

CALAVERAS UNIFIED SCHOOL DISTRICT
P.O. Box 788
San Andreas, CA 95249

**MARCH 5, 2002
MINUTES
BOARD OF TRUSTEES**

The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 5:30 p.m.

MEMBERS PRESENT: Gerri Conway
Jim Foltz
Zerrall McDaniel
Hank Nagle
John Yerman

MEMBERS ABSENT: None

STAFF PRESENT: Jim Frost
Cheri Folendorf
Lisa McInturf
Helen Pickens
Kathy Bell
Ed Collett

OTHERS: Anne Dasch, CUEA

CALL TO ORDER

The meeting was called to order at 5:30 p.m.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

Closed session items were announced as listed on the agenda.

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT

There was no public comment at this time.

CLOSED SESSION

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CSEA (Gov. Code 54954.5)

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CUEA (Gov. Code 54954.5)

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with Management / Confidential / Supervisory (Gov. Code 54954.5)

Adoption, Resolutions 2001/02-10, 11, and 12, In the Matter of Non-reelection of Probationary Certificated Employees (Gov. Code 54954.5)

Student Discipline Matters (Gov. Code 54954)

1. Administrative Hearing Panel Recommendation (AHP 01/02-15)
2. Administrative Hearing Panel Recommendation (AHP 01/02-16)

MINUTES Board of Trustees
March 5, 2002

OPEN SESSION

Open session was called to order at 7:00 p.m. with the salute to the flag and roll call. All present.

Introduction of Rail Road Flat Elementary Staff

Ed Collett, Principal of Rail Road Flat Elementary, introduced members of the school's staff. Superintendent Frost commended the staff of Rail Road Flat Elementary on the 100% effort they put into their work. Board Chairperson Jim Foltz thanked the school for the display of student work at the Board meeting.

At this time, Board Chairperson Jim Foltz advised the Board of the need to vote to add an item E to Section XV, Business: Certification of Education Technology Staff Development Program for Grades 4-8, 2001/02 Application. MSC 5-0 to add item XV-E to the agenda. Mr. Foltz also noted that item XV-D, Approval, Certification and Application for Funding, K-12 California Public School Library Act of 1998 and K-4 California Classroom Library materials Act of 1999, had been posted and added to the agenda by addendum.

PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CSEA (Gov. Code 54954.5)

No action taken.

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CUEA (Gov. Code 54954.5)

No action taken.

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with Management / Confidential / Supervisory (Gov. Code 54954.5)

No action taken.

Adoption, Resolutions 2001/02-10, 11, and 12, In the Matter of Non-reelection of Probationary Certificated Employees (Gov. Code 54954.5)

MSC 5-0 to adopt Resolutions 2001/02-10, 11, and 12, In the Matter of Non-reelection of Probationary Certificated Employees.

Student Discipline Matters (Gov. Code 54954)

The Board met in closed session to consider student discipline matters (AHP 01/02-15 and 01/02-16). No action was taken.

STUDENT DISCIPLINE MATTERS

Administrative Hearing Panel Expulsion Recommendation (AHP 01/02-15)

MSC 5-0 to approve the Administrative Hearing Panel's recommendation to expel the student from the Transition program through December 2002, with alternative placement at Mountain Ranch Community School, on contract under the terms and conditions of a rehabilitation plan. The student is in violation of Education Code 48900 (c) and (k).

Administrative Hearing Panel Expulsion Recommendation (AHP 01/02-16)

MSC 5-0 to approve the Administrative Hearing Panel's recommendation to expel the student from Toyon Middle School through December 2002, with alternative placement at Mountain Ranch Community School, on contract under the terms and conditions of a rehabilitation plan. The student is in violation of Education Code 48900 (k).

CORRESPONDENCE

None presented.

SUPERINTENDENT'S COMMENTS

Superintendent Frost commented that a new bus had been received; however, we are twelve busses behind on our replacement schedule. Mr. Frost noted that the high school exit exam English portion was given to 51 students today, with Math being given on Thursday. CORE Development Day yesterday was very positive. Mr. Frost congratulated Sam Fragoza on winning 4th place in the State Wrestling Competition. Spring sports are under way and going well. Mr. Foltz reminded staff to check on insurance coverage of groups using our athletic fields.

