

CALAVERAS UNIFIED SCHOOL DISTRICT
P.O. Box 788
San Andreas, CA 95249

**October 14, 2003
MINUTES
BOARD OF TRUSTEES**

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 5:30 p.m.

MEMBERS PRESENT: Gerri Conway
Jim Foltz
Zerrall McDaniel
John Yerman

MEMBERS ABSENT: Hank Nagle

STAFF PRESENT: Jim Frost
Cheri Folendorf
Betty White
Scott Mills
Lucinda Brower
Karen Dickerson
Belinda Ilers
John Walsh (CUEA)
Carol Whitehead (CSEA)

Helen Pickens
Fred Mier
Cheri Folendorf
Peggy Stout
Jep Peckler

OTHERS: Interested community and staff
Honored Retirees

CALL TO ORDER

The meeting was called to order at 5:30 p.m.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

Closed session items were announced as listed on the agenda.

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT

There was no public comment at this time.

The Board convened into closed session at this time.

CLOSED SESSION

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CSEA (Gov. Code 54954.5)

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CUEA (Gov. Code 54954.5)

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with Management / Confidential / Supervisory (Gov. Code 54954.5)

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CASTA (Gov. Code 54954.5)

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CLOSED SESSION (continued)
Student Discipline Matters (Gov. Code 54954)

OPEN SESSION

Open session was called to order at the District Office at 7:00 p.m. with the salute to the flag and roll call. Hank Nagle absent.

Recognition of Retirees

Jim Frost recognized and honored retirees individually: John Hildebrandt, Lynn Hjelmervik, Patricia Fischer, Evan Garamendi, Arlene Wilson, Kathryn Devlin, Lois Erickson, Darrell Crawford, Neil Hjelmervik, Martha Quinn, Ann Andersen, Kathie Savickas, Linda Logg, Bette Vallerga, Carol Whitehead, Pete Silva, Linda Stepansky, Sheri Mello, and Helen Pickens. Mr. Frost also noted that the district is losing Kathy Bell, Director of Fiscal Services, who is taking a position with a new school district.

Painted Frog Fundraiser

Fredda Miller addressed the Board regarding the Chamber of Commerce painted frog fundraiser. The frog will be auctioned off and proceeds will go to the Education Foundation. The frog will be on display at CUSD for several days; bids on the frog were encouraged to support the Education Foundation.

Alternative Education Principal's Report

Fred Mier, Alternative Education Principal, provided a report for the Board's information on the District's alternative education schools and programs. Mr. Mier explained that the alternative ed program has undergone some changes; i.e., longer day, Algebra class, student leadership from each alt ed school attends weekly meetings with the principal, students are now attending some functions at CHS with the goal of building academically, developing internship program with county agencies.

PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CSEA (Gov. Code 54954.5)
No action taken.

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CUEA (Gov. Code 54954.5)
No action taken.

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with Management / Confidential / Supervisory (Gov. Code 54954.5)
No action taken.

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CASTA (Gov. Code 54954.5)
No action taken.

Student Discipline Matters (Gov. Code 54954)
No action taken.

ADMINISTRATIVE HEARING PANEL RECOMMENDATIONS FOR EXPULSION – None presented.

CORRESPONDENCE
None presented.

SUPERINTENDENT'S COMMENTS

Supt. Frost commented that it was wonderful to see the collective experience tonight in the presence of the retirees here this evening. Mr. Frost noted that classes are back in session after fall break.

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT

Linda Logg presented Workability address books to the Board.

Carol Whitehead presented her concern about the District coming up with a way to store transcripts safely.

A gentleman addressed the Board requesting termination of a district employee for allegedly not following policy and state law involving reporting to authorities after being advised by a student of a matter which would require such follow through. Mr. Frost advised the Board he was aware of the matter.

Melody Reynolds presented the Board with a letter concerning the percentage of salary expended by certain employees for health benefits, pointing out that higher paid employees pay less of a percentage than lower paid employees. Gigi read a statement regarding comparison of benefit amounts paid by CUSD with other districts. Mr. Foltz thanked the employees present for the comments and explained that this is an item that should be presented at the negotiations table.

CONSENT AGENDA

MSC 4-0 (Nagle absent) to approve the Consent Agenda:

A. Approval of Minutes: August 19, 2003; September 2, 2003

B. Routine Personnel:

All Personnel

1. Approval of Fall & Winter Coaches, as listed. All have met coaching certification requirements.

Certificated Personnel – No item presented.

