

CALAVERAS UNIFIED SCHOOL DISTRICT
P.O. Box 788
San Andreas, CA 95249
MINUTES
BOARD OF TRUSTEES
June 29, 2010

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 4:30 p.m.

MEMBERS PRESENT: Sherri Reusche
John Yerman
Hank Nagle
Evan Garamendi
Zerrall McDaniel

MEMBERS ABSENT: None

STAFF PRESENT: Mark Campbell
Mike Merrill
Ric Stitt
Maria Ortner
Ric Stitt
Maria Ortner
Karen Motenko-Neal
Robert Calavan
Marcelle Papp
Amy Hasselwander
Jim Ditzler
Liz Valdez
Sandy Hoffman
Kathy Johnson
Lee Sanchez
Sandra Franklin
Shirley Bell

OTHERS: Parents, community members
and other interested parties

CALL TO ORDER

The meeting was called to order at 4:30 p.m.

ROLL CALL

All present.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- a) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6)
- b) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6)
- c) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6)
- d) Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957)
- e) To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957)
- f) Student Discipline Matters (Gov. Code 54962)

PUBLIC COMMENTS

None

CLOSED SESSION

RECONVENE TO OPEN SESSION

Open session was called to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Salute to the flag and roll call.

OPEN SESSION: REPORT OF ACTION TAKEN IN CLOSED SESSION

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CSEA (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with CUEA (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54957.6) No action taken

Conference with Labor Negotiator: Mark Campbell in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54957.6). No action taken

To Consider the Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee (Gov. Code 54957) No action taken

Student Discipline Matters (Gov. Code 54962)

CELEBRATIONS AND RECOGNITION - None presented

PUBLIC COMMENTS - None

CORRESPONDENCE – Emails addressed to the Board (All members)

None presented

SUPERINTENDENT'S COMMENTS

Mr. Campbell said that things have slowed down because it's summer but there are still a lot of people working hard. The new playground at Jenny Lind looks great. Toyon's new classrooms will be ready for occupancy the first day of school. The summer swim program at the new CHS pool is going strong. He thanked Boitano Enterprises for the fundraiser they had to make improvements to the CHS softball field. They donated \$1,167. It was a very generous donation.

ACTON ON ITEMS REMOVED FROM THE CONSENT AGENDA

None

CONSENT AGENDA

MSC (5-0) to approve the consent agenda.

A. Approval of Minutes

June 1, 2010

June 8, 2010

B. Routine Personnel

All Personnel – No Item Presented

CONSENT AGENDA - CONTINUED

Classified Personnel Report

1. Approve hire of (1) Associate Preschool teacher
2. Approve hire of (1) Office Manager
3. Approve job change for (1) Preschool Associate Teacher
4. Approve hire of (4) substitute timesheet Yard Duty
5. Approve Extra Duty for (1) Child Development Aide
6. Approve hire of (1) substitute Health Aide for Summer School
7. Approve hire of (1) substitute Preschool Site Supervisor

Summer Swim Program (Temporary Hires)

1. Approve hire of (3) Lifeguards
2. Approve hire of (6) Lifeguard & Lesson Instructors
3. Approve hire of (3) Head Lifeguards
4. Approve hire of (1) substitute Head Lifeguard

Classified Coaches (Temporary Hires)

1. Approve hire of (1) Head Varsity Girls Soccer Coach
2. Approve hire of (1) head Varsity Softball Coach
3. Approve hire of (1) Head Frosh/Soph Softball Coach

Certificated Personnel Report - No Item Presented

Management/Confidential/Supervisory Report - No Item Presented

C. Approval, Vendor Warrant Listing (Michael Merrill, Assistant Superintendent for Fiscal Services)

The vendor warrant listing from May 25, 2010, through June 21, 2010, is presented for approval. ***Members of the Board have been provided a copy of this document; it is available for review in the District Office.***

D. Approval of Donations (Michael Merrill, Assistant Superintendent for Fiscal Services)
(See attached list)

E. Approval, Payment Disbursements/Bond Project, (Michael Merrill, Assistant Superintendent for Fiscal Services)

F. Appointment, 2010/11 Designation of CIF Representatives

Approval was requested to appoint Michael Koepp, Athletic Director, Ric Stitt, Principal; Tim Reno, Assistant Principal, as California Interscholastic Federation (CIF) league representatives for the 2010/11 school year.

