

CALAVERAS UNIFIED SCHOOL DISTRICT
P.O. Box 788
San Andreas, CA 95249

**May 21, 2001
MINUTES
BOARD OF TRUSTEES**

The special meeting of the Calaveras Unified School District Board of Trustees was called to order at the District Administrative Offices at 7:00 p.m.

MEMBERS PRESENT: Gerri Conway
Jim Foltz
Zerrall McDaniel
Hank Nagle
John Yerman

MEMBERS ABSENT: None

STAFF PRESENT: Jim Frost
Helen Pickens
Jep Peckler
Mark Campbell
Jim Pesout
Lucinda Brower
Sherry Matison
Jack Pickens
Jeanie Kancianich (CSEA Representative)

Betty White
Cheri Folendorf
Kathy Bell
Michael Merrill
Pat VanLieshout
Jan Kendall
Ann Robinson

OTHERS: Members of the district staff and community

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

Closed session items were announced as listed on the agenda.

OPEN SESSION

Open session was called to order at 7:00 p.m. with the salute to the flag and roll call. All present.

Education Foundation Mini-Grant Award Presentations

On behalf of the Calaveras Education Foundation, Peggy Carroll presented mini-grant awards to: June Mills; Marilyn Alarcon; Don Warzecka; Patricia Ow-McCormick; Alan Vosburgh and Charnette Boylan; Jim Casey; Vicki Martinez; Julie Satterfield and Cynthia Przybyla; Ken Winebrenner and Evan Garamendi. Jack Pickens, Jenny Lind Elementary Principal, thanked the Education Foundation for its support in bringing the Missoula Children's Theatre to Jenny Lind Elementary.

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OPEN SESSION (continued)

Introductions, Calaveras High School Staff

Calaveras High School Principal Mark Campbell introduced members of the Calaveras High School staff and thanked the staff for the hard work and commitment to CHS students.

OPEN SESSION – PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION

Conference with Labor Negotiators: Cheri Folendorf in regard to negotiations with CSEA (Gov. Code 54954.5)

No action taken.

Conference with Labor Negotiators: Cheri Folendorf in regard to negotiations with CUEA (Gov. Code 54954.5)

No action taken.

Conference with Labor Negotiators: Cheri Folendorf in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54954.5)

No action taken.

Public Employee Employment: In the Matter of Non-reemployment of Temporary Certificated Employees (Gov. Code 54954.5)

MSC 5-0 to adopt Resolution 2000/01-20, In the Matter of Non-reemployment of Temporary Certificated Employees.

Public Employee Employment: In the Matter of Non-reemployment of Probationary Certificated Employees (Gov. Code 54954.5)

MSC 5-0 to adopt Resolutions 2000/01-21 and 2000/01-22, In the Matter of Non-reemployment of Probationary Certificated Employees.

Student Discipline Matters – AHP 00/01-21 (Gov. Code 54954.5)

MSC 5-0 to approve the Administrative Hearing Panel recommendation concerning AHP 00/01-21, that the student be expelled from Jenny Lind Alternative High School through June 2002, with alternative placement in Mountain Ranch Community School, under the terms and conditions of a rehabilitation plan. The student is in violation of Education Code 48900 (i) and (k).

STUDENT REPORT

No report presented.

CORRESPONDENCE

None.

SUPERINTENDENT'S COMMENTS

Superintendent Jim Frost acknowledged the hard work of all CUSD staff and announced that CUSD's Director of Personnel, Cheri Folendorf, had recently received the Association of California School Administrators Sectional Personnel Director of the Year Award. Mr. Frost also congratulated CHS student, Zachary Peckler, on receiving an ACSA Region VII scholarship.

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT

"John Doe" addressed the Board about his concern with the substitute teaching situation in the District. This individual presented the Board with information about *The Day of Awe Hak* as he felt it related to his experience substitute teaching in the District. Superintendent Frost explained that there is a proposal for consideration during the upcoming budget discussions to increase substitute teacher pay.