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT

Dr. Anne Dasch advised that she was asked by high school staff to inquire about a certificate of completion, attendance or achievement – is such a thing under consideration? Superintendent Frost explained that this depends on the status of Education Code 15142 and whether it has been repealed.

Helen Pickens explained that March is Arts Education Month and noted that Calaveras County high school student artists have work on display at the 5th Annual High School Art Exhibit in the Calaveras Arts Council Gallery.

Jim Foltz announced a fundraiser dinner being hosted by the CHS European Excursion Club, March 16, 6:00 p.m., at the Valley Springs Veterans Hall.

CONSENT AGENDA

MSC 5-0 to approve the Consent Agenda:

A. Approval of Minutes: February 19, 2002

B. Routine Personnel:

All Personnel: No item presented.

Certificated Personnel:

1. Approval, Declaration of Need for Fully-Credentialed Educators
2. Approval, District Incentive Award Application for \$10,000 (2001/2002 School Year)
3. Release of one Temporary Teacher

Classified Personnel:

1. Employment of one volunteer After-School Tutor
2. Employment of one temporary Utility Maintenance
3. Employment of one substitute Bus Driver
4. Employment of one probationary Food Service Transport Driver

Management/Confidential/Supervisory: No item presented.

C. Approval, Requests for Payment:

1. Jenny Lind Elementary: Application No. 8 to K. W. Emerson, Inc., in the amount of \$56,714.27.
2. West Point Elementary and Rail Road Flat Elementary: Application No. 1 to Rodgers Construction & Engineering Co., Inc., for WPE Multipurpose, in the amount of \$10,400.00; Application No. 1 to Rodgers Construction & Engineering, Inc., for WPE Relocatable, in the amount of \$2,600.00; Application No. 1 to Rodgers Construction & Engineering Co., Inc., for RRF Elementary Library, in the amount of \$9,750.00.
3. Toyon Middle School: Application No. 6 to ModCraft, Inc., for the TMS modernization, in the amount of \$13,600.30.

CONSENT AGENDA (continued)

- D. Approval of Donations:
1. CHS Auto Shop: 1983 Toyota pickup from Mary Christine Goodwin, valued at \$2000.00
 2. CHS Auto Shop: 1989 Ford Ranger pickup from Peter Rodriguez, valued at \$2150.00
 3. CHS Auto Shop: 1980 Olds 88 from Olen Murphy, Jr., valued at \$500.00
 4. CHS Special Ed: One broiler oven, one hot plate with one burner, one slow cooker, and two pots with lids, valued at \$45.00.
4. RRF Elementary: \$300.00 cash from the San Joaquin CCOE for the Reading/Arts & Crafts project.
- E. Approval, Vendor Warrant Listing through February 20, 2002
- F. Approval, Overnight Field Trips:
1. Calaveras High School Ladies Jazz and Jazz, Etc., will attend the Fullerton Jazz Festival, Fullerton, CA, April 18-20, 2002; lodging at the Fullerton Sheraton; transportation by charter bus; funded by SIP and fundraisers; chaperoned by one female and one male staff member.
 2. Toyon Middle School Advanced Choir will participate in the 2002 National Choir Festival, Carnegie Hall, New York, NY, March 13-18, 2002. Lodging will be at the Ramada New Yorker Hotel; transportation by air; chaperons will be staff and parents; funded by fundraisers/students.
- G. Approval, Revision to 2001/2002 Calendar, Addition of Minimum Day for Calaveras High School and Toyon Middle School, June 14, 2002.
- H. Approval, Lease Agreement with My Own School

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

No items were removed

PERSONNEL

Certificated Report - No report presented

Classified Report - No report presented

All Personnel – No item presented.

Classified Personnel – No item presented.

Certificated Personnel

Approval, 50/50 Job Share for Kevin Hesser and Autumn Hesser, 2002/03 School Year

MSC 5-0 to approve a 50/50 job share arrangement for Kevin Hesser and Autumn Hesser, VSE Teachers, for the 2002/03 school year.

