

CALAVERAS UNIFIED SCHOOL DISTRICT
P.O. Box 788
San Andreas, CA 95249
MINUTES
BOARD OF TRUSTEES
December 16, 2008

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the 5:00 p.m.

MEMBERS PRESENT: Sherri Reusche
John Yerman
Zerrall McDaniel
Evan Garamendi
Hank Nagle

MEMBERS ABSENT: None

STAFF PRESENT: Jim Frost
Mark Campbell
Michael Merrill
Bruce Davidge
Jep Peckler
Vikki Lacey
Kimberly Osmanski-Potter
Karen Wallace
Peggy Stout
Ric Stitt
Titia Farthing
Vicki Becerra

OTHERS: Parents, community members
and other interested parties

CALL TO ORDER

The meeting was called to order at 5:00 p.m. with the salute to the flag and roll call.

OPEN SESSION

- A. Salute to the Flag and Roll Call
- B. Oath of Office (Administered by Superintendent James L. Frost)

Superintendent Frost administered the Oath of Office to re-elected Board members: Sherri Reusche and John Yerman.

- C. Organization of Board of Trustees

MSC 5-0, to approve the organization of the Board as follows:

- 1. Election of Chairperson of the Board: John Yerman
- 2. Election of Clerk of the Board: Evan Garamendi
- 3. Appointment of Secretary to the Board: Jim Frost
- 4. Appointment of Board Representatives:
 - a) ROP Board Member: Zerrall McDaniel
 - b) Calaveras County Special Ed Administrative Council Board member: Evan Garamendi
 - c) Education Foundation Board Representative: Zerrall McDaniel and Sherri Reusche
 - d) Policy Review Committee Board Representative: Sherri Reusche and Hank Nagle
 - e) CHS/TMS Music Booster Representative: Zerrall McDaniel
 - f) Athletic Booster Representative: John Yerman

MSC 5-0, to adopt the 2009 Board Meeting Calendar

MSC 5-0, to adopt the 2008 Master Board District Activities Calendar

- D. Adoption, Resolution No. 2008-09-11, Accepting Canvass and Certified Statement of Results of the Governing Board Member Election held in the Calaveras Unified School District on November 4, 2008, and Consolidated with the General Election

MSC 5-0 to adopt Resolution No. 2008/09-11.

CORRESPONDENCE

None at this time.

SUPERINTENDENT'S COMMENTS

Mr. Frost commented about various projects on-going in the district. He addressed how volatile these times are and the need to be aware how serious some issues really are. The district has been getting lots of warnings and Mr. Frost is encouraging the district to wait on certain projects until the State Fiscal situation changes. He mentioned that on a future agenda Mr. Richard Wilmhurst will be putting together an option for the district to purchase his property in front of the high school. He reminded us that the Toyon Middle School project is on hold since Mod Tech went out of business in the middle of our project. He further explained that the district is working through the bankruptcy court to work things out. Mr. Frost said the Final Walk-through will be tomorrow on the Toyon Middle School Field project. He noted that an agreement has been reached on the Jenny Lind easement.

Mr. Frost informed the board he would be recommending they reject the offer to purchase the Mountain Ranch School property on tonight's agenda. He suggested the board set a date for a Special Meeting to decide what to do with the Mountain Ranch Property. It was decided that some of the board members wanted to see the property before they make a decision. The board set a date of Monday, December 22, 2008, to meet at the district office and then travel to Mountain Ranch to view the property in question. They will hold a Special Board Meeting on Tuesday, December 23, 3:00 p.m. to make a decision on what to do with the property.

Mr. Pat McGreevy, D-2 Parks and Recreation Lead man working on Prop 40 funds addressed the board, explaining what should be done with the Mountain Ranch School Property with regard to applying for Prop 40 funds. Mr. Frost said he would contact Mr. Laughton at County Parks and Recreation and work with County Counsel to come up with a definite plan on gifting this property to the County.

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT

At this time the public is invited to offer comments or direct questions to the Board concerning any topic within the Board's jurisdiction whether on the agenda or not. Time will be limited to five minutes per item with a twenty minute maximum for input.