CONSENT AGENDA

MC 5-0 to approve the Consent Agenda:

- A. Approval of Minutes: April 7, 2001; April 17, 2001; April 24, 2001
- B. Routine Personnel

All Personnel - No item presented.

Confidential Personnel

- 1. Resignation of one Teacher
- 2. Retirement of one permanent Teacher

Classified Personnel

- 1. Transfer of one probationary Custodian/Gardner
- 2. Transfer and increase in hours for one probationary Custodian/Gardner
- 3. Resignation of one permanent Custodian/Gardner
- 4. Resignation of one permanent Office Manager
- 5. Resignation of one permanent Special Ed Teacher Aide 1:1
- 6. Employment of one substitute Teacher Aide
- 7. Employment of one substitute Food Service III
- 8. Increase in hours for one permanent Bus Driver

Management/Confidential/Supervisory

- 1. Resignation of one Transportation Supervisor
- 2. Promotion from Accounting Assistant to Accounting Supervisor

- C. Approval, Vendor Vowat Listing through April 19, 2001
- D. Approval, Overnight Trip for West Point Elementary SOC Students (11) to San Francisco, May 3-June 1, 2001
- E. Approval, Architect Agreements with KPI Architects, Inc., for San Andreas Modular Multi-Purpose Building and West Point Modular Multi-Purpose Building
- F. Approval, High Achieving/Improving Schools Program Awards for 2000/2001 for Calaveras High School and Jerry Lind Elementary
- G. Approval, API School Site Employee Performance Awards for 2000/2001 for Calaveras High School
- H. Approval, Revised Grant Awards for Digital High School Installation Grant for Calaveras High School and West Point Alternative High School
- I. Approval, Request for Payment, Application #2 to Mehlis Modular Buildings, for Tyon Middle School
- J. Approval to Renew Media Services Agreement with the Calaveras County Office of Education for the 2001/02 School Year

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

No items were removed.

PERSONNEL

Certificated Report - No report presented.

Classified Report

Jeanie Karcianich, CSEA Representative, reported that this is CSEA Week. Carol Whitehead will be recognized at an upcoming CSEA Appreciation Day. It was noted that Jeanie is now the new Regional CSEA Representative.

All Personnel - No item presented.

Classified Personnel

Adoption, Resolution 2000/01-23, Classified School Employees Week

MSC 5-0 to adopt Resolution 2000/01-23, Classified School Employees Week. This resolution honors classified employees for their outstanding efforts on behalf of the students and declares the week of May 20-26, 2001 as CSEA Week.

PERSONNEL (continued)

Certificated Personnel – No item presented.

Management/Confidential/Supervisory

Approval, Conditions of Employment for the Superintendent, 2001-2004

Pending a correction to the Conditions of Employment for the Superintendent, action on this item was carried over to the June 5, 2001 agenda.

Approval, AR 4366, Management / Supervisory / Confidential Salary Schedule

MSC 5-0 to approve AR 4366 as presented. Changes include placement of the newly created position of Waste Water Treatment and replacement of the Accounting Supervisor position on the salary schedule.

CURRICULUM AND INSTRUCTION

Curriculum Report

Director of Curriculum Betty White reported that the teacher appreciation dinner last week was wonderful; Ann Robinson was commended for her work on the Consolidated Application and the GATE Plan and Budget; the TAP Grant of \$52,000.00 was received; a half-time certificated person will be hired to work with new teachers; Michelle Besmer-Poyner and Sharon Knick wrote a Reading Excellence Grant; ELD training is this Thursday; the Healthy Start Grant was awarded to Rail Road Flat and West Point Elementary Schools; teachers are meeting regarding textbook adoptions.

Approval, *Revision* to Calaveras Unified School District Calendar for 2000/2001

MSC 5-0 to approve a revision to the CUSD Calendar for 2000/2001 changing June 8, 2001 from a full day to a minimum day for Calaveras High School.

