

CALAVERAS UNIFIED SCHOOL DISTRICT
P.O. Box 788
San Andreas, CA 95249

**August 20, 2002
MINUTES
BOARD OF TRUSTEES**

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 5:30 p.m.

MEMBERS PRESENT: Gerri Conway
Jim Foltz
Zerrall McDaniel
Hank Nagle
John Yerman

MEMBERS ABSENT: None

STAFF PRESENT: Jim Frost
Cheri Folendorf
Betty White
Sharon Knick
Lucinda Brower
Anne Dasch, CUEA
Carol Whitehead, CSEA
Helen Pickens
Kathy Bell
Jack Pickens
Susan Bratset
Jep Peckler
Bill Howe

OTHERS: None

CALL TO ORDER

The meeting was called to order at 5:30 p.m.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

Closed session items were announced as listed on the agenda.

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT

There was no public comment at this time.

CLOSED SESSION

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CSEA (Gov. Code 54954.5)

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CUEA (Gov. Code 54954.5)

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with Management / Confidential / Supervisory (Gov. Code 54954.5)

Student Discipline Matters (Gov. Code 54954)

OPEN SESSION

Open session was called to order at 7:00 p.m. with the salute to the flag and roll call. All present.

School-to-Career Report

This report was postponed to the September 3, 2002 Board meeting.

Introduction of West Point Elementary Staff

Sharon Knick, Principal of WPE, introduced the school's staff.

PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CSEA (Gov. Code 54954.5)

No action taken.

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CUEA (Gov. Code 54954.5)

No action taken.

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with Management / Confidential / Supervisory (Gov. Code 54954.5)

No action taken.

Student Discipline Matters (Gov. Code 54954)

No action taken.

STUDENT DISCIPLINE MATTERS – None presented.

CORRESPONDENCE – None presented.

SUPERINTENDENT'S COMMENTS

Superintendent Frost commented that everything is going well and he is very proud of everyone for the smooth opening of school. Mr. Frost noted that there is an open house at Toyon Middle School tomorrow evening and an open house at Calaveras High School on Thursday.

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT

No input at this time.

CONSENT AGENDA

MSC 5-0 to approve the Consent Agenda:

A. Approval of Minutes: August 6, 2002

B. Routine Personnel:

All Personnel – No item presented.

CONSENT AGENDA (continued)

Certificated Personnel

1. Approval of Annual Certification of Teaching Assignments

Classified Personnel:

1. Employment of one Substitute Skilled Maintenance
2. Employment of one Probationary Special Ed Teacher's Aide
3. Employment of one Substitute Bus Driver
4. Employment of one Yard Duty
5. Resignation of one Permanent Special Ed Teacher Aide
6. Family Care & Child Rearing Leave for one Permanent Special Ed Teacher's Aide
7. Range/step placement for five Probationary Food Service

Management/Confidential/Supervisory

1. Correction of range/step for one Substitute Technology Specialist I
2. Promotion for two employees: Technology Specialist I to Technology Specialist II

C. Approval, Vendor Warrant Listing through August 7, 2002

D. Approval of Donation:

1. Jenny Lind Elementary: \$2000.00 cash from Benny & Grace Estoesta for the Library Fund.

E. Approval, High Achieving/Improving Schools Program Awards for 2001/2002 for Jenny Lind Elementary: JLE has received a High Achieving/Improving Schools Program Award for 2001/2002 in the amount of \$39,045.00. A spending plan was approved by the School Site Council on 8/14/02.

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

No items removed.

PERSONNEL

Certificated Report

Dr. Anne Dasch, CUEA representative, reported that the elections process is underway for CUEA officers and she will have election results next time; 2nd annual teacher roundup is September 13 at the Garamendi Ranch to welcome new teachers. Dr. Dasch noted that issues of class size are being discussed.

Classified Report

Carol Whitehead, CSEA Representative, reported that negotiations for this year have not begun; attended CSEA convention and learned a lot; best start at CHS ever this year.

All Personnel – No item presented.

Classified Personnel - No item presented.

Certificated Personnel – No item presented.

