

CALAVERAS UNIFIED SCHOOL DISTRICT  
P.O. Box 788  
San Andreas, CA 95249

**August 19, 2003  
MINUTES  
BOARD OF TRUSTEES**

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 5:30 p.m.

**MEMBERS PRESENT:** Jim Foltz  
Zerrall McDaniel  
John Yerman

**MEMBERS ABSENT:** Gerri Conway  
Hank Nagle

**STAFF PRESENT:** Jim Frost  
Ed Collett  
Scott Mills  
Lucinda Brower  
Betty White  
John Walsh, CUEA  
Kathy Bell  
Peggy Stout  
Karen Dickerson  
Sharon Knick  
Helen Pickens

**OTHERS:** Interested community and staff

**CALL TO ORDER**

The meeting was called to order at 5:30 p.m.

**ANNOUNCEMENT OF CLOSED SESSION ITEMS**

Closed session items were announced as listed on the agenda.

**PUBLIC INPUT FOR THE GOOD OF THE DISTRICT**

There was no public comment. The Board convened into closed session at this time.

**CLOSED SESSION**

**Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CSEA (Gov. Code 54954.5)**

**Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CUEA (Gov. Code 54954.5)**

**Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with Management / Confidential / Supervisory (Gov. Code 54954.5)**

**Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CASTA (Gov. Code 54954.5)**

**Student Discipline Matters (Gov. Code 54954)**

MINUTES CUSD Board of Trustees  
August 19, 2003

**OPEN SESSION**

Open session was called to order at the District Office at 7:00 p.m. with the salute to the flag and roll call. All present.

**West Point Elementary Principal's Report**

Principal Sharon Knick reported on happenings at West Point Elementary School and commented on the great beginning of the 2003/04 school year.

**PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION**

**Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CSEA (Gov. Code 54954.5)**

No action taken.

**Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CUEA (Gov. Code 54954.5)**

No action taken.

**Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with Management / Confidential / Supervisory (Gov. Code 54954.5)**

No action taken.

**Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CASTA (Gov. Code 54954.5)**

No action taken.

**Student Discipline Matters (Gov. Code 54954)**

No action taken.

**STUDENT DISCIPLINE MATTERS**

None presented.

**CORRESPONDENCE**

None presented.

**SUPERINTENDENT'S COMMENTS**

Supt. Frost expressed appreciation and noted how pleased he was with the way staff and students have worked in the midst of all the construction.

**PUBLIC INPUT FOR THE GOOD OF THE DISTRICT**

Representatives from the Valley Springs Youth Center advised the Board of services offered. Mark Dyken, West Point Youth Center, introduced a student who presented her dilemma to the Board and asked for help with her child care needs so that she can complete her education. Mr. Frost advised that he will work with Head Start to assist this student in attempting to obtain child care.

**CONSENT AGENDA**

MSC 3-0 (Conway, Nagle absent) to approve the Consent Agenda:

A. Approval of Minutes: July 19, 2003; August 5, 2003

B. Routine Personnel:

All Personnel – No item presented.

**CONSENT AGENDA** (continued)

Classified Personnel

1. Employment of one probationary Bus Driver
2. Employment of one probationary Child Care Aide
3. Employment of two temporary Yard Duty
4. Employment of three substitute Food Service
5. Employment of one temporary Child Advocate

Certificated Personnel

1. Employment of one probationary Teacher

Management/Confidential/Supervisory – No item presented.

C. Approval, Vendor Warrant Listing through August 6, 2003

D. Approval, Donations:

1. Calaveras High School: \$270.00 from Baechler Machine for Workability Program.
2. West Point Elementary: School supplies valued at \$20.00 from Katherine Saltzer.
3. San Andreas Elementary: \$120.00 from Daniel Bugsch
4. Toyon Middle School: Cash donations in the amount of \$858.00 for the Woodshop Program (see list provided). Jessica Sheridan was recognized for her fundraising efforts - \$663.00.

E. Approval, Agreement for Technology Services with Bret Harte Union High School District for 2003/04

F. Approval, Overnight Trip for CHS Volleyball Team to Las Molias, September 12-13, 2003

**ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA**

No items removed.