Classified Personnel

1. Employment of one substitute Custodian/Gardener
2. Employment of one temporary School Readiness Program Assistant
3. Employment of one temporary Child Advocate
4. Employment of one probationary Media Specialist
5. Employment of one temporary Paraeducator
6. Employment of one probationary Paraeducator
7. Employment of one probationary Child Care Aide
8. Release of one probationary Bus Driver
9. Release of one probationary Food Transport Driver
10. Rescind request for retirement for one permanent Driver/Trainer
11. Employment of one Yard Duty

Management/Confidential/Supervisory

1. Resignation of Director of Fiscal Services

C. Approval, Vendor Warrant Listing through October 1, 2003

D. Approval, Donations:

1. West Point Elementary: \$40.00 from Dawn Frye for 5th/6th grade class fund; School supplies from Morning Star Christian Fellowship, valued at \$30.00; School supplies from Mr. & Mrs. Rick Abbott, valued at \$30.00; \$100.00 from KDH Environmental Services for Science Camp fund; \$100.00 from Roland Pinochi for Science Camp fund; \$500.00 from West Point Benefit Club for Science Camp fund; \$150.00 from Mr. & Mrs. Peter Cruz for Science Camp fund; Play equipment from Robert

CONSENT AGENDA (continued)

- Kelsey and Lorna Gage for kindergarten, valued at \$200.00; Playground equipment from Robert Kelsey and Lorna Gage, valued at \$300.00.
2. Jenny Lind Elementary: \$15.00 from Jeff & Jami Davidson for Mrs. Kenney's Kindergarten class; \$100.00 from Dr. & Mrs. Estoesta for Mrs. Evans' class; \$15.00 from Kim Fletcher, \$15.00 from Penny Kilgare, and \$15.00 from Rebecca Miles to Mrs. Goldsmith/Mrs. Maggi's classroom; One soda/snack machine from Darrell Fletcher valued at \$3500.00.
 3. Valley Springs Elementary: \$100.00 from Mr. & Mrs. Tim Runion for Carol Tortorich's classroom; \$100.00 from Terri Tanner / Tanner Consulting Group, to Martha Walsh's classroom.
 4. Toyon Middle School: \$12.07 from anonymous donor for Woodshop; \$100.00 from Bruce Dunwell for Woodshop; \$100.00 from Dean Santner for Woodshop.
 5. Calaveras High School: One 1991 Dodge Van from Douglas & Christine Mewhinney to CHS Auto Shop, valued at \$400.00; One bath changer, stander and gait trainer for the CHS MOVE program, valued at \$4000.00.
 6. District Office: Office equipment from Pacific State Bank in Angels Camp, valued at \$5,010.00, consisting of: 8 office desks, 1 credenza, 4 four-drawer file cabinets, 2 typing tables, 1 two-drawer file cabinet, 1 coat rack, 1 poster/picture display stand, 1 white board, and 6 desk chairs.
- E. Approval, Change of Mother Lode CIF League Designee from Vince Bicocca to Mike Koepf, due to a change in Athletic Director status.

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

No items removed.

PERSONNEL

Certificated Report

No report presented. Zerrall McDaniel and Gerri Conway requested that the CUEA Roundtable meeting scheduled for October 22 be rescheduled.

Classified Report

Carol Whitehead advised that Pete Torres is taking her place as the CSEA Representative at Board meetings.

All Personnel - No item presented.

Certificated Personnel

Approval, Retirement with STRS Golden Handshake

MSC 4-0 (Nagle absent) to approve retirement with the STRS Golden Handshake for Lynn Hjelmervik, effective 10/24/03.

Classified Personnel

Public Disclosure – CSEA/CUSD Collaborated Interests for 2003/2004 Negotiations

2003/2004 negotiations proposals were presented for public disclosure. MSC 4-0 (Nagle absent) to receive these proposals and begin the sunshine period. The Board was advised that insurances would be on this year's negotiations agenda.

PERSONNEL (continued)

Management/Confidential/Supervisory

Presentation, District Office Reorganization

Supt Frost explained that the District Office will be reorganized eliminating one position from the front office and one from the Business office. Administration will be bringing back a more formal presentation to the Board.

CURRICULUM AND INSTRUCTION

Curriculum Report

No report presented.

BUSINESS

Facilities Report

Superintendent Frost reported that he just completed a program for CCTV with Paul Moeller – featuring district construction projects. WP m/p room is being used now – hats off to that staff for its flexibility during construction; RRF now has a grass field and they have grass in front of the office ; MHE has grass growing now; CHS – office modernization is moving right along; VSE office modernization is underway; thank you to Maintenance staff for the hard work during break moving classrooms. Thank you Scott Mills, particularly, for getting the pre-school classroom for severely handicapped students compliant after an audit. We are going out to bid for interior of new District Office building.

Approval, Payment Request to Rodgers Construction & Engineering, Inc.

MSC 4-0 (Nagle absent) to approve the payment request to Rodgers Construction & Engineering, Inc.:

Application #9	Rail Road Flat Elementary	\$5,400.00
Application #8	West Point Elementary M/P	\$75,555.00
Application #7	West Point Elementary Relocatable	\$900.00

Approval, Request for Payment to George Reed, Inc.

MSC 4-0 (Nagle absent) to approve the payment request to George Reed, Inc.:

Application #3	Valley Springs Elementary	\$59,230.80
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Approval and Certification of the 2003/04 Operations Application for the K-3 Class Size

Reduction Program

MSC 4-0 (Nagle absent) to approve and certify the 2003/04 Operations Application for the K-3 Class Size Reduction Program.