G. Approval, Special Contract Services with Matthew Miller

Approval was requested to enter into an agreement for special contract services with Matthew Miller to provide technology services such as new PC setup, installation of district software, troubleshooting, printer setup, maintenance, network operations and telephones from July 1, 2010 through June 30, 2011.

CONSENT AGENDA - Continued

H. **Approval, Special Contract Services with Marilyn Crow**

Approval was requested to enter into an agreement for commodity planning, menu planning, production records, HACCP and Serve Safe practices and instruction, financial management, State regulations and guidelines relating to Food Service for the 2010/11 school year.

I. **Approval, Special Contract Services with Denise Parker**

Approval was requested to enter into an agreement with Denise Parker to provide services as a Child Development Assistant for the 2010/11 school year.

J. **Approval, Special Contract Services with Sheri Noble**

Approval is requested to enter into an agreement with Sheri Noble to provide services as a Child Development Coordinator for the 2010/11 school year.

K. **Approval, Special Contract Services with Community Matters**

Approval is requested to enter into an agreement with Community Matters to provide a two-hour workshop to parents on school climate/anti-bullying/safe schools at Jenny Lind Elementary School during the 2010/11 school year.

L. **Approval, Special Contract Services with Community Matters**

Approval was requested to enter into an agreement with Community Matters to provide a two-day expansion training for new Safe School Ambassadors at Jenny Lind Elementary School during the 2010/11 school year.

PERSONNEL

A. **Certificated Report** – No item presented

B. **Classified Report**

Jim Ditzler, CSEA President, reported that CSEA is currently in negotiations with the District and working on the layoff process. He commented that he was not sure if he agreed with the number of cuts because CSEA received conflicting information. He asked if the paraeducators would be hired back if the students return or if the current workload would be redistributed.

C. **All Personnel** – No item presented

D. **Classified Personnel**

1. **Adoption, Resolution No. 2009/10-29, In the Matter of Reduction of Classified School Services for the 2010/11 School Year**

Approval was requested to adopt Resolution No. 2009/10-29, In the Matter of Reduction of Classified School Service for the 2010/11 school year.

Mrs. Motenko-Neal, Paraeducator, read a letter to the Board urging them to reconsider the lay off of paraeducators. She also shared her concern regarding volunteers. Mr. Morris, CSEA Field Rep, was concerned about the timing of the notice. Mrs. Papp, Pareducator, addressed the board saying we need to hold onto the teachers but the role of the paraeducator is an important one.

PERSONNEL – CONTINUED

Mr. Campbell said these are hard, unprecedented times and that almost every area of our district is and will continue to be adversely affected by budget cuts.

MSC (5-0) to approve Resolution No. 2009/10-29, In the Matter of Reduction of Classified School Services for the 2010/11 school year.

2. **Approval of Activity Supervisor Clearance Certificate Stipend Schedule for 2010/11**
Approval was requested for the Activity Supervisor Clearance certificate Stipend Schedule. This is the schedule CUSD will use for payment of stipends for non-certificated staff.

MSC 4-1 (Yerman voting no) to approve the Activity Supervisor Clearance Certificate Stipend Schedule for the 2010/11 school year.

E. Certificated Personnel

1. **Determination for Reelection of Probationary Employees for the 2010/11 School Year**
The following list of certificated employees is recommended for employment for the 2010/11 school year and will be granted tenure on the first day worked in the 2010/11 school year. Approval was requested for:

David Ivan	Tamara Farmer	Maria Rios
Ryan Upchurch	Cynthia Van Buren	

MSC (5-0) to approve reelection of certificated probationary employees for the 2010/11 school year and granting tenure on the first day worked in the 2010/11 school year.

F. Management/Confidential/Supervisory

1. **Approval, Superintendent's Contract for 2010 through 2013**

MSC (5-0) to approve the Superintendent's contract from 2010 through 2013.

Community member Nick Hodgson addressed the board with his concern over the 3-year contract because of these budgetary times and because our Superintendent was new. The board responded by saying they were pleased with Mr. Campbell and thought it was good to have him during these times to get us through the difficult years ahead. The board also said it is very expensive to do a superintendent search and now days it may be difficult to get someone to commit to a 3-year contract.