**PERSONNEL**

**Certificated Report**

John Walsh reported that CUEA will hold its annual picnic on September 19. Mr. Walsh also expressed thanks to Liz Valdez for her help with CTA rate calculations.

**Classified Report**

None presented.

**All Personnel** – No item presented.

**Certificated Personnel** – No item presented.

**Classified Personnel**

**Approval, Retirement with the PERS Golden Handshake**

MSC 3-0 (Conway, Nagle absent) to approve retirement with PERS Golden Handshake for classified employee:

Sheri Mello                      Effective 11/26/03

**Management/Confidential/Supervisory** – No item presented.

**CURRICULUM AND INSTRUCTION**

**Curriculum Report**

Betty White, Director of Curriculum, reported that grade-alike meetings were held last week.

**Approval, Correction to 2003/04 Calendar**

MSC 3-0 (Conway, Nagle absent) to approve the correction to the 2003/04 Calendar. This reflects the corrected dates for Frog Jump holidays to May 13-14, 2003.

**BUSINESS**

**Facilities Report**

Superintendent Frost reported that all projects are moving very quickly and it is expected that all projects will be completed by the end of this year. Mr. Frost commended the CHS staff for working so well in temporary, spread out quarters.

**Approval, Request to George Reed, Inc., for Valley Springs Elementary Paving Project**

MSC 3-0 (Conway, Nagle absent) to approve the request for payment of Application #2 to George Reed, Inc., for the Valley Springs Elementary Paving Project, in the amount of \$10,530.00.

**Adoption, Resolution 2003/04-05, Joint Powers Agreement with Alliance of Schools for Cooperative Insurance Programs**

MSC 3-0 (Conway, Nagle absent) to adopt Resolution 2003/04-05 as presented. This resolution approves a change in insurance companies for excess property and liability protection. The Tuolumne JPA has retained Alliance of Schools for Cooperative Insurance Programs.

**Adoption, Resolution 2003/04-06, Resolution for CHS Bank Account Signatories**

MSC 3-0 (Conway, Nagle absent) to adopt Resolution 2003/04-06 as presented. This resolution approves the following as signers: Mark Campbell, Gary Pogue, Lisa McInturf, Jan Kendall, Jeanie Kancianich, Robert Martinez.

**Adoption, Resolution 2003/04-07, Refunding of 1994 Certificates of Participation**

MSC 3-0 (Conway, Nagle absent) to adopt Resolution 2003/04-07 as presented. This resolution authorizes the amendment of the 1994 COP Master Lease Agreement and accompanying documents. Because of the lower interest rate available at this time, refinancing the COP will result in long-term savings.

**POLICY/REGULATIONS**

**First Reading**

The following Board Policies were accepted at the first reading:

1. BP 0420, School Plans/Site Councils (Revised)
2. BP 3514, Environmental Safety (Revised)
3. BP 7110, Facilities Master Plan (Revised)
4. BP 7131, Relations with Local Agencies (Revised)
5. BP 7150, Site Selection and Development (Revised)

**Second Reading/Adoption**

MSC 3-0 (Conway, Nagle absent) to adopt the following Board Policy:

1. BP 3551, Food Service Operations/Cafeteria Fund (Revised)
2. BP 5148, Child Care and Development (Revised)
3. BP 7214, General Obligation Bonds (New Policy)

**POLICIES & REGULATIONS** (continued)

**Administrative Regulations/Exhibits**

1. AR 0420, School Plans/Site Councils (Revised)
2. AR 0420.1, School-Based Program Coordination (Revised)
3. AR 1340, Access to District Records (Revised)
4. AR 3514, Environmental Safety (Revised)
5. AR 3514.2, Integrated Pest Management (New Regulation)
6. AR 7150, Site Selection and Development (Revised)

**COMMENTS FROM BOARD MEMBERS**

There was no Board Member comment.

**PUBLIC COMMENTS**

There was no public comment.

**NEXT MEETING AND ADJOURNMENT**

The next regular meeting of the Board will be held on September 2, 2003, 7:00 p.m., at the District Administrative Offices.

**ADJOURNMENT**

The meeting was adjourned at 7:40 p.m.

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James L. Frost  
by Helen Pickens