

CALAVERAS UNIFIED SCHOOL DISTRICT
P.O. Box 788
San Andreas, CA 95249

**April 8, 2003
MINUTES
BOARD OF TRUSTEES**

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 5:30 p.m.

MEMBERS PRESENT: Gerri Conway
Jim Foltz
Zerrall McDaniel
Hank Nagle
John Yerman

MEMBERS ABSENT: None

STAFF PRESENT: Jim Frost
Cheri Folendorf
Michael Merrill
Sharon Knick
Karen Dickerson
Ed Collett
Anne Dasch, CUEA
Helen Pickens
Kathy Bell
Scott Mills
Lucinda Brower
Mark Campbell
Peggy Stout
Jep Peckler

OTHERS: Interested community and staff

CALL TO ORDER

The meeting was called to order at 5:30 p.m.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

Closed session items were announced as listed on the agenda.

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT

There was no public comment at this time.

The Board convened into closed session at this time.

CLOSED SESSION

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CSEA (Gov. Code 54954.5)

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CUEA (Gov. Code 54954.5)

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with Management / Confidential / Supervisory (Gov. Code 54954.5)

Student Discipline Matters (Gov. Code 54954)

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OPEN SESSION

Open session was called to order at 7:00 p.m. with the salute to the flag and roll call.

Calaveras Education Foundation Presentations

Marla Mills presented mini-grant awards to some of the 27 winners on behalf of the Education Foundation. Those present gave a brief overview of their projects and congratulations were extended.

PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CSEA (Gov. Code 54954.5)

No action taken.

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CUEA (Gov. Code 54954.5)

No action taken.

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with Management / Confidential / Supervisory (Gov. Code 54954.5)

No action taken.

Student Discipline Matters (Gov. Code 54954)

Administrative Hearing Panel recommendation 2002/03-21 was considered. No action taken in closed session.

STUDENT DISCIPLINE MATTERS

Administrative Hearing Panel recommendation 2002/03-21

MSC 5-0 to approve the Administrative Hearing Panel's recommendation that the student be expelled from the Transition Program through January 2004, with alternative placement in the Mountain Ranch Community School, under the terms and conditions of a rehabilitation contract. The student is in violation of Ed Codes 48900 (c) and (k).

CORRESPONDENCE

The Superintendent, on behalf of the Board, acknowledged that the Board had received a letter and attachments calling for Certificated Notices in accordance with Education Code 44949.

SUPERINTENDENT'S COMMENTS

Superintendent Frost commented that students and staff just returned from a two week break. Mr. Frost spoke of the tragic accident taking the lives of a Valley Springs father and children, and injuring our employee, Ron Hollingshead. Mr. Frost commended the Crisis Team noting that the team was a huge help at Valley Springs Elementary. True caring and professionalism was evident from our staff during this difficult time.

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT

None.

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CONSENT AGENDA

MSC 5-0 to approve the Consent Agenda:

- A. Approval of Minutes: March 1, 2003; March 4, 2003; March 11, 2003
- B. Routine Personnel:
 - All Personnel
 - 1. Certification of spring coaches, as presented.
 - Certificated Personnel
 - 1. Resignation of temporary Pre-Intern Teacher
 - Classified Personnel
 - 1. Voluntary reduction in hours for one permanent Special Ed Paraeducator
 - 2. Resignation of one permanent Special Ed Paraeducator 1:1
 - 3. Increase in hours for one probationary Special Ed Paraeducator
 - 4. Employment of one temporary Paraeducator
 - 5. Employment of one temporary Special Ed Health Aide
 - 6. Professional growth increment for one permanent Child Care Instructor
 - 7. Transfer and increase in hours for one probationary Bus Driver
 - 8. Voluntary reduction in hours for one probationary Bus Driver
 - 9. Lateral transfers for one probationary Custodian/Gardener and one permanent Custodian/Gardener
 - Management/Confidential/Supervisory
 - 1. Change in range for one Tech Specialist II
- C. Approval, Vendor Warrant Listing through March 26, 2003
- D. Approval, Donations:
 - 1. District Office: One Cannon Multi Pass C3500 Fax Machine, from Frank Eckblom
 - 2. Valley Springs Elementary: One 11 x 17 Scanner from Frank Eckblom; \$50.00 cash to Julie Satterfield's classroom from Jim & Kim DuHamel; \$10.00 cash to Julie Satterfield's classroom from Paul & Trish Elliott
 - 3. CHS Auto Shop: One 1959 Ford Pickup from Robert & Linda Comstock, valued at \$2,000.00
 - 4. Mokelumne Hill Elementary: \$10,711.20 cash from Mokelumne Hill Parent Group for playground at MHE
- E. Approval, Overnight Field Trips
 - 1. TMS 7th/8th Grade classes to Williamsburg, VA and Washington, D.C., May 10-14, 2003. Transportation by commercial airliner and charter bus; chaperons will be Jennifer Combs, Karen Baca, Deanna Martin and parents; funded by parents; lodging in hotels.
 - 2. CHS Choral Groups to Redding, CA, April 25-26, 2003. Transportation by bus; funded by student fundraisers; lodging in Ramada Inn; chaperons Mark Hjelmervik, Lorraine Angel, Toni Suni, Terri Fairbanks.
- F. Approval, Contract with Sacramento Hearing Services Center, Inc., for annual hearing screening exams.
- G. Approval, 2003/04 Calendar Revisions
- H. Approval, Teaching as a Priority (TAP) Grant FY 2002/03

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

No items removed.