CURRICULUM AND INSTRUCTION - No item presented

BUSINESS

a. **PUBLIC HEARING**

At this time Chairperson Evan Garamendi closed the Open Session of the Board Meeting and Opened a Public Hearing on Tier III Flexibility Categorical program for 2008/09 through 2012/2012 and the 2010/11 Calaveras Unified School District Budget.

1. **2008/09 Through 2012/2013 Tier II Flexibility Categorical Program**

Mr. Merrill conducted a presentation, which was open for discussion. (A resolution was adopted June 30, 2009 as Resolution #2008/09-29.) Mr. Merrill explained these are categorical funds that we may use as flexible funds due to the budget reductions from the State.

Mr. Merrill addressed questions from the Board and the public.

2. **2010/11 Calaveras Unified School District Budget**

Mr. Merrill gave a presentation for the Public Hearing on the 2010/11 Calaveras Unified School District Budget. He reviewed our mission statement; emphasizing the need to make informed, moral, ethical and responsible decisions. He stated our enrollment has been on a ten-year decline; losing 179 ADA this year alone, which equates to a drop in revenue of over \$525,000. Our district, like many others in the State of California, is facing decreasing revenue. He presented a budget that is balanced but not without assumptions of staff reductions, program cuts, possible furlough days, a school closure, larger class sizes, as well as possibly charging for athletics and/or transportation. Our projected budgetary status in three years has us barely at the minimum 3% reserve and that is only if we make the cuts we need to make. Calaveras Unified Trustees and all of our staff must be resolved to continue to provide the quality education that Calaveras Unified is known for. Our students and our communities deserve this from all of us. Mr. Merrill answered questions from the Board and the public.

The Board thanked Mr. Merrill and his department for all the efforts they made to build this very difficult budget.

Chairperson Evan Garamendi closed the Public Hearings and Re-Opened the Board meeting.

b. **Adoption, Resolution No 2009/10-26, to Establish Temporary Interfund Transfers of Special or Restricted Fund Monies**

This resolution would establish temporary borrowing between funds in order to close Fiscal Year 2009/10.

MSC 5-0 to adopt Resolution No. 2009/10-26 to establish temporary interfund transfers of special or restricted fund monies.

c. **Adoption, Resolution No. 2009/10-27, In the Matter of the Current State Budget Funding Crisis**

This resolution addresses the concern that state funding reductions may necessitate consideration of reduction of 2010/11 salaries for represented and non-represented employees. In light of this, the Calaveras Unified School District needs to take precautionary measures for the 2010/11 school year by the adoption of this resolution.

MSC 5-0 to adopt Resolution No. 2009/10-28, In the Matter of the Current State Budget Funding Crisis

BUSINESS – CONTINUED

- d. **Adoption, Resolution No. 2009/10-28, Reducing the Restriction of Excess Reserves for Specific Purposes**

This resolution reduces the GASB45 OPEB contribution that was designated Resolution 2008/09-10.

MSC 5-0 to adopt Resolution No. 2009/10-28, Reducing the Restriction of Excess Reserves for Specific Purposes.

- e. **Adoption of the 2010/2011 Calaveras Unified School District Budget, Criteria and Standard and Positive Certification**

It is required the Board adopt the 2010/2011 budget and certify positively that the District can meet its financial obligations for the 2010/2011 fiscal year and subsequent two years.

MSC 5-0 to adopt the 2010/2011 Calaveras Unified School District Budget, Criteria and Standard and Positive Certification.

- f. **Adoption, Resolution No. 2009/10-30, Resolution Ordering Governing Board Member Election**

The Order of Election, Resolution ordering Governing Board Member Election, which contains the Specification of the Election Order for governing board member elections to be held November 2, 2010.

MSC 5-0 to adopt Resolution No. 2009/10-30, Resolution Ordering Governing Board Member elections to be held November 2, 2010

- g. **Adoption, Resolution No. 2009/10-31, To Certify the Approval of the Governing Board to Enter into this Transaction with the California Department of Education for the Purpose of Providing Child Care and Development Service and to Authorize the Designated Personnel to Sign Contract Documents for Fiscal year 2010/11**

This resolution names the Superintendent, Assistant Superintendent and the Administrator of Preschool to sign documents with the California Department of Education for the Preschools located at West Point Elementary, San Andreas Elementary and Jenny Lind Elementary.

MSC 5-0 to adopt Resolution No. 2009/10-31, to Certify the Approval of the Governing Board to enter into this Transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2010/11.