Determination of Reelection of Probationary Employees for the 2002/03 School Year

MSC 5-0 to approve a revised list of certificated employees submitted at the meeting for employment for the 2002/03 school year. Tenure will be granted on the first day worked in the 2002/03 school year:

Rick Behler	Michael Harrison	Michelle Olivarria
Philip Byars	Autumn Hesser	Mary Mackey Peterson
Gayvonne Cheney	Kevin Hesser	Joan Pitzer
Dereen Deschryver	Michael Koeppe	Linda Raymond
Liz Dickson	Miki Koeppe	Chris Smith
Crystal Feral	Amanda Metcalfe	Martha Walsh
Bernadette Hale	Dan McGee	

PERSONNEL (continued)

Management/Confidential/Supervisory

Approval, Certificated Management Contracts for 2002/03 School Year

MSC 5-0 to approve a revised list presented at the meeting of administrative staff being affirmed for employment as certificated administrators for the 2002/03 school year:

Susan Bratset	Karen Dickerson
Mark Campbell	Jan Kendall
Ed Collett	Sharon Knick
Bill Hamilton	Jan Matson
Jackie Hamilton	Michael Merrill
John E. Peckler	Lisa McInturf
Jack Pickens	Federico Mier
	Betty White

CURRICULUM AND INSTRUCTION

Curriculum Report – No report presented.

Adoption, English Language Learner Master Plan for Calaveras Unified School District

MSC 5-0 to adopt the English Language Learner Master Plan for CUSD as presented.

BUSINESS

Facilities Report

Superintendent Frost reported that the West Point Elementary contractor began work today; Rail Road Flat construction fencing is being installed; SAE – waiting for plans; making progress on the retaining wall at TMS; MHE will be ready for move in soon – staff will decide whether to move in after spring break or wait until the end of the school year; JLE paving is finished and traffic congestion has been greatly relieved; RFPs have been sent out for architects.

Adoption, Resolution 2001/02-15, Revolving Cash Fund, RRF Elementary Healthy Start

Program

MSC 5-0 to adopt Resolution 2001/02-15, Revolving Cash Fund, RRF Elementary Healthy Start Program, as presented.

Adoption, Resolution 2001/02-16, Revolving Cash Fund, Calaveras County Special

Education Administrative Unit

MSC 5-0 to adopt Resolution 2001/02-16, Revolving Cash Fund, Calaveras County Special Education Administrative Unit, as presented.

Approval, Certification and Application for Funding, K-12 California Public School Library

Act of 1998 and K-4 California Classroom Library Materials Act of 1999

MSC 5-0 to approve Certification and Application for Funding, K-12 California Public School Library Act of 1998 and K-4 California Classroom Library Materials Act of 1999, as presented.

Certification of Education Technology Staff Development Program for Grades 4-8, 2001/02

Application

MSC 5-0 to certify that certification requirements have been met for the Education Technology Staff Development Program for Grades 4-8, 2001/02 Application.

POLICY/REGULATIONS

Policy Revision Summary – Presented for the Board’s information.

First Reading

The following Board Policies were accepted at the first reading:

1. BP 6183, Home and Hospital Instruction (Delete – material now included in AR 6183)
2. BP 6184, Continuation Education (Revised)

Second Reading/Adoption – None presented.

Administrative Regulations/Exhibits

The following Administrative Regulations were presented for information:

1. AR 3312.22, State Allocation Board Contracts (Revised)
2. AR 4112.22, 4212.22, Staff Teaching Students of Limited English Proficiency (Revised)
3. AR 6184, Continuation Education (Revised)

COMMENTS FROM BOARD MEMBERS

Gerri Conway noted that it might be good to have a second Board meeting in March in the event there is additional business.

Zerrall McDaniel commented that she would like to see parent groups attend Board Meetings and be acknowledged for all the work they do. Superintendent Frost will place this on an Administrative Council agenda for discussion.

John Yerman noted that the annual Shrimp Feed at Valley Springs Elementary was a huge success.

Jim Foltz commented that he attended the Lions Club Speech Contest and it was very successful with good participation.