PERSONNEL

Certificated Report

Dr. Anne Dasch, CUEA, reported on negotiations saying tentative agreements have been reached – things are proceeding.

Classified Report

No report presented.

All Personnel – No item presented.

Certificated Personnel – No item presented.

Classified Personnel

PERS Golden Handshake: Public Disclosure of Costs to Initiate Retirement Incentive for Classified Employees

MSC 5-0 to approve public disclosure of the costs to initiate the PERS Golden Handshake retirement incentive for classified employees, with a window period of July 1, 2003 to November 28, 2003. A Resolution will be presented for adoption at the next Board meeting. It will then be presented to the County Office for approval.

Management/Confidential/Supervisory – No item presented.

CURRICULUM AND INSTRUCTION

Textbook Adoption

MSC 5-0 to approve the recommended textbook adoption: *Advanced Mathematical Concepts Precalculus with Application*, McGraw-Hill, 2001. This textbook has been available for review since 2/6/03.

Approval, Revision to CUSD's Mission Statement

Superintendent Frost explained that we are in the process of developing the LEAP Plan and need to revise the mission statement. A revised mission statement was presented. MSC 5-0 to revise CUSD Mission Statement as presented.

Presentation, 2001/02 School Accountability Report Cards

2001/02 School Accountability Report Cards were presented to the Board for its review prior to requesting approval at the next Board meeting.

BUSINESS

Facilities Report

Superintendent Frost reported: Bid walkthrough for modernization projects yesterday; otherwise, down to last few details on MP room projects; site work completed for ROP buildings. Admin bldg at RRF was recently dedicated to Grace Skidmore.

Rescind Authorization to Award Piggyback Bid for Site Work Preparation: CHS Replacement of Four (4) Classrooms Project, and VSE Replacement of Seven (7) Classroom Project, to Seward L. Schreder Construction, Inc.

MSC 5-0 to rescind authorization to award a piggyback bid for site work preparation for: CHS Replacement of Four (4) Classrooms Project, and VSE Replacement of Seven (7) Classroom Project, to Seward L. Schreder Construction, Inc.

BUSINESS (continued)

Adoption, Resolution 2002/03-26, In the Matter of a Construction Project

The Board was presented with a revised Resolution 2002/03-26 for approval. MSC 5-0 to adopt this resolution. This allows the district to award a bid without advertising for competing bids for changes to the work on construction of a metal building for District Administrative Offices which results in additional costs for materials and labor. The bidding process would likely be detrimental because of the cost and delay associated with the competitive bidding process. .

The following item was moved forward on the agenda:

Authorization to Go to Bid for District Office Addition Interior Improvements

MSC 4-0 (Foltz absent from room) to authorize going to bid for the District Office addition interior improvements.

Approval, Budget Journal Entries for January 2003

Kathy Bell, Director of Fiscal Services, presented and reviewed January 2003 Budget Journal Entries. MSC 5-0 to approve BJE's as presented.

Approval, Second Period Interim Report, Criteria and Standards, and Positive Certification as of January 31, 2003

MSC (5-0) to approve the Second Period Interim Report as presented, Criteria and Standards, and positively certify that the district will be able to meet its financial obligations for the remainder of the 2002/03 fiscal year and subsequent two years.

POLICY/REGULATIONS

First Reading

The following Board Policies were presented and accepted for a first reading:

1. BP 1113, District and School Web Sites (New Policy)
2. BP 4040, Employee Use of Technology (Revised)
3. BP 5127, Graduation Ceremonies and Activities (Revised)
4. BP 5145.6, Parental Notifications (Revised)
5. BP 6159, Individualized Education Program (Revised)
6. BP 6163.4, Student Use of Technology (Revised)

Second Reading/Adoption

None presented.

COMMENTS FROM BOARD MEMBERS

John Yerman extended a welcome back after break.

Gerri Conway thanked administrators present at Board meetings. Mrs. Conway acknowledged the work that Board Chairperson Zerrall McDaniel does as a member of the Board, and noted that Mrs. McDaniel completed the Masters in Governance Program.

Hank Nagle thanked employees for their efforts at VSE during the recent tragedy.

PUBLIC COMMENTS

Mike Merrill thanked Jim Frost and Betty White, as well as the crisis team, for their help with the recent crisis.

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NEXT MEETING AND ADJOURNMENT

The next regular meeting of the Board will be held on April 22, 2003, 7:00 p.m., at the District Administrative Offices.

ADJOURNMENT

The meeting was adjourned at 8:25 p.m. A special session was scheduled for Monday evening, April 21, 2003; 6:00 p.m.

James L. Frost
by Helen Pickens