

CALAVERAS UNIFIED SCHOOL DISTRICT
P.O. Box 788
San Andreas, CA 95249

**February 4, 2003
MINUTES
BOARD OF TRUSTEES**

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 5:30 p.m.

MEMBERS PRESENT: Gerri Conway
Zerrall McDaniel
John Yerman

MEMBERS ABSENT: Jim Foltz
Hank Nagle

STAFF PRESENT: Jim Frost
Betty White
Cheri Folendorf
Michael Merrill
Bill Hamilton
Sharon Knick
Jan Matson
Karen Dickerson
Anne Dasch, CUEA
Carol Whitehead, CSEA
Toyon Middle School Staff
Helen Pickens
Kathy Bell
Scott Mills
Lucinda Brower
Ann Robinson
Jep Peckler
Susan Bratset

OTHERS: Interested community and staff

CALL TO ORDER

The meeting was called to order at 5:30 p.m. with the salute to the flag and roll call. Mr. Foltz and Mr. Nagle absent.

Approval, Audit Report

John Goodell, of Goodell, Porter & Fredricks, presented and explained the annual audit report. MSC 3-0 (Foltz and Nagle absent) to approve the audit report as presented.

Introduction of Toyon Middle School Staff

Toyon Middle School Principal Bill Hamilton presented members of the school staff and thanked everyone at Toyon for going beyond the expected in working hard to prepare students for high school. Gerri Conway expressed the Board's appreciation to the Toyon staff as well.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

Closed session items were announced as listed on the agenda.

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT

There was no public comment at this time.

CLOSED SESSION

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CSEA (Gov. Code 54954.5)

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CUEA (Gov. Code 54954.5)

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with Management / Confidential / Supervisory (Gov. Code 54954.5)

Student Discipline Matters (Gov. Code 54954)

OPEN SESSION

Open session was called to order at 7:00 p.m. with the salute to the flag and roll call. Jim Foltz and Hank Nagle absent.

PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CSEA (Gov. Code 54954.5)

No action taken.

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CUEA (Gov. Code 54954.5)

No action taken.

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with Management / Confidential / Supervisory (Gov. Code 54954.5)

No action taken.

Student Discipline Matters (Gov. Code 54954)

Administrative Hearing Panel recommendations 2002/03-15 and 16 were considered. No action taken in closed session.

STUDENT DISCIPLINE MATTERS

Administrative Hearing Panel recommendation 2002/03-15

MSC 3-0 (Foltz and Nagle absent) to approve the AHP recommendation that the student be expelled from Calaveras High School through January 2004, with alternative placement in the Mountain Ranch Community Day School, under the terms and conditions of a rehabilitation contract. The student is in violation of Ed Codes 48900 (c) and (k).

Administrative Hearing Panel recommendation 2002/03-16

MSC 3-0 (Foltz and Nagle absent) to approve the AHP recommendation that the student be expelled from Toyon Middle School through June 2003, but that the expulsion be suspended, with alternative placement in the Transition Program, under the terms and conditions of a rehabilitation contract. The student is in violation of Ed Codes 48900 (a) and (k).

CORRESPONDENCE

Mr. Frost acknowledged receipt of a letter from Turlock Jr. High in regard to their visit to Toyon Middle School to observe the school's remediation program and how impressed they were with the programs in place.

SUPERINTENDENT'S COMMENTS

Superintendent Frost extended thoughts and prayers to the families of the crew of Columbia. Mr. Frost commented on the final compromise bill was drafted by legislators, noting that CUSD's shrinking enrollment is definitely problematic.

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT

Dorrie Klith read a letter from Transportation Dept/Mechanics. The letter expressed bus driver concerns about potential cuts to kindergarten and alternative school bus routes. Supt. Frost advised that as we consider moving forward with all day kindergarten and the resulting adjustments, every effort will be made to mitigate any adverse affects. This decision would be made because it was educationally sound – never to deliberately affect drivers' routes, hours, etc. The decision-making process is a study session on all day kindergarten after which the item will be agendized for Board approval, and negotiations will take place as well. Thank you to the drivers for your very good work. Zerrall McDaniel acknowledged the mechanic staff for the outstanding CHP inspection report.

Kevin Hesser advised those present about a Town Hall meeting to be held Feb 20, 7 p.m., in the CHS Gymnasium. This town hall meeting is in support of education. Legislators Oller and Cogdill will both be present to hear our concerns about how adversely the expected state budget cuts will affect our District. Supt. Frost thanked Mr. Hesser for organizing and planning this meeting; the superintendent will attend this meeting, as will Board Members.

CONSENT AGENDA

MSC (3-0 Frost and Nagle absent) to approve the Consent Agenda:

- A. Approval of Minutes: January 14, 2003; January 25, 2003
- B. Routine Personnel:
 - All Personnel – No item presented.
 - Certificated Personnel
 - 1. Teacher on Special Assignment/Technology, Probationary
 - Classified Personnel
 - 1. Retirement of one Secretary
 - 2. Employment of four substitute Teacher Aides
 - 3. Employment of one probationary Special Ed Health Aide
 - 4. Employment of one probationary Special Ed Teacher Aide
 - 5. Employment of two substitute Bus Drivers
 - 6. Resignation of one permanent Bus Driver
 - 7. Resignation of one probationary Bus Driver
 - 8. Employment of one substitute Child Care Aide
 - 9. Resignation of one permanent Child Care Aide
 - Management/Confidential/Supervisory
 - 1. Step increase for Interim Maintenance & Operations Supervisor
 - 2. Transfer to CUEA for one Teacher on Special Assignment
- C. Approval, Vendor Warrant Listing through January 22, 2003
- D. Approval, Donations:
 - 1. West Point Elementary: \$10.00 cash from Susan Komure to Jordon Bramell's 1st grade class for a class project
 - 2. Jenny Lind Elementary: \$2000.00 cash from Benny & Grace Estoesta for general needs