PUBLIC COMMENTS

There was no public comment at this time.

NEXT MEETING AND ADJOURNMENT

The next regular Board meeting is scheduled for April 9, 2002, 7:00 p.m., District Administrative Offices.

It is possible that there will be a special session scheduled later in March.

ADJOURNMENT

The meeting was adjourned at 8:35 p.m.

James L. Frost
by Helen Pickens

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**March 13, 2002
MINUTES
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The meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 5:45 p.m.

MEMBERS PRESENT: Gerri Conway
Jim Foltz
Zerrall McDaniel
John Yerman (arrived at 6:15 p.m.)

MEMBERS ABSENT: Hank Nagle

STAFF PRESENT: Jim Frost
Cheri Folendorf
Kathy Bell
Betty White

OTHERS: None

CALL TO ORDER

The meeting was called to order at 5:45 p.m. with the salute to the flag and roll call. Hank Nagle and John Yerman absent.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

Closed session items were announced as listed on the agenda.

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT

None.

CLOSED SESSION

Adoption, Resolution 2001/2002-17, In the Matter of Non-reelection of Probationary Certificated Employee for 2002/2003 School Year (Gov. Code 54954.5)

OPEN SESSION - PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION

Adoption, Resolution 2001/2002-17, In the Matter of Non-reelection of Probationary Certificated Employee for 2002/2003 School Year (Gov. Code 54954.5)

The Board reconvened into open session at 6:15 p.m. Action taken in closed session was reported: MSC 3-0 (Nagle, Yerman absent) to adopt Resolution 2001/2002-17, In the Matter of Non-reelection of Probationary Certificated Employee for 2002/2003 School Year, as presented.

PERSONNEL

Determination of Reelection of Probationary Employee for the 2002/03 School Year

Cheri Folendorf, Director of Personnel, requested that the Board vote to add one certificated employee to the list of certificated employees to be approved for employment for the 2002/03 school year and to be granted tenure on the first day worked in the 2002/03 school year: Michael Chouinard. MSC 4-0 (Nagle absent) to add Michael Chouinard.

MSC 4-0 (Nagle absent) to approve employment for the 2002/03 school year and to grant tenure on the first day worked in the 2002/03 school year to the following certificated employees: Doug Clark and Michael Chouinard.

BUSINESS

Approval, Requests for Payment: Release of Stop Notice for ModCraft, Inc.

MSC 4-0 (Nagle absent) to approve requests for payment – release of stop notice for ModCraft, Inc. These amounts were withheld from Payment Request #3, for Toyon Middle School and Mokelumne Hill Elementary: Jeremy Birr - \$8,258.43; William E. White - \$98,206.96; Jeremy Birr - \$9,348.88.

Approval, Bid for Installation of Unified Voice and Data System

MSC 4-0 (Nagle absent) to approve a bid for installation of a unified voice and data system as presented by administration: Volcano Communications Group in the amount of \$183,856.48 (including tax). This purchase will be paid for by District Level One-Time Monies, \$149,000.00, and savings from moving to this system from the existing lease payment, \$49,000.00.

CURRICULUM & INSTRUCTION

The following item was posted and added to the agenda by addendum:

Begin Preview Period Prior to Adoption, English Language Development Adoption for English Language Learners, Grades 7-12

The recommended curriculum for English Language Learners in grades 7-12, *High Point*, Hampton Brown, 2002, was presented to the Board. This will begin the preview period prior to adoption following thirty days.

DISTRICTWIDE BOND OVERSIGHT COMMITTEE MEETING

The Board joined members of the Districtwide Bond Oversight Committee meeting at this time. No action was taken. Request for Proposals for architects were discussed for the third phase: San Andreas Elementary, Valley Springs Elementary, Calaveras High School, and West Point Elementary Modernizations.

COMMENTS FROM BOARD MEMBERS

There was no Board member comment at this time.

PUBLIC COMMENTS

There was no public comment at this time.

ADJOURNMENT

The meeting was adjourned at 8:15 p.m.

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COMMENTS FROM BOARD MEMBERS

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PUBLIC COMMENTS

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ADJOURNMENT

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James L. Frost
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