Adoption, Resolution 2003/04-10, Adopting the GANN Limit

MSC 4-0 (Nagle absent) to adopt Resolution 2003/04-10, Adopting the GANN Limit, as presented.

POLICY/REGULATIONS

First Reading

The following Board Policy was presented and accepted for a first reading:

1. BP 1240, Volunteer Assistance (Revised)
2. BP 1325, Advertising and Promotion (Revised)
3. BP 3100, Budget (Revised)
4. BP 3320, Claims and Actions Against the District (Revised)
5. BP 4020, Drug and Alcohol-Free Workplace (Revised)
6. BP 4119.25, 4219.25, 4319.25, Political Activities of Employees (Revised)
7. BP 4131.6, 4231.6, 4331.6, Professional Development Plan (Delete – Law repealed)
8. BP 4138, Mentor Teachers (Delete – Law repealed)
9. BP 4157.1, 4257.1, 4357.1, Work-Related Injuries (Revised)

POLICY/REGULATIONS (continued)

10. BP 4159, 4259, 4359, Employee Assistance Programs (Revised)
11. BP 4200, Classified Personnel (Revised)
12. BP 4216, Probationary/Permanent Status (Revised)
13. BP 5022, Student and Family Privacy Rights (New Policy)
14. BP 5116.1, Intradistrict Open Enrollment (Revised)
15. BP 5142.3, Student Use of Bicycles (Delete – now in AR 5142)
16. BP 5144, Discipline (Revised)
17. BP 5145.1, Privacy (Delete – now in BP/AR 5022)
18. BB 9011, Disclosure of Confidential/Privileged Information (Revised)
19. BB 9250, Remuneration, Reimbursement and Other Benefits (Revised)
20. BB 9320, Meetings and Notices (Revised)
21. BB 9321, Closed Session Purposes and Agendas (Revised)
22. BB 9322, Agenda/Meeting Materials (Revised)
23. **BB 9323.2, Actions by the Board (Revised)**

Second Reading/Adoption

MSC 4-0 (Nagle absent) to adopt the following Board Policies as presented at the second reading:

1. BP 5125.1, Release of Directory Information (Revised)
2. BP 5131.62, Tobacco (Revised)
3. BP 5141.4, Child Abuse Reporting Procedures (Revised)
4. BP 6164.2, Guidance/Counseling Services (Revised)

Administrative Regulations/Exhibits

The following Administrative Regulations/Exhibits were presented for information:

1. AR 1240, Volunteer Assistance (Revised)
2. AR 1312.4, Uniform Complaint Procedures for Special Education (Delete – Must use BP/AR 1312.3, District Uniform Complaint Procedures)
3. AR 1325, Advertising and Promotion (Delete – Material now in BP 1325)
4. AR 3100, Budget (Revised)
5. AR 3312.11, State Allocation Board Contracts (Delete – Unnecessary regulation)
6. AR 3320, Claims and Actions Against the District (New Regulation)
7. AR 3515.2, Disruptions (Revised)
8. E 4020, Drug and Alcohol-Free Workplace, Notice to Employees (Delete – Material incorporated into BP 4020)
9. AR 4112.5, 4312.5, Criminal Record Check (Revised)
10. AR 4119.25, 4219.25, 4319.25, Political Activities of Employees (Revised)
11. AR 4131.6, 4231.6, 4331.6, Professional Development Program (Delete – Law repealed)
12. AR 4138, Mentor Teachers (Delete – Law repealed)
13. AR 4157.1, 4257.1, 4357.1, Work-Related Injuries (Delete – Material moved to BP 4157.1)
14. AR 4161.2, 4261.2, 4361.2, Personal Leaves (Revised)
15. AR 4200, Classified Personnel (Revised)
16. AR 4212.5, Criminal Record Check (Revised)
17. AR 4365, Management/Supervisory/Confidential Health and Welfare Benefit Package (Revised to reflect rate changes)
18. AR 5022, Student and Family Privacy Rights (Revised)
19. AR 5116.1, Intradistrict Open Enrollment (Revised)

POLICY/REGULATIONS (continued)

- 20. AR 5144, Discipline (Revised)
- 21. AR 5144.2, Suspension and Expulsion/Due Process (Students with Disabilities) (Revised)
- 22. E 9250, Remuneration, Reimbursement, and Other Benefits (Delete – Material now included in Bylaw 9250)
- 23. E 9323.2, Actions by the Board (Revised)

COMMENTS FROM BOARD MEMBERS

John Yerman reminded those present of the November 8 Ed Foundation Gala. Mr. Yerman also noted that he will miss the November 4 Board meeting as he will be out of town.

PUBLIC COMMENTS

MaryAnne Garamendi addressed National School Lunch week.

NEXT MEETING AND ADJOURNMENT

The next regular meeting of the Board will be held on November 4, 2003, 7:00 p.m., at the District Administrative Offices.

ADJOURNMENT

The meeting was adjourned at 8:30 p.m.

James L. Frost
by Helen Pickens