

CALAVERAS UNIFIED SCHOOL DISTRICT  
P.O. Box 788  
San Andreas, CA 95249

**MINUTES  
BOARD OF TRUSTEES**

May 5, 2009

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 5:30 p.m.

**MEMBERS PRESENT:** Sherri Reusche  
John Yerman  
Evan Garamendi  
Zerrall McDaniel

**MEMBERS ABSENT:** Hank Nagle

**STAFF PRESENT:** Jim Frost  
Mark Campbell  
Mike Merrill  
Kimberly Osmanski-Potter  
Titia Farthing  
Vicki Becerra  
Vikki Lacey  
Liz Valdez  
Lisa McInturf  
Amy Hasselwander  
Terri Henderson  
Diane Norman  
Marilyn Appling  
Jan Kendall  
Angela Oyervides  
Dan Klement  
Roger Salter  
Karen Wallace

**OTHERS:** Parents, community members  
and other interested parties

**CALL TO ORDER**

The meeting was called to order at 5:30 p.m. with the Salute to the Flag & Roll Call.

**ANNOUNCEMENT OF CLOSED SESSION ITEMS**

Closed session items were announced as listed on the agenda.

**PUBLIC INPUT FOR THE GOOD OF THE DISTRICT**

None

**THE BOARD ADJOURNED INTO CLOSED SESSION**

**CLOSED SESSION**

**Conference with Labor Negotiator: Jim Frost in regard to negotiations with CSEA (Gov. Code 54954.5)**

**Conference with Labor Negotiator: Jim Frost in regard to negotiations with CUEA (Gov. Code 54954.5)**

**Conference with Labor Negotiator: Jim Frost in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54954.5)**

**Conference with Labor Negotiator: Jim Frost in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54954.5)**

**Public Employee Classified Discipline/Dismissal/Release: Jim Frost (Gov. Code 54957)**

**OPEN SESSION**

Salute to the Flag and Roll Call, Mr. Nagle absent.

Claudia Davis, CBO, Calaveras County Office of Education, addressed the Board regarding Gatekeeper, the third party administrator for the district's 403 (b) retirement plan accounts. Ms. Davis explained Gatekeeper's function with final regulations issued with respect to Internal Revenue code section 403 (b). Ms. Davis answered questions posed to her from district employees concerned with the restrictions now in place. After discussion Ms. Davis said she would provide the board with information regarding loans and employer liability for loans. The Board agreed to agendaize this matter after having time to consider the information to be provided.

**OPEN SESSION: PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION**

**Conference with Labor Negotiator: Jim Frost in regard to negotiations with CSEA (Gov. Code 54954.5)** No action taken

**Conference with Labor Negotiator: Jim Frost in regard to negotiations with CUEA (Gov. Code 54954.5)** No action taken

**Conference with Labor Negotiator: Jim Frost in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54954.5)** No action taken

**Conference with Labor Negotiator: Jim Frost in regard to negotiations with Calaveras Area Substitute Teachers Association (Gov. Code 54954.5).** No action taken

**Public Employee Classified Discipline/Dismissal/Release: Jim Frost (Gov. Code 54957)** No action taken

**Public Employee Certificated Nonreelection/Potential Reconsideration (Gov. Code 54957)** No action taken

**CORRESPONDENCE**

None

**SUPERINTENDENT'S COMMENTS**

Mr. Frost said the district went into negotiations with CSEA employees and their attitude was great. He said we are looking toward the May 19<sup>th</sup> Special Election. Mr. Frost said if these ballot measures don't pass, the district will be looking at many more cuts to our educational program.

**PUBLIC INPUT FOR THE GOOD OF THE DISTRICT**

Roger Salter, teacher at Calaveras High School complimented Mr. Frost, Mr. Merrill, and Mr. Campbell for all their efforts, common sense and sensitivity they have used in this difficult time.

Jeff Oswald, CSEA Representative, addressed the board with his concerns regarding negotiations. He asked and stressed again, the stimulus money coming from the federal government should be used to save classified jobs and not be used for debt paying.

Mr. Frost added that if the May 19<sup>th</sup> Special Election ballot measures don't pass, we will be back wondering how to cut more jobs.