Approval, Memorandum of Understanding, Responsibility for the Calaveras County Special Education Administrative Unit

MSC 5-0 to approve the Memorandum of Understanding, Responsibility for the Calaveras County Special Education Administrative Unit, July 1, 2001 through June 30, 2002. Mr. Frost explained that discussion is underway to move responsibility for the administrative unit portion to the Calaveras County Office of Education for 2002/2003.

Peer Assistance and Review (PAR) Panel Report

John Franceschi provided a report for the Board on PAR activities. Superintendent Frost acknowledged Mr. Franceschi for his leadership in the Girls' Basketball program.

Discussion, Proposals Regarding CUSD Educational Services

Betty White reviewed proposed plans for the Educational Services Department. In addition to current department personnel this proposal includes the creation of the position of Assistant Superintendent of Instruction, Teacher on Special Assignment, mentor positions, one half-time Literacy Coordinator for VSE/WPE, a full time Literacy Specialist and a full time Math Specialist. John Kenney and Jim Pesout commented that the District will not be able to keep pace with the state if we do not give appropriate attention to curriculum. Superintendent Frost said that he appreciates the efforts of all concerned in developing these plans. Mr. Frost noted that there are needs throughout the District that need to be addressed and that next year will be a problematic year budget

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CURRICULUM & INSTRUCTION (continued)

wise with increased electricity bills, increased SELPA costs and encroaching special education costs. Mr. Frost stressed that we need to take a balanced approach to implementing these plans.

The Board concurred in the need to look at these issues as priorities and will be discussing this at future Board meetings.

Proposed Mathematics Text Adoption for High School

Proposed adoption of *Geometry Concepts and Applications*, McGraw-Hill, 2001, was presented. A high school committee has determined that this textbook correlates to the California Mathematics Content Standards and is recommending this adoption. The textbook will be available for preview at the Instructional Materials Center (IMC) for thirty days.

Approval, CUSD Intervention Plan for Reading

MSC 5-0 to approve the Intervention Plan for Reading as presented. This plan will coordinate district-wide efforts for students not at grade level standards in reading.

Approval, GATE Application/Budget for 2001/02

MSC 5-0 to approve the GATE Application/Budget for 2001/02.

Approval, 2001/02 Consolidated Application Part I

MSC 5-0 to approve the 2001/02 Consolidated Application Part I as presented for funding categorical programs.

BUSINESS

Facilities Report

Superintendent Frost explained that facilities will be addressed in other agenda items.

Adoption, Resolution 2000/01-19, In the Matter of the Adoption of Notices of Exemption from CEQA

MSC 5-0 to adopt Resolution 2000/01-19, In the Matter of the Adoption of Notices of Exemption from CEQA, as presented. This resolution approves Notices of Exemption for two District schools, Jenny Lind Elementary (temporary classrooms) and Toyon Middle School (two modular buildings) and authorizes filing of the Notices of Exemption with the County Clerk.

Approval to Issue Purchase Orders for Modular Buildings for San Andreas Classrooms and Restrooms

MSC 5-0 to approve issuing purchase orders to ModTech for modular buildings for San Andreas Elementary: Sixteen (16) modular classrooms and two (2) modular restrooms.

Authorization to Award Bids

Toyon Middle School Parking Lot and Site Work

MSC 5-0 to award the bid for the Toyon Middle School parking lot and site work to Modcraft in the amount of \$678,350.00.

Jenny Lind Elementary Site Work for Placement of Relocatable Classrooms, Bus Turn-around, and Additional Staff Parking

MSC 5-0 to award the bid for Jenny Lind Elementary site work for placement of relocatable classrooms, bus turn-around, and additional staff parking to K. W. Emerson in the amount of \$1,120,030.00.

Mokelumne Hill Elementary Landscaping, Parking Lot and Site Work

MSC 5-0 to award the bid for Mokelumne Hill Elementary landscaping, parking lot and site work to Modcraft in the amount of \$835,380.00.

At this time, Pat Van Lieshout presented a Facilities Projects Budget Update for the Board's information.