Management/Confidential/Supervisory

Second Reading/Approval of Job Descriptions: Behavior Analyst; Occupational Therapist; Physical Therapist

MSC 5-0 to approve job descriptions for Behavior Analyst, Occupational Therapist, and Physical Therapist as corrected. Noted by C. Folendorf: There will be a correction to salary range for the Occupational Therapist and the Physical Therapist to Range 8.

CURRICULUM AND INSTRUCTION

Curriculum Report - None presented.

BUSINESS

Facilities Report

Mr. Frost reported that the District is going Thurs to DSA regarding the WPE multipurpose room; should see arrival of roof and side mods at SAE; everything is moving forward.

Approval, Resolution 2002/2003-05, Resolution for Calaveras High School Bank Account Signatories

MSC 5-0 to adopt Resolution 2002/2003-05, Resolution for Calaveras High School Bank Account Signatories. This resolution authorizes the following signers on the CHS Student Body Account and the General Fund Account: Mark Campbell, Gary Pogue, Federico Mier, Jan Kendall, and Jeanie Kancianich.

Approval, Requests for Payment

MSC 5-0 to approve:

1. Seward L. Schreder Construction: for the San Andreas Elementary School Modernization Project, Application No. 3, in the amount of \$45,610.65.

MSC 5-0 to approve:

2. Rodgers Construction & Engineering Co., Inc. for West Point Elementary and Rail Road Flat Elementary:
 - (a) WPE Relocatable, Application No. 5, \$11,250.00
 - (b) WPE Multipurpose, Application No. 5, \$44,100.00
 - (c) RRF, Application No. 4, \$68,700.00

Adoption, Resolution 2002/2003-06, Informal Bidding Resolution

MSC 5-0 to adopt Resolution 2002/2003-06, Informal Bidding Resolution. This resolution will allow informal bid procedures to be used for maintenance and repair contracts up to \$100,000.00.

Adoption, Resolution 2002/2003-07, Election Resolution

MSC 5-0 to adopt Resolution 2002/2003-07, Election Resolution. This resolution informs the California State Controller of the District's adoption of the Uniform Public Construction Cost Accounting Act.

POLICY/REGULATIONS

Policy Revision Summary – Presented for the Board's information.

First Reading

The following Board Policies were presented for first reading:

1. BP 5141.4, Child Abuse Reporting Procedures (Revised)
2. BP 5146, Married/Pregnant/Parenting Students (Revised)

Second Reading/Adoption

MSC 5-0 to adopt the following Board Policy at the second reading:

1. BB 9000, Role of the Board (Revised)
2. BB 9005, Governance Standards (New Bylaw)
3. BB 9271, Code of Ethics (Delete)
4. BB 9300, Governance (Delete)

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Administrative Regulations/Exhibits

The following Administrative Regulations were presented for information:

1. AR 4131.6, 4231.6, 4331.6, Professional Development Plan (Revised)
2. AR 5141.4, Child Abuse Reporting Procedures (Revised)
3. AR 5146, Married/Pregnant/Parenting Students (New Regulation)
4. Correction: E 6190, Evaluation of the Instructional Program was shown as "Delete" on the 8/6/02 agenda. This was in error since we have no E 6190.

COMMENTS FROM BOARD MEMBERS

Zerrall McDaniel commented on the upcoming November elections noting that she is unopposed on the ballot and excited to be on the Board again.

Hank Nagle noted that he is also unopposed on the November ballot and is also very happy and he hopes that not being challenged is seen as a vote of confidence for all three board members up for re-election this year. Mr. Nagle said that he looks forward to continuing to work for the betterment of the district.

John Yerman commented that the District has many construction projects underway and noted that we have oversight committees in place. Mr. Yerman stated that he believes the committees have been an effective process and inquired as to whether these groups are still meeting. Mr. Frost explained that a District Oversight Committee meeting would be scheduled soon.

Jim Foltz stated that he is very happy that this same board will be in place for at least two more years.

PUBLIC COMMENTS

No public comment.

NEXT MEETING AND ADJOURNMENT

The next regular meeting of the Board will be held on September 3, 2002, 7:00 p.m., at the District Administrative Offices.

A special session is scheduled to be held August 24, 2002, 9:00 a.m., District Administrative Offices.

ADJOURNMENT

The meeting was adjourned at 8:45 p.m.

James L. Frost
by Helen Pickens