**ACTON ON ITEMS REMOVED FROM THE CONSENT AGENDA**

None

**CONSENT AGENDA**

**MSC 4-0 to approve the consent agenda.**

A. Approval of Minutes

April 18, 2009

April 21, 2009

B. Routine Personnel

All Personnel

No item presented

Classified Personnel

1. Approve resignation of one permanent Office Manager
2. Approve resignation of one permanent Child Care Instructor
3. Approve resignation of one probationary Custodian/Gardener
4. Approve employment of one temporary elementary volleyball coach

Certificated Personnel

1. Approve FFA Stipend for one timesheet certificated employee
2. Approve employment for one temporary job share teacher (20%) at JLE

Management/Confidential/Supervisory

No item presented

**C. Approval, Vendor Warrant Listing**

The Vendor Warrant listing from April 16, 2009, through April 28, 2009, is presented for approval.

***Members of the board have been provided with a copy of this document; it is available for review in the District Office.***

**D. Approval, Payment Disbursements/Bond Project, (Michael Merrill, Assistant Superintendent for Fiscal Services)**

Payment Disbursements for our Bond Project are presented for approval.

**E. Approval of Donations (Michael Merrill, Assistant Superintendent for Fiscal Services)**

(See attached list)

**F. Student Accident Insurance Renewal**

Annually, the District provides student insurance and athletic accident insurance information to parents/guardians with the opportunity to purchase student insurance for their child(ren) at their own expense. Staff is recommending continued service for the 2009/10 school year through Student Insurance. All benefits meet Ed-Code requirements and there is no increase in rates.

**G. Appointment, 2009/10 Designation of CIF Representatives**

Board approval is required to appoint Michel Koepp, Athletic Director; Ric Stitt, Principal; Tim Reno, Assistant Principal, as (CIF) California Interscholastic Federation league representatives for the 2009/10 school year.

**PERSONNEL**

**Certificated Report**

Brenda Wallace, CUEA Representative announced there are only 23 days left of school. She said CUEA has really been working hard to contact as many members as possible, reminding them how important the May 19, 2009 Special Election is. They are conducting phone banks to reach as many

**PERSONNEL** (continued)

people as possible, letting them know what is on the line on May 19<sup>th</sup>. She stressed that everyone needs to get out and vote or both CSEA and CUEA will be in trouble.

**Classified Report**

Terry Henderson, CSEA President, reported that CSEA had an informal meeting regarding the bumping process. She said CSEA doesn't know how they will keep the level of services up when losing hours. She said CSEA is trying to do what they can. She expressed, hopefully, money will come in and jobs will come back.

**All Personnel**

No item presented

**Classified Personnel**

**1. Adoption, Resolution No. 2008/09-24, In the Matter of Reduction of Classified Services for the 2009/10 School Year**

Approval is requested to adopt Resolution No. 2008/09-24, In the Matter of Reduction of Classified Services for the 2009/10 School Year. There was a miscalculation on Resolution No. 2008/09-20, and this is the correction.

**MSC (4-0) to adopt Resolution No. 2008/09-24, In the Matter of Reduction of Classified Services for the 2008/09-24**

**2. Adoption, Resolution No. 2008/09-25, Classified School Employees Week**

The California Legislature adopted the third full week of May each year as Classified Employee Week. Calaveras Unified School District Board of Trustees wish to recognize our school district employees with the adoption of Resolution No. 2008/09-25, Declaring May 17-23, 2009, as Classified School Employees Week.

**MSC (4-0) to adopt Resolution No. 2008/09-25, Classified Employee Week**

**Certificated Personnel**

**1. Approval, Declaration of Need for Fully Credentialed Educators**

Approval of the Declaration of Need is the annual form submitted to the Credentialing Commission by County Offices and Public School Districts and must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for an employing agency.

**MSC (4-0) to approve the Declaration of Need for Fully Credentialed Educators**

**2. Approval, Proclamation: Day of the Teacher**

Approval to Proclaim Wednesday, May 13, 2009, Day of the Teacher

**MSC (4-0) to Proclaim May 13, 2009, as Day of the Teacher.**

**Management/Confidential/Supervisory**

No item presented

**CURRICULUM AND INSTRUCTION**

No item presented

**BUSINESS**

**1. Approval, Revision to Agreement for Special Contract Services with the Grant Tree Group**

This revision includes the preparation of EISS grants and to finish consulting with Child Care Administrator for the 08/09 school year.