BUSINESS (continued)

Discussion, 2001/02 Budget
 Director of Fiscal Services Kathy Bell presented information for the Board's consideration in the 2001/02 budget planning process. Ms. Bell explained that declining District enrollment will be a major factor in budget development. Chairperson Geni Conway requested that discussion regarding special education be placed on the next Board agenda.

POLICY/REGULATIONS

First Reading

- The following Board Policies were accepted at the first reading:
1. BP 419.25, 429.25, 439.25, Political Activities of Employees (Revision)
 2. BP 512, Promotion/Acceleration/Retention (Revision)
 3. BP 601, Academic Standards (Revision)
 4. BP 646.5, Elementary School Promotion Standards of Proficiency (Delete)
 5. BP 646.6, Middle School Promotional Requirements Standards of Proficiency (Delete)
 6. BP 646.5, Student Assessment (Revision)

Second Reading/Adoption

- MC 50 to adopt the following Board Policies at the second reading:
1. BP 040, Comprehensive Plans (Revision)
 2. BP 040, Nondiscrimination in District Programs and Activities (Revised)
 3. BP 040, Comprehensive Local Plan for Special Education (Revision)
 4. BP 040, Comprehensive Safety Plan (New Policy)
 5. BP 050, Accountability (New Policy)
 6. BP 353, Free and Reduced Price Meals (Revision)
 7. BP 512.1, Exceptions from Attendance (New Policy)
 8. BP 512, Awards for Achievement (New Policy)
 9. BP 514.6, Student Health and Social Services (New Policy)
 10. BP 615, Independent Study (Revision)
 11. BP 619, Individualized Education Program (Revision)
 12. BP 619.1, Promotional Safeguards and Complaints for Special Education (Revision)
 13. BB 901, Disclosure of Confidential/Privileged Information (Revised)

Administrative Regulations & Exhibits

- The following Administrative Regulations were presented for information:
1. AR 419.25, 429.25, 439.25, Political Activities of Employees (Revision)
 2. AR 512, Promotion/Acceleration/Retention (Revision)
 3. E 5123 (a) through (e), Promotion/Retention Evaluation, Parent Notification & Student Intervention/Accommodation Record
 4. AR & E 6142.7, Driver Training Procedures (Delete)
 5. AR 646.5, Elementary School Promotion Standards of Proficiency (Delete)

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- 6 AR 6146.6, Provisional Requirements/Standards of Proficiency (Delete)
- 7 AR 6162.5, Student Assessment (Delete)

COMMENTS FROM BOARD MEMBERS

Jim Yaman thanked Mr. Frost for following through regarding transportation for the preschool children to the pool in the summer. Mr. Yaman also requested some emergency energy conservation measures be put in place to help with the energy crisis and costs.

Geri Conway and Zerrall MDaniel expressed appreciation for being able to attend the Governance Program sessions offered by CSBA. Geri Conway added that the curriculum session was very challenging and a lot of hard work.

Hak Nagle inquired about several issues at West Point Elementary: 1) Water leak; 2) Water faucet spraying; 3) Need to finish painting the school. Mr. Frost explained that Mr. Howe had been contacted regarding the water leak and broken water faucet and will see that these repairs are made. Mr. Frost also explained that maintenance and operations department is staffed at about 50% currently and the painting needs will be addressed as soon as possible. Mr. Nagle also indicated that he would be bringing forward a technology proposal for Board consideration at a future meeting. Also discussed was a letter from Marilyn Alarcon and Don Wiza asking that the District remove a fire hazard (pile of pine needles) on the school campus. Mr. Frost stated that Mr. Howe will see that this hazard is removed.

Geri Conway thanked Mr. Mark Campbell and the Calaveras High School staff for being present this evening and for the display of student work.

PUBLIC COMMENTS

There was no public comment.

NEXT MEETING AND ADJOURN

The next regular meeting is scheduled for June 5, 2001, 7:00 p.m., District Administrative Offices. There being no further business, the meeting adjourned at 10:20 p.m.

James L. Frost
by Helen Pickers