

CALAVERAS UNIFIED SCHOOL DISTRICT
P.O. Box 788
San Andreas, CA 95249

April 24, 2001
MINUTES
BOARD OF TRUSTEES

The special meeting of the Calaveras Unified School District Board of Trustees was called to order at the Instructional Materials Center (IMC) at 7:00 p.m.

MEMBERS PRESENT: Gerri Conway
Jim Foltz
Zerrall McDaniel
Hank Nagle
John Yerman

MEMBERS ABSENT: None

STAFF PRESENT: Jim Frost
Helen Pickens
Michelle Besmer-Poyner
Ed Collett
Sharon Knick
Mark Campbell
Bill Howe
Susan Bratset
Lucinda Brower
Anne Dasch (CUEA Representative)

Betty White
Cheri Folendorf
Jep Peckler
Karen Dickerson
Kathy Bell
Michael Merrill
Pat VanLieshout
Jim Pesout

OTHERS: Members of the staff and community

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

ADDITION OF ITEMS TO AGENDA

At this time, it was requested that the Board add items F and G to the agenda, Section XIII, Business:

- F. Approval of Plans and Authorization to Invite Bids for Jenny Lind Elementary Site Work for Placement of Relocatable Classrooms, Bus Turnaround, and Additional Staff Parking (Kathy Bell)**
MSC 5-0 to add item F to Section XIII, Business.

- G. Approval to Issue Purchase Order to Modtech, Inc., for Ten (10) Relocatables, for Jenny Lind Elementary, with Sloping Roofs, and Two (2) Bathrooms for \$962,231.70 (Kathy Bell)**
MSC 5-0 to add item G to Section XIII, Business.

ANNOUNCEMENT OF CLOSED SESSION ITEMS (following open session)

Closed session items were announced as listed on the agenda.

OPEN SESSION

Open session was called to order at 7:00 p.m. with the salute to the flag and roll call. All present.

STUDENT REPORT

No report presented.

CORRESPONDENCE

Superintendent Frost explained that he was expecting to receive correspondence from the Vallecito Union Elementary School District Board thanking all Calaveras County school districts for running special education and supporting transferring the Special Education Administrative Unit to the Calaveras County Office of Education.

SUPERINTENDENT'S COMMENTS

Superintendent Jim Frost thanked the high school staff for having their classrooms open for tonight's open house. Superintendent Frost also thanked everyone involved in all the spring activities, field trips, etc., noting that the track meet last Saturday was very successful.

PUBLIC INPUT FOR THE GOOD OF THE DISTRICT

John Kenney addressed the Board on behalf of Curriculum Council, reading a letter to the Board recommending the creation of two full-time positions: Curriculum Specialist/Language Arts and Curriculum Specialist/Math. This proposal was presented to the Board for consideration in the budget planning process. Board Chairperson Gerri Conway thanked Curriculum Council for this letter and proposal, advising Mr. Kenney that this will be agendaized for discussion at a May Board meeting.

CONSENT AGENDA

MSC 5-0 to approve the Consent Agenda:

- A. Approval of Minutes: February 20, 2001; March 6, 2001
- B. Routine Personnel

All Personnel

- 1. Spring Coaches as presented. All have met coaching certification requirements.

Certificated Personnel

- 1. Employment of three temporary Teachers
- 2. Correction to salary for one probationary Teacher

Classified Personnel

- 1. Transfer/promotion for one probationary Supervising Custodian
- 2. Transfer for one permanent Custodian/Gardener
- 3. Employment of one probationary Custodian/Gardener
- 4. Employment of two temporary After-School Intervention Aides
- 5. Employment of three probationary Teacher Aides
- 6. Transfer of one permanent Instructional Aide
- 7. Increase in hours for one probationary Special Ed Teacher Aide
- 8. Employment of one temporary Special Ed Teacher Aide
- 9. Resignation of one probationary Teacher Aide
- 10. Employment of two substitute Teacher Aides
- 11. Employment of one probationary Office Assistant
- 12. Increase in hours for one probationary Food Service III
- 13. Resignation of one permanent Bus Driver
- 14. Transfer of one probationary Bus Driver
- 15. Reclassification to probationary Office Manager

Management/Confidential/Supervisory

- 1. Employment of one probationary School Nurse
- 2. Employment of one temporary Psychologist

CONSENT AGENDA (continued)