**MSC 3-1(Garamendi voting no) to Approve Revision to Agreement for Special Contract Services with Grant Tree Group.**

**2. Approval, Agreement for Special Contract Services with Grant Tree Group**

This agreement covers grant writing for the 2009/10 school year for the EISS grants at SAE, JLE, VSE, WPE & RRF combined.

**MSC 3-1(Garamendi voting no) to approve the Agreement for Special Services with Grant Tree Goup.**

**3. Approval, Agreement for Special Contract Services with MW Consulting**

This agreement provides contract services for the setup of new PC and laptop computers, using default setup programs, updates and connecting to CUSD domain.

**MSC 4-0 to Approve Agreement for Special Contract Services with MW Consulting.**

**4. Approval, Agreement for Special Contract Services with Cynthia Restivo**

This agreement provides contract services for Storytelling for the Literacy Fiesta at Valley Springs Elementary School for the students and their parents. Services to be provided on April 25, 2009.

**MSC 4-0 to approve Agreement for Special Contract Services with Cynthia Restivo.**

**5. Approval, Agreement for Special Contract Services/Jenny Lind Fine Arts Festival**

These agreements are for the "Fine Arts Festival" at Jenny Lind Elementary School for the student and their parents. Services to be provided on May 28, 2009.

**MSC 4-0 to approve Agreement for Special contract Services/Jenny Lind Fine Arts Festival**

**6. Annual Destruction of Class 3 Documents**

Class 3 documents are retained for the required three years, recommended four years, per Article 2, Section 16025, of Title 5, California Code of Regulations. Business Services is requesting approval for the destruction of Class 3 documents dated prior to the 2004/05 school year.

**MSC 4-0 to approve the annual Destruction of Class 3 Documents dated prior to 2004/05 school year.**

**POLICY AND REGULATIONS**

**First Reading**

1. BP 3460, Financial Reports and Accountability
2. BP 4112.2, Certification
3. BP 4112.21, Interns
4. BP 4118, Suspension/Disciplinary Action
- 5.

**Second Reading and Adoption**

**MSC 4-0 to adopt second reading and adoption policies 1-4**

1. BP 0520.3, Title I Program Improvement Districts
2. BP 1340, Access to District Records
3. BP 3100, Budget
4. BP 4161/4261/4361, Leaves

**POLICY AND REGULATIONS** (continued)

**Administrative Regulations/Exhibits**

1. AR 3460, Financial Reports and Accountability
2. AR 3543, Transportation Safety and Emergencies
3. AR 4112.2, Certification
4. AR 4112.21, Interns
5. AR 4112.23, Special Education Staff
6. AR 4117.14, Postretirement Employment
7. AR 4117.7, Employment Status Report

**COMMENTS FROM BOARD MEMBERS**

Mrs. McDaniel addressed Mark Campbell, stating that Angie Barney, Ag Teacher at CHS would like to make a presentation to the board.

Mrs. Garamendi congratulated Shari Pargett, teacher at San Andreas Elementary, for receiving the "Teacher of the Year" award. She also congratulated Mr. Frost on the letter to the editor in the Calaveras Enterprise.

Mrs. Reusche thanked all classified staff for coming tonight and working with the District. She talked about the Circus that came to Jenny Lind Elementary and said they had a lion, tiger, and a bear. They hosted about 700 people and made a little money. She said the Circus will be back.

Mr. Yerman thanked all for coming tonight.

**PUBLIC COMMENTS**

None

**NEXT MEETING AND ADJOURNMENT**

The next regular meeting of the Board will be held on Tuesday, June 2, 2009, 7:00 p.m. at the District Administrative Offices. A Special Board Study Session will be held Saturday, May 30, 2009, 9:00 a.m.

**ADJOURNMENT**

The meeting was adjourned at 8:30 p.m.

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James L. Frost, Superintendent