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CONSENT AGENDA (continued)

3. Martin Starc Memorial Scholarship Fund: \$500.00 cash from Michael Volkovitch; \$500.00 cash in memory of Joseph Starc from Michael Volkovitch
4. Bryan Files Memorial Scholarship: \$1000.00 cash from Ann Howard

E. Approval, Overnight Field Trip for West Point Elementary and Mokelumne Hill Elementary Students to Monterey

Students in Jennifer Menton's 3-4 grade class at WPE and Dan Stoddard's 4-5 grade class at MHE will travel to Monterey, March 5-6, 2003. Students will visit Pt. Lobos and the San Juan Bautista Mission; lodging at a Monterey motel; chaperons will be staff and parents (18 adults/48 children); transportation by District bus with driver donated time; funded by fundraisers and students.

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

No items removed.

PERSONNEL

Certificated Report

No report presented.

Classified Report

No report presented.

All Personnel – No item presented.

Classified Personnel

AB 1200 Public Disclosure – CSEA Paraprofessional Salary Schedule

As required by AB 1200, the settlement agreement for CSEA Paraprofessional Salary Schedule is presented. This salary schedule will replace the instructional aide designations on the existing Classified CSEA salary schedule.

Certificated Personnel

Approval to Amend the STRS Golden Handshake

MS to approve amending the STRS Golden Handshake as presented. Supt. Frost explained that administration is recommending movement of the Golden Handshake to 2003 with a window period from July 1, 2003 and ending October 24, 2003. (This is a change of date as stated in the agenda, which was April 1, 2003/June 30, 2003.) It was explained that the district wants this to be a benefit to employees, but it is done also to benefit the District. The district is in a desperate mode and layoffs will undoubtedly occur if we do not offer the Golden Handshake at this time. We can afford fewer teachers with the current budget situation. Those who would choose to leave this year and accept the Golden Handshake could soften the blow to other teachers in the form of layoffs. The date structure is also a problem because of statutory layoff notice requirements. Several certificated employees addressed the Board with their concerns about how taking the Golden Handshake one year earlier than planned would adversely affect their long-term retirement income. The motion and second were withdrawn.

MS to approve amending the Golden Handshake with a change in the window period dates from July 1, 2003 to October 24, 2003. Both motions were withdrawn. MSC 3-0 (Foltz, Nagle absent) to table this item to Feb. 18 meeting.

PERSONNEL (continued)

Management/Confidential/Supervisory – No item presented.

CURRICULUM AND INSTRUCTION

Curriculum Report

Betty White, Director of Curriculum, reported that the third session of secondary institutes was very successful; grade-alike meetings will continue without funding at the request of teachers; SB 395 training for CLAD is beginning in March; March 12 is the date for the districtwide choral festival and March 19 is the date set for the districtwide band festival.

Approval, Consolidated Application Part II

MSC 3-0 (Foltz, Nagle absent) to approve the Consolidated Application Part II.

Approval, 2002/03 Calendar Revision – Changes to Co-Planning Dates for Calaveras High School

MSC 3-0 (Foltz, Nagle absent) to approve revisions as requested.

BUSINESS

Facilities Report – No report presented.

Approval, Requests for Payment to Rodgers Construction & Engineering Co., Inc.

MSC 3-0 (Foltz and Nagle absent) to approve requests for payment as presented:

1. Rail Road Flat Elementary: Application No. 8 in the amount of \$23,726.52
2. West Point Elementary Multipurpose: Application No. 7 in the amount of \$10,900.30
3. West Point Elementary Relocatable: Application No. 6 in the amount of \$6,275.43

POLICY/REGULATIONS

First Reading

The following Board Policies were accepted at the first reading:

1. BP 4030, Nondiscrimination in Employment (Revised)
2. BP 4112.2, Certification (Revised)
3. BP 4119.11, 4219.11, 4319.11, Sexual Harassment (Revised)

Second Reading/Adoption

MSC 3-0 (Foltz, Nagle absent) to adopt the following Board Policies at the second reading:

1. BP 4119.21, 4219.21, 4319.21, Professional Standards (Revised)
2. BP 4331, Staff Development (Revised)
3. BP 5144.1, Suspension and Expulsion/Due Process (Revised)

Administrative Regulations/Exhibits

The following Administrative Regulations were presented for information:

1. AR 3516.1, Fire Drills and Fires (Revised)
2. AR 3543, Transportation Safety and Emergencies (Revised)
3. AR 4112.2, Certification (Revised)
4. AR 4119.11, 4219.11, 4319.11, Sexual Harassment (Revised)

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COMMENTS FROM BOARD MEMBERS

None.

PUBLIC COMMENTS

Michael Merrill provided a reminder of the upcoming Shrimp Feed at VSE.

Lucinda Brower advised the Board about the School Renovation Tech Grant applied for back in November, noting that the district has been notified of an award for San Andreas Elementary.

NEXT MEETING AND ADJOURNMENT

The next regular meeting of the Board will be held on February 18, 2003, 7:00 p.m., at the District Administrative Offices.

ADJOURNMENT

The meeting was adjourned at 8:45 p.m.

James L. Frost
by Helen Pickens