

CALAVERAS UNIFIED SCHOOL DISTRICT
P.O. Box 788
San Andreas, CA 95249

**December 10, 2002
MINUTES
BOARD OF TRUSTEES**

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 5:30 p.m.

MEMBERS PRESENT: Gerri Conway
Zerrall McDaniel
Hank Nagle
John Yerman

MEMBERS ABSENT: Jim Foltz

STAFF PRESENT: Jim Frost
Betty White
Cheri Folendorf
Anne DeLara
Michael Merrill
Carol Whitehead, CSEA
Helen Pickens
Kathy Bell
Peggy Stout
Scott Mills

OTHERS: Interested community and staff

CALL TO ORDER

The meeting was called to order at 5:30 p.m.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

Closed session items were announced as listed on the agenda.

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT

There was no public comment at this time.

CLOSED SESSION

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CSEA (Gov. Code 54954.5)

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CUEA (Gov. Code 54954.5)

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with Management / Confidential / Supervisory (Gov. Code 54954.5)

Student Discipline Matters (Gov. Code 54954)

OPEN SESSION

Open session was called to order at 7:00 p.m. with the salute to the flag and roll call. Jim Foltz absent.

MINUTES CUSD Board of Trustees
December 10, 2002

Organization of Board

Administer Oath of Office

Superintendent James Frost administered the Oath of Office to Board Members Gerri Conway, Zerrall McDaniel and Hank Nagle.

Election of Chairperson of the Board

MSC 4-0 (Foltz absent) to elect Zerrall McDaniel as Chairperson of the Board.

Election of Clerk of the Board

MSC 4-0 (Foltz absent) to elect Hank Nagle as Clerk of the Board.

Appointment of Secretary to the Board

MSC 4-0 (Foltz absent) to appoint James L. Frost as Secretary to the Board.

Appointment of Board Representatives:

MSC 4-0 (Foltz absent) to appoint the following Board Representatives:

ROP Board Member - Gerri Conway

Calaveras County Special Ed Administrative Council Board Representative - Zerrall McDaniel

Education Foundation Board Representative - John Yerman

Policy Review Committee Board Representative - Hank Nagle

Members of the Board requested that appointment of a Board Representative to the Calaveras Athletic Boosters be added to a future agenda.

2003 Board Meeting Calendar

MSC 4-0 (Foltz absent) to approve the 2003 Board Meeting Calendar as presented.

2003 Master Activities Calendar

MSC 4-0 (Foltz absent) to approve the 2003 Master Activities Calendar as presented.

Vicky Weatherby, Request for Revision of District Policy

Vicky Weatherby addressed the Board regarding the high school's process for conducting cheerleading tryouts. Ms. Weatherby requests that the Board consider a process that would entail tryouts and cuts. An article from *USA Today* was shared: Cheerleading in the USA: A sport and an industry. Ms. Weatherby spoke of the commitment and expertise of Calaveras High School cheerleaders and noted that surrounding schools use tryouts and cuts to select the squad. Mr. Frost recommended that Ms. Weatherby submit recommendations to the Policy Committee who will study those recommendations and consider any revisions to District Policy. Any recommendation from that committee would then be presented to the Board for adoption. Mr. Frost explained that the reasoning behind using tryouts/cuts for the few athletic teams that use this system to select team members is because there are a limited number of athletes who will have playing time, etc. Mr. Frost explained that it is the Board's responsibility to fashion policy in the most objective method possible that removes any hint of discrimination or favoritism. The talent required should be clearly stated and judged in a non-discriminatory fashion. Structuring something with different levels of participation might be a way to do this so that all can participate at some level and still meets the need for competition at the highest level. Ms Weatherby plans to visit an Amador high school and look into how their cheerleader teams are structured.

PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CSEA

(Gov. Code 54954.5)

No action taken.

PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION (continued)

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CUEA (Gov. Code 54954.5)

No action taken.

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with Management / Confidential / Supervisory (Gov. Code 54954.5)

No action taken.