- h. **Adoption, Resolution No. 2009/10-32, Supporting Lawsuit Brought Against the State for Inadequate Funding of Public Schools**

This resolution supports a lawsuit against the State of California by a coalition of students, parents and educational organizations, including representative school districts throughout California, asserting the State's underfunding of public schools is unconstitutional on a variety of grounds and deprives children of equal access to an education as mandated by the State. Lawyers are representing the plaintiffs for free. The suit is an "inadequacy" lawsuit, meaning that the plaintiffs are arguing the State does not fund local school districts with enough money to achieve the State's own academic standards.

MSC 5-0 to adopt Resolution No. 2009/10-32, Supporting Lawsuit Brought Against the State for Inadequate Funding of Public Schools

BUSINESS - CONTINUED

i. **Approval, Professional Services Agreement for Administration of TB Skin Tests with Calaveras County Public Health Department**

Approval is requested to enter into an agreement with the Calaveras County Public Health Department to administer TB Skin tests to district employees. The fee remains unchanged at \$17 for the 2010/11 school year.

MSC 5-0 to approval agreement with the Calaveras County Public Health Department to administer TB Skin tests to district employees. The fee remains \$17 per test.

Policies and Regulations

A. First Readings

1. **BP 4157, Employee Safety**
2. **BP 5127, Graduation Ceremonies And Activities**
3. **BP 5131, Conduct**
4. **BP 5131.7, Weapons and Dangerous Instruments**
5. **BP 5145.11, Questioning And Apprehension By Law Enforcement**
6. **BP 5145.3, Nondiscrimination/Harassment**

B. Second Readings & Adoptions

Mr. Campbell addressed those present regarding the volunteer policy. These policies come to us automatically from CSBA. They are blanket policies. We have procedures in place and do not intend to replace employees with volunteers. We do not intend to change our practice.

MSC 5-0 to adopt second reading and adoption policies 1-5

1. **BP 1240 Volunteer Assistance**
2. **BP 1330.1, Joint Use Agreements**
3. **BP 3515.2, Disruptions**
4. **BP 4030, Nondiscrimination in Employment**
5. **BP 4127, Temporary Athletic Team Coaches**

C. Administrative Regulations/Exhibits

1. **E 4040, Acceptable Use Policy (AUP) for District Computer Systems**
2. **E4040.1, Advisory Regarding Laptop Computers**
3. **E4040.2, Staff-Owned Computer Inspection and Permission Form**
4. **E 5145.6, Parental Notifications**
5. **E 5145.11, Questioning And Apprehension By Law Enforcement**
6. **AR 4257, Employee Safety**
7. **AR, 5131.7, Weapons And Dangerous Instruments**
8. **AR, 5141.4, Child Abuse Prevention And Reporting**
9. **AR 5144.1, Suspension And Expulsion/Due Process**
10. **AR 5144.2, Suspension And Expulsion/Due Process (Students with Disabilities)**

OLD BUSINESS – None presented

MINUTES CUSD Board of Trustees
June 29, 2010
NEW BUSINESS - None presented

CALENDAR OF EVENTS

Mrs. Garamendi invited everyone to join in the July 4th festivities in Mokelumne Hill.

DATE	EVENT
July 26, 2010	First Day of School

FUTURE AGENDA ITEMS – None presented

COMMENTS FROM BOARD MEMBERS

Rail Road Flat had a very successful fundraiser. They raised about \$15,000 and more is still coming in. This has to be done every year to help support the school to remain open. Mr. Nagle had the last two years' of CUSD budgets with him. This year's budget is very dark – a dismal budget and I realize we are going to have to do what we have to do.

Mrs. Reusche said it's a good summer and she is enjoying the time off and hopes the administration takes some time off.

Mrs. Garamendi said the CHS pool is open and it's a great bargain. We should all take advantage of it. It's a wonderful asset to our community. She said the dinner at the Rail Road Flat event was delicious. The CHS graduation went very well. She gave her congratulations to all those young people.

Mrs. McDaniel made a lot of money on the dunk take because it was hard to get dunked. The water was cold.

Mr. Yerman had no comments.

PUBLIC COMMENTS

None

NEXT MEETING AND ADJOURNMENT

The next regular session of the Board will be held on Tuesday, July 6, 2010, 6:00 p.m. at the District Administrative Offices. .

ADJOURNMENT

The meeting was adjourned at 8:35 p.m.

Mark Campbell, Superintendent