ACTON ON ITEMS REMOVED FROM THE CONSENT AGENDA

No items removed from the consent agenda

CONSENT AGENDA

MSC 5-0, to approve the Consent Agenda as presented

- A. Approval of Minutes
November 17, 2008
November 18, 2008

- B. Routine Personnel

All Personnel – No item presented

CONSENT AGENDA (continued)

Classified Personnel

1. Approve employment of one Child Care Instructor
2. Approve employment of one substitute Child Care Aide
3. Approve employment of one probationary Food Service employee
4. Approve employment of one probationary Bus Driver
5. Approve employment of one substitute Bus Driver
6. Approve employment of two substitute Paraeducators
7. Approve employment of one substitute Health Aide
8. Approve employment of three substitute Office Assistants
9. Approve employment of three substitute Custodian/Gardeners
10. Approve employment of two substitute Yard Duty employees
11. Approve employment of one Frosh/Soph Football Coach
12. Approve employment of one Frosh/Soph Girls Basketball Coach
13. Approve employment of one Frosh Girls Basketball Coach
14. Approve one Middle-School Girls Basketball coach
15. Approve employment of three elementary Girls Basketball Coaches
16. Approve employment of two elementary Boys Basketball Coaches
17. Approve employment of two High School Color Guards (split stipend)
18. Approve employment of two High School Spirit Leaders
19. Approve employment of one Middle School Wrestling Coach
20. Approve employment of one Middle School 8th Grade Girls Basketball Coach
21. Approve employment of one Middle School Cross Country Coach

Certificated Personnel

1. Approve resignation of one probationary half-time Counselor

Management/Confidential/Supervisory – No item presented

C. Approval, Vendor Warrant Listing

The vendor warrant listing from October 30, 2008 through December 4, 2008, is presented for approval. ***Members of the Board have been provided with a copy of this document; it is available for review in the district office.***

D. Approval of Donations (Michael Merrill, Assistant Superintendent for Fiscal Services)

(See attached list)

Assistant Superintendent, Michael Merrill, made a comment regarding the donation list as it is a true tribute about our community.

E. Approval, Membership/Participation in the Institute for Educational Inquiry's League of Democratic Schools for Toyon Middle School (Jep Peckler, Principal, TMS)

Toyon Middle School is requesting Board Approval to join the Institute for Education Inquiry's League of Democratic Schools. Membership agreement requires endorsement of support from the governing agency. (This item was tabled from the November 18, 2009 Agenda)

Mr. Peckler, Principal of Toyon Middle School gave the Board an overview of the Institute for Educational Inquiry's League of Democratic Schools.

F. Approval, Agreement for Special Contract Services with Alyson Batchelor and Lynee McThorn

Approval, Agreement for Special Contract Services with Alyson Batchelor and Lynee McThorn to certify First Aid/CPR Training for CUSD employees is presented for approval.

PERSONNEL

Certificated Report

Karen Wallace, CUEA representative reported that Negotiations would be held on January 15, 2009. She also wished everyone Happy Holidays.

Classified Report

Peggy Stout, CSEA representative, reported that Negotiations were scheduled for December 8, 2008, but were postponed and a new date has not been set. Mrs. Stout informed the Board that her term as President of CSEA will end on December 31, 2008. She added that it has been both fun and work. She wished everyone Safe and Wonderful Holidays.

All Personnel

No item presented

Classified Personnel

No item presented

Certificated Personnel

1. Request for Catastrophic Leave

Michelle Boitano, Teacher at San Andreas Elementary School is requesting a Catastrophic Leave as her sick leave has run out and she is required to be out of her classroom at least the month of December, 2008. She is planning on returning to her classroom on January 12, 2009. Approval is requested.

MSC (5-0) to approve the Catastrophic Leave for Michelle Boitano

Management/Confidential/Supervisory

No item presented.

CURRICULUM AND INSTRUCTION

1. Active Shooter Protocol (Discussion)

Mr. Bruce Davidge and School Resource Office Deputy John Gillespie shared protocols for school sites to handle emergency/safety procedures during incidents involving active shooters on campus.

2. Fitness Testing Report

Mr. Campbell shared the results of the latest Physical Fitness Testing Report for sites/district.