Student Discipline Matters (Gov. Code 54954)

Administrative Hearing Panel recommendation 2002/03-12 was considered. No action taken in closed session.

STUDENT DISCIPLINE MATTERS

Administrative Hearing Panel recommendation 2002/03-12

MSC 4-0 (Foltz absent) to approve the AHP recommendation that the student be expelled from Toyon Middle School through July 2003, with alternative placement in the Transition Community Day School on a 20-day trial placement, under the terms and conditions of a rehabilitation contract. If the student violates the contract, the student will be placed at Mountain Ranch Community School. The student is in violation of Ed Codes 48900 (k).

CORRESPONDENCE – None presented.

SUPERINTENDENT'S COMMENTS

Superintendent Frost congratulated the CHS Football Team on the outstanding season going all the way to the championship game; a banquet is scheduled next Monday evening at the Met. Congratulations were extended to all other sports underway. Mr. Frost reviewed a list of school activities (winter & spring) throughout the District. Mr. Frost also addressed coming budget cuts and advised that he is writing a letter to the editor in an effort to help with the understanding that facilities projects are funded from special funds that are not available for use for programs or staff. Mr. Frost added that this is a very painful time when difficult decisions have to be made.

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT

There was no public input at this time.

CONSENT AGENDA

MSC 4-0 (Foltz absent) to add item XI-E to the agenda, as requested.

MSC (4-0 Foltz absent) to approve the Consent Agenda with item E added:

- A. Approval of Minutes: November 19, 2002
- B. Routine Personnel:
 - All Personnel – No item presented.
 - Certificated Personnel – No item presented.
 - Classified Personnel – No item presented.
 - Management/Confidential/Supervisory - No item presented.
- C. Approval, Vendor Warrant Listing through November 27, 2002

CONSENT AGENDA (continued)

D. Approval, Donations:

1. Rail Road Flat Elementary: \$2500.00 cash from an anonymous donor.
2. Calaveras High School Auto Shop: One 1977 Monte Carlo from Karen Karam, valued at \$2000.00; Briggs & Stratton parts and accessories from Calaveras Lumber, valued at \$500.00; Engines and transmissions from Ron's Auto Repair, valued at \$800.00.

E. Approval, Overnight Field Trip for CHS Varsity Girls' Basketball Team

The CHS Varsity Girls' Basketball Team will travel to Antioch, December 26-28, 2002, to participate in a basketball tournament. Chaperons will be John Franceschi, Marsha Holder and Kristin Franceschi. Transportation will be in District vans; housing in the Comfort Inn Motel; funded by donations.

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

No items removed.

PERSONNEL

Certificated Report

No report presented.

Classified Report

Carol Whitehead, CSEA Representative, invited the Board to VSE to attend the CSEA Holiday Dinner this Thursday evening; negotiations are scheduled on Friday.

All Personnel – No item presented.

Classified Personnel

Approval of CSEA Seniority List

MSC 4-0 (Foltz absent) to approve the CSEA Seniority List as of June 30, 2002, as presented.

Approval, Paraeducator Program

MSC 4-0 (Foltz absent) to approve the Paraeducator Program for the 2002/03 school year.

Certificated Personnel – No item presented.

Management/Confidential/Supervisory

Approval, Placement of Office Assistant/Receptionist on Confidential Salary Schedule

MSC 4-0 (Foltz absent) to approve the placement of Office Assistant/Receptionist on the Confidential Salary Schedule. Agreement has been reached with CSEA to have this position taken out of the bargaining unit membership.

Approval, Updates to Management / Confidential / Supervisory Salary Schedule, AR 4366

MSC 4-0 (Foltz absent) to update the Management / Confidential / Supervisory Salary Schedule, AR 4366, as presented. This revision adds the Behavior Specialist to Range 4, the Occupational and Physical Therapist to Range 8, and the Office Assistant to Range 27.

