

CALAVERAS UNIFIED SCHOOL DISTRICT  
P.O. Box 788  
San Andreas, CA 95249

**November 5, 2002  
MINUTES  
BOARD OF TRUSTEES**

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 5:30 p.m.

**MEMBERS PRESENT:** Gerri Conway  
Jim Foltz  
Zerrall McDaniel

**MEMBERS ABSENT:** Hank Nagle  
John Yerman

**STAFF PRESENT:** Jim Frost  
Betty White  
Ed Collett  
Jep Peckler  
Bill Howe  
Anne Dasch, CUEA  
Carol Whitehead, CSEA  
Helen Pickens  
Sharon Knick  
Lucinda Brower  
Mike Merrill  
Kathy Bell

**OTHERS:** None

**CALL TO ORDER**

The meeting was called to order at 5:30 p.m.

**ANNOUNCEMENT OF CLOSED SESSION ITEMS**

Closed session items were announced as listed on the agenda.

**PUBLIC INPUT FOR THE GOOD OF THE DISTRICT**

There was no public comment at this time.

**CLOSED SESSION**

**Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CSEA (Gov. Code 54954.5)**

**Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CUEA (Gov. Code 54954.5)**

**Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with Management / Confidential / Supervisory (Gov. Code 54954.5)**

**Student Discipline Matters (Gov. Code 54954)**

**OPEN SESSION**

Open session was called to order at 7:00 p.m. with the salute to the flag and roll call. Hank Nagle and John Yerman absent.

**PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION**

**Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CSEA (Gov. Code 54954.5)**  
No action taken.

**Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CUEA (Gov. Code 54954.5)**  
No action taken.

**Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with Management / Confidential / Supervisory (Gov. Code 54954.5)**  
No action taken.

**Student Discipline Matters (Gov. Code 54954)**  
No item presented.

**STUDENT DISCIPLINE MATTERS** – No item presented.

**CORRESPONDENCE** – None presented.

**SUPERINTENDENT'S COMMENTS**

Superintendent Frost noted that four high school students were selected for the Central Region Honor Choir: Rachel Fairbanks, Nicole Combs, Michael Johnson, and Kari Hart. The soccer team finished tied for first. Last Friday's football game was an overtime event – very exciting with CHS coming out victorious. CHS is now in first place. The volleyball team is also headed for the playoffs. The cross-country teams are going to sections and subsections. Congratulations to all involved with the Education Foundation – the gala last Saturday was extremely successful; thanks to all for the effort.

**PUBLIC INPUT FOR THE GOOD OF THE DISTRICT**

Chris Thom asked when a fence at Rail Road Flat Elementary is going up? She felt there was a real safety hazard without a fence in place. Mr. Frost responded that he will look into this. Ms. Thom also inquired about a groundskeeper and putting in grass and sprinklers. Ms. Thom volunteered to do the work.

Paul Matson, Mechanic, addressed the Board regarding mechanic's pay. Mr. Matson explained that he is a full-time employee, working 260 days, and he is not making enough money to live on. Mr. Matson addressed the Board because the mechanics feel that their concerns about the mechanics' rate of pay have not heard or addressed. Mr. Frost explained that he appreciates the request but the District negotiates using the collective bargaining process and this is an issue that would have to be addressed using that means. CSEA representatives explained that there are two openings on the negotiations team; the mechanics will attempt to get a representative from their group on the CSEA negotiations team.

**CONSENT AGENDA**

MSC (3-0 Nagle, Yerman absent) to approve the Consent Agenda:

- A. Approval of Minutes: October 15, 2002
- B. Routine Personnel:
  - All Personnel – No item presented.
  - Certificated Personnel – No item presented.

CONSENT AGENDA (continued)

Classified Personnel:

1. Employment of one substitute Special Ed Teacher Aide
  2. Family Care Leave for one permanent Special Ed Teacher Aide
  3. Employment of one probationary Special Ed Teacher Aide
  4. Resignation of one permanent Teacher Aide
  5. Resignation of one permanent Playground Supervisor
  6. Employment of one permanent Special Ed Teacher Aide
  7. Employment of two substitute Teacher Aides
  8. Employment of two substitute Teacher Aides
  9. Reclassification of one permanent Instructional Aide
  10. Employment of two substitute Child Care Aides
  11. Reclassification of one probationary Child Care Instructor
  12. Employment of one probationary Child Care Aide
  13. Resignation of one Child Care Aide
  14. Employment of one Child Care Aide
  15. Employment of two probationary Custodian/Gardener
  16. Lateral transfer and increase in hours for one probationary Custodian/Gardener
  17. Employment of one probationary Custodian/Gardener
  18. Employment of one substitute Food Service III
  19. Change in effective date for one probationary Bus Driver
  20. Family Medical Care Leave for one permanent Child Care Instructor
- Management/Confidential/Supervisory - No item presented.