BUSINESS

1. Approval, First Period Interim Report, Criteria and Standards, and Positive Certification as of October 31, 2008

MSC (5-0) to approve the First Interim Report, Criteria and Standards, and Positive Certification as of October 31, 2008.

2. Adoption, Resolution No. 2008/09-12, To Certify Approval of the Governing Board to enter into this Transaction with the California Department of Education for the purpose of providing Child Care and Development service and to authorize the designated personnel to sign contract documents

MSC (5-0) to adopt Resolution No. 2008/09-12, to Enter into transaction with California Department of Education with regard to the San Andreas Preschool

3. Adoption, Resolution No. 2008/09-13, Adopting District Restatement and Amendment of Calaveras Unified School District 403 (b) Retirement Plan

MSC (5-0) to adopt Resolution No. 2008/09-13, 403 (b) Retirement Plan

BUSINESS (continued)

4. Offer to Purchase Real Property/Mountain Ranch

MSC (5-0) to reject the Offer to Purchase Real Property/Mountain Ranch

5. Approval, Request for Payment: Rainbow of Sacramento

MSC (5-0) to approve the request for payment to Rainbow of Sacramento in the amount of \$10,897.50

- Approval, Request for Payment: Beyond the Barn

MSC (5-0) to approve the request for payment to Beyond the Barn in the amount of \$12,856.00

6. Approval, Request for Payment: Michael Martin

MSC (5-0) to approve the request for payment for Michael Martin in the amount of \$1000.00

- Approval, Request for Payment: Bobo Construction

MSC (5-0) to approve the request for payment for Bobo Construction in the amount of \$149,538.20 for CHS Pool Project

7. Approval, Request for Payment: Bobo Construction

MSC (5-0) to approve the request for payment for Bobo Construction in the amount of \$32,432.10 for CHS Swimming Pool Equipment and site work

8. Approval, Request for Payment: Calaveras Public Works

MSC (5-0) to approve the request for payment for Calaveras Public Works in the amount of \$128.00 for TMS Track and Field Project, disposal of construction waste.

9. Adoption, Resolution No. 2008/09-14, Authorizing the Assistant Superintendent to Make Application and to Sign Certain Assurances with Respect to Application for Local State and Federal Programs, Projects and Grants

MSC (5-0) to adopt Resolution No. 2008/09-14

10. Approval, Agreement for Special Contract Services with Albert Liberato, Special Education Case Manager

MSC (5-0) to approve the agreement for Special Contract Services with Albert Liberato, Special Education Case Manager

POLICY AND REGULATIONS

First Reading – No item presented

Second Reading and Adoption

MSC (5-0), to adopt the following policies:

1. BP 6172.1, Concurrent Enrollment in College Classes
2. BP 6178.2, Regional Occupational Center/Program

Administrative Regulations/Exhibits – No item presented

COMMENTS FROM BOARD MEMBERS

Mr. Nagle thanked Mr. Merrill for his realistic picture of the district's financial situation.

Mrs. McDaniel reported that the High School will be presenting the "Annie" production. While at the CSBA conference she encountered a program that may benefit our music program, and will present that at the next Band Meeting.

Mrs. Garamendi thanked Mr. Merrill for this fiscal report. She asked about the CHS pool and was informed that the Pool at CHS will be closing on December 18, 2008.

Mrs. Reusche thanked Mr. Merrill and his staff as she recognizes the amount of work involved in putting together the Interim Report. She wished everyone "Happy Holidays". She said she enjoyed "Santa's Breakfast" at JLE and had a great time in San Diego.

Mr. Yerman thanked Mr. Merrill for his fiscal report and keeping the district on the "straight and narrow". CSBA was a great experience and he would like to share with the other board members. He wished everyone "Merry Christmas and Happy New Year".

PUBLIC COMMENTS

Mr. Merrill announced that Mr. Garrison, Principal at Valley Springs Elementary and his wife just had a new baby.

NEXT MEETING AND ADJOURNMENT

The next regular meeting of the Board will be held on February 3, 2009, 7:00 p.m. District Administrative Offices. There will be a Special Board Meeting on December 23, 2008, 3:00 p.m.

ADJOURNMENT

The meeting was adjourned at 7:40 p.m.

James L. Frost, Superintendent