CURRICULUM AND INSTRUCTION

Curriculum Report

Betty White, Director of Curriculum, extended an invitation to all the music programs/presentations coming up.

CURRICULUM AND INSTRUCTION (continued)

Presentation of the California Department of Education Notification of Findings from the 2002/03 Coordinated Compliance Review

Betty White reviewed the CDE Notification of Findings from the 2002/03 CCR held in the District recently. Areas of non-compliance were reviewed as well as plans for compliance in a few areas. Overall, the District did very well in the CCR process and findings.

BUSINESS

Facilities Report

Mr. Frost provided an update on facilities projects: WPE multipurpose room roof is on the building now; all projects are moving along quickly – MHE & SAE multipurpose rooms are coming along; District Office additional building is coming along. ModCraft has been delinquent in paying some of the sub-contractors and the District is receiving calls about this. CUSD is meeting with the subcontractors this week in the hope of assuring them that CUSD will do everything it can to assist with this problem.

Approval, Requests for Payment

Rodgers Construction & Engineering Co., Inc.

1. MSC 4-0 (Foltz absent) to approve Application No. 7, for Rail Road Flat Elementary, in the amount of \$34,560.00.
2. MSC 4-0 (Foltz absent) to approve Application No. 6, for West Point Elementary, in the amount of \$21,195.00.

K.W. Emerson, Inc.

1. MSC 4-0 (Foltz absent) to approve Application No. RT, for Jenny Lind Elementary, in the amount of \$10,000.

Approval, Increase Price of Elementary Lunches

Ann DeLara, Director of Food Service, addressed the Board requesting an increase in the price of elementary lunches from \$1.85 to \$2.00, effective 1/13/03. MSC 4-0 (Foltz absent) to approve the increase.

Approval, Budget Adjustments, October 2002

There were no budget adjustments presented; this is due to the uncertainty of the State Budget.

Approval, First Period Interim Report

Director of Fiscal Services Kathy Bell updated the Board regarding the state of the budget. Ms. Bell spoke about the coming budget cuts to education from the state level. Supt Frost explained that we will work with Administrative Council on budget issues as we have more definitive information.

MSC 4-0 (Foltz absent) to approve the First Period Interim Report as of October 31, 2002, and to certify positively that the District can meet its financial obligations for the remaining 2002/03 fiscal year and subsequent two years.

Approval, Purchase of Mobile Home at Valley Springs Elementary from Croy Family for Caretaker Residence

MSC 4-0 (Foltz absent) to approve the purchase of the mobile home at VSE from the Croy family for the caretaker residence, as stated in the purchase and sale agreement for acquisition of mobile home by the District.

BUSINESS (continued)

Approval, Caretaker Agreement with Connie Gleason for Surveillance Service for Valley Springs Elementary School

MSC 4-0 (Foltz absent) to approve a Caretaker Agreement with Connie Gleason for surveillance service for VSE, as presented.

POLICY/REGULATIONS

First Reading – None presented.

Second Reading/Adoption

MSC 4-0 (Foltz absent) to adopt the following Board Policies at the second reading:

1. BP 4317.4, Retirement (Revised)
2. BP 4317.41, General Retirement Package (Revised)

Administrative Regulations/Exhibits – None presented.

COMMENTS FROM BOARD MEMBERS

Gerri Conway commented on the CSBA Conference – great event.

John Yerman thanked Jim for being such a wonderful host at the CSBA conference. Mr. Yerman noted that he was somewhat disappointed in the workshop offerings.

Hank Nagle thought the conference had some good aspects, but he was dismayed that there wasn't more on the budget but assumes it have been because they were lacking information from the state.

Zerrall McDaniel said she enjoyed the conference and time spent with fellow board members.

PUBLIC COMMENTS

No public comment.

NEXT MEETING AND ADJOURNMENT

The next regular meeting of the Board will be held on January 14, 2003, 7:00 p.m., at the District Administrative Offices.

ADJOURNMENT

The meeting was adjourned at 8:10 p.m.

James L. Frost
by Helen Pickens