- C. Approval, Vendor Warrant Listing through April 4, 2001
- D. Approval, Land Use Agreement and Lease Agreement with My Own School PreSchool
- E. Approval of Requests for Payment: Application No. 2 and No. 3 to Sam Austin Construction for the Valley Springs Elementary Relocatables
- F. Approval, Notice of Completion: Valley Springs Elementary Relocatable Kindergarten Classroom and Bathroom
- G. Approval of Contract with Calaveras County Health Services Agency for Employee Hepatitis B Immunizations
- H. Approval, Contract for Deposits with Bank of Lodi
- I. Approval, Contract with Scott Mills for Wastewater Treatment Plant Monitoring
- J. Approval, Contract Renewal: American Fidelity
- K. Approval, Annual Assignment Monitoring and Review Report
- L. Approval, Lease Agreement with Sierra Resource, Inc., and Bear Creek Construction, Inc., with CUSD for District Office Land, and Maintenance, Operations and Transportation Building
- M. Approval, Certification of Acceptance of Grant Conditions and General Assurances – Digital High School Installation Grant for West Point Alternative High School, Calaveras High School
- N. Approval, Calaveras-Mariposa Community Action Agency Grant for Rail Road Flat and West Point Schools Community Learning Centers

ACTION ON ITEMS REMOVED FROM THE CONSENT AGENDA

No items were removed.

PERSONNEL

Certificated Report

Dr. Anne Dasch, CUEA Representative, reported that there is a CTA conference coming up in Jackson this Thursday evening, noting that it is good to have local activities and trainings.

Classified Report – No report presented.

All Personnel - No item presented.

Classified Personnel

Approval, Placement on 39-Month Rehire List for Robert Bock

MSC 5-0 to approve placement on the 39-month rehire list for Robert Bock, effective April 5, 2001.

Certificated Personnel

Approval, Leave of Absence:

1. **Jennifer Tapia**
MSC 5-0 to approve a family care leave of absence for Jennifer Tapia for the first quarter of the 2001/02 school year, July 30 through September 28, 2001.
2. **Katherine Hood**
MSC 5-0 to approve a family care leave of absence for the 2001/02 school year.

Approval, Job Share Request for Jordan Bramell/Linda Toren at WPE

MSC 5-0 to approve a 50/50 job share request for Jordan Bramell and Linda Toren at WPE for the 2001/02 school year.

PERSONNEL (continued)

Certificated Personnel

Adoption, Resolution 2000/01-18, Day of the Teacher, May 9, 2001

MSC 5-0 to adopt Resolution 2000/01-18, Day of the Teacher, May 9, 2001, as presented. This resolution sets aside the day of May 9, 2001 as Day of the Teacher in Calaveras Unified School District.

Approval, Leave of Absence for Linda Toren

MSC 5-0 to approve a leave of absence for Linda Toren for the 2001/02 school year. This will allow Linda Toren to continue working with the California Literacy Project on a half-time basis. CLP will continue to reimburse the district for Ms. Toren's salary and benefit package.

Management/Confidential/Supervisory

Second Reading & Approval, Senior Waste Treatment Plant Operator Position

Description

MSC 5-0 to approve the Senior Waste Treatment Plant Operator position description as presented.

Presented for Information, Conditions of Employment for the Superintendent, 2000-2003

Conditions of Employment for the Superintendent was presented for information. It was noted that there should be a correction to the Conditions of Employment presented in that the term should be 2001-2004. The contract will be presented for approval at the next Board meeting.

CURRICULUM AND INSTRUCTION

Curriculum Report

Director of Curriculum Betty White extended an invitation to the Board to attend the Teacher Recognition bar-b-que on May 9, Black Bart Park, 6:00 p.m. Mrs. White presented a Proposed Plan for CUSD Educational Services for future discussion.

Language Arts Proposed Adoption

The Calaveras High School English Department recommended Language Arts adoption for English II, Sophomore English, and English IV, Senior English: *The Language of Literature*, published by McDougal Littell, 2000, was presented for information beginning the review period. Following 30 days of review period, the text will be presented for adoption.

Reading Excellence Act: Approval of Certification regarding Lobbying, Debarment, Suspension and other Responsibility Matters and Drug-Free Workplace

MSC 5-0 to approve the Reading Excellence Act, Local Reading Improvement Grant Assurances, and Certification regarding Lobbying, Debarment, Suspension and other Responsibility Matters and Drug-Free Workplace Requirements.

Beginning Teacher Support & Assessment

BTSA Coordinator Jim Pesout provided a report for the Board on the year's activities to support new teachers in the District through the BTSA program. Members of the Board expressed appreciation for the hard work and dedication of all involved with this program.

BUSINESS

Facilities Report

Superintendent Frost advised the Board that the district is ready to go to bid for Jenny Lind, Moke-lumne Hill and Toyon Middle School projects.

BUSINESS (continued)

Authorization to Submit Emergency Waiver Allowance of Attendance because of Conditions, CDE Form J-13A, for Gold Strike High School and Calaveras Educational Transitions

MSC 5-0 to authorize submitting Emergency Waiver Allowance of