C. Approval, Vendor Warrant Listing through October 23, 2002

D. Approval, Continuance of American Fidelity Section 125 Flexible Benefit Plan

E. Approval to Apply for Mark Twain St. Joseph Hospital Thrift Shop Endowment for Youth Grant Application for CUSD School Age Child Care Program

**ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA**

No items removed.

**PERSONNEL**

**Certificated Report**

Dr. Anne Dash, CUEA Representative, reported that six to eight teachers attended the leadership conference in Reno last week. The proposed paraeducator's program is impressive and exciting.

**Classified Report**

CSEA Negotiations Update – Carol Whitehead

Ms. Whitehead presented the Paraeducator Program which establishes new competency standards, training and support, and a career ladder matrix for paraeducators. This proposal is pending ratification by CSEA membership.

**All Personnel** – No item presented.

**Classified Personnel** - No item presented.

**Certificated Personnel** – No item presented.

**Management/Confidential/Supervisory** – No item presented.

## **CURRICULUM AND INSTRUCTION**

### **District Academic Performance Index Report**

Betty White, Director of Curriculum, provided a report for the Board's information on the District's Academic Performance Index (API). District API summary presented and explained. Individual school information presented.

## **BUSINESS**

### **Facilities Report**

Mr. Frost provided an update on facilities projects.

### **Coordinated Compliance Review Exit Meeting**

Betty White extended an invitation to all to attend the Coordinated Compliance Review Exit Meeting on November 19, 2002, 3:45 p.m., IMC. This date is subject to change.

### **Discussion, Upgrade of Xerox DocuTech System**

Kathy Bell, Director of Fiscal Services, provided information for the Board's information and review regarding a proposal to upgrade the Xerox DocuTech System. The new DigiPath system is estimated to result in monthly savings of \$425.73 to the District over the current system.

### **Approval, Requests for Payment**

#### **Rodgers Construction & Engineering Co., Inc.**

1. MSC (3-0 Nagle, Yerman absent) to approve Application No. 5, for Rail Road Flat Elementary, in the amount of \$10,620.00.
2. MSC (3-0 Nagle, Yerman absent) to approve Application No. 6, for Rail Road Flat Elementary, in the amount of \$88,300.00.

## **POLICY/REGULATIONS**

### **First Reading**

The following Board Policies were presented for first reading:

1. BP 0520, Intervention for Underperforming Schools (New Policy)
2. BP 4222, Teacher Aides/Paraprofessionals (Revised)
3. BP 6173, Education for Homeless Children (New Policy)
4. BP 9310, Board Policy (Revised)

### **Second Reading/Adoption**

MSC (3-0 Nagle, Yerman absent) to adopt the following Board Policies at the second reading:

1. BP 1112, Media Relations (Revised)
2. BP 1312.3, Uniform Complaint Procedures (Revised)
3. BP 2110, Superintendent Responsibilities and Duties (Revised and Renamed)
4. BP 2111, Superintendent Governance Standards (New Board Policy)
5. BP 2120, Superintendent Recruitment and Selection (Revised and Renamed)
6. BP 2122, Superintendent of Schools: Responsibilities and Duties (DELETE – material now in BP 2110)
7. BP 2220, Administrative Staff Organization (New Policy)
8. BP 2230, Representative and Deliberative Groups (New Board Policy)
9. BP 3460, Financial Reports and Accountability (Revised)
10. BP 3515.3, CHS Parking Policy (Revised)
11. BP 4143.1, 4243.1, Public Notice – Personnel Negotiations (Revised)
12. BP 4117.2, 4217.2, 4317.2, Resignation (Revised)

**POLICY/REGULATIONS** (continued)

**Administrative Regulations/Exhibits**

The following Administrative Regulations were presented for information:

1. AR 0520, Intervention for Underperforming Schools (New Regulation)
2. AR 1312.3, Uniform Complaint Procedures (Revised)
3. AR 4222, Teacher Aides/Paraprofessionals (New Regulation)
4. E 4222, Teacher Aides/Paraprofessionals, Administrator Attestation (New Exhibit)
5. AR 5111.13, Residency for Homeless Children (New Regulation)
6. AR 6173, Education for Homeless Children (New Regulation)

**COMMENTS FROM BOARD MEMBERS**

Zerrall McDaniel commented that she had visited several schools and things were going well.

Jim Foltz inquired about the Calaveras Athletic Boosters' meeting last night since he was unable to attend; Mike Merrill provided an update.

**PUBLIC COMMENTS**

No public comment.

**NEXT MEETING AND ADJOURNMENT**

The next regular meeting of the Board will be held on November 19, 2002, 7:00 p.m., at the District Administrative Offices.

The Board will hold a special session on Maintenance/Operations, November 12, 2002, 6:00 p.m., District Administrative Offices.

**ADJOURNMENT**

The meeting was adjourned at 8:35 p.m.

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James L. Frost  
by Helen Pickens