successor negotiations. It is requested the Board receive the proposal and open the sunshine period. As a result, these articles are being presented for initial disclosure to the public.

Article X – Compensation

- 1.1 Salary & Benefits – the District proposes negotiating options to maintain fiscal stability, which could include non-paid days or salary reductions.

- 1.2 Stipends – The District and CUEA entered into a memorandum of understanding for the 2010-11 school year to modify the hourly rate of extra activities. The District proposes continued discussions in this area in an effort to keep costs contained. Additionally, the District would like to review and modify the athletic sports stipend schedule, including longevity bonuses.

Article VIII – Leaves

- 2.1 The District proposes a review of the current leave language – specifically personal necessity leave and its use.

The District's Sunshine Proposal for the 2010/11 CUEA Successor Agreement was received by the Board

F. Management/Confidential/Supervisory - No item presented.

CURRICULUM AND INSTRUCTION

A. API and AYP Report

Mr. Campbell gave a Powerpoint presentation to the Board on the district's API and AYP results. This presentation will be posted on the CUSD website.

BUSINESS

A. Adoption, Resolution No. 2010/11-05

Resolution for adopting the Gann Limit Is presented for adoption..

MSC 5-0 to adopt Resolution No. 2010/11-05 for the Gann Limit was adopted.

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BUSINESS – Continued

a. Approval, 2009-10 Unaudited Actuals for Calaveras Unified School District

Mr. Merrill presented the 2009/10 Unaudited Actuals for Calaveras Unified School District. He did a Powerpoint presented for our Board members. We are experiencing a decline of student population and a decrease in per pupil funding from our state. We will continue conversations that include narrowing the gap between revenues and expenses. A copy of this presentation will be posted on our website. Mr. Merrill thanked Titia Ashby for her dedication and hard work in compiling report.

MSC 5-0 to approve the 2009-10 Unaudited Actuals for Calaveras Unified School District.

Policies and Regulations

- A. **First Reading** - No item presented
- A. **Second Reading & Adoption** - No item presented
- C. **Administrative Regulations/Exhibits** - No item presented

OLD BUSINESS – None presented

NEW BUSINESS - None presented

CALENDAR OF EVENTS

DATE	EVENT
September 20, 2010 through September 24, 2010	CUSD Food Drive Begins
September 27 to October 8, 2010	Fall Break
October 2, 2010	Concert Series to benefit CUSD Band Programs, Waterloo (ABBA Tribute Band), The Metropolitan, San Andreas, \$15 adults/\$10 seniors & students
October 11, 2010	Delta College Contingent, 10:00 a.m, CUSD Board Rom
October 18, 2010	Policy Review Committee, 3:30 p.m., District Office Board Room
October 30, 2010	Trunk or Treat at Jenny Lind Elementary School
October 30, 2010	San Andreas Community will host a Halloween Carnival

FUTURE AGENDA ITEMS – None presented

COMMENTS FROM BOARD MEMBERS

Mr. Yerman had no comments.

Mrs. McDaniel was at an ROP meeting and said that two CHS Auto Class students received scholarships. This is a nice feather in our cap. Today was “Empty Bowl” day at VSE. It was well attended and the CHS art teachers, Donna Guadagni and Suzanne Smith, as well as Toyon’s Art teacher, Kevin Hesser, were there to assist with the event. Also, last night they met with the Delta College Board and there is still a glimmer of hope for Calaveras County.

COMMENTS FROM BOARD MEMBERS - Continued

Mrs. Reusche thanked Amy Hasselwander, Miranda Cardon, Nicole Orlandi and the students from Jenny Lind for their presentation this evening. She said her own son has personally grown with his involvement in the Safe Ambassador's Program. She also thanked Scott Mills and his crew. Jenny Lind Elementary is in need of donations of candy and cakes for the cakewalk for the Trunk or Treat event. Cakes donations can be delivered between 4-5 p.m. on October 30th. Candy donations will be accepted now through October 29. Trunk or Treat will be held on October 30 from 5 to 9 p.m. at Jenny Lind Elementary School. She said it was nice to see all the classified people here tonight as well.

Mr. Nagle said we owe a great debt to the Classified staff and maintenance. As Mr. Merrill said, we all have to pull together during these tough budget times and make the kids our priority. He also went to Delta College and said it was very interesting to see the change in direction. We spoke at the meeting saying Calaveras County put \$2 million into the college district and if they can't get a campus in Calaveras then we are getting offers from other college districts. After hearing this they are going to do a study; even though we understood a study has already been completed. At least there was a feeling they do not want us to leave.

Mrs. Garamendi thanked all the parents and volunteers who have stepped up to the plate. She thanked all those involved with the California History Days in Mokelumne Hill today. She also had an opportunity to see Mr. Wise working with the students at Mokelumne Hill and they sounded great. She told Mrs. McDaniel she was so impressed seeing her son the other night. He is in the Coast Guard and was all dressed in his uniform. She is so grateful and impressed with the young people out there who protect us and our freedom.

PUBLIC COMMENTS

Pam Taylor presented the Board, Mr. Campbell and Mr. Merrill, with a book called The Whistling Season by Ivan Doig.

Mr. Doig is an author of fiction who uses a somewhat historical platform. In this story a man is coming to the end of a long career as an overseer of Montana schools. What connects the inhabited past to the present, narratively anyway, in his current mission: he has been charged with announcing the mandated closing the state's remaining one-room schoolhouses.¹

Sharon Schlegelmilch is in support of keeping Rail Road Flat Elementary School open. Even though she is from a large school, every school is different and what they do at Rail Road Flat is also great.

Kathy Risso provided the Board with reading material about rural education.

NEXT MEETING AND ADJOURNMENT

The next regular session of the Board will be held on Tuesday, October 19, 2010, 6:00 p.m. at the District Administrative Offices. .

ADJOURNMENT

The meeting was adjourned at 8:28 p.m.

Mark Campbell, Superintendent

¹New York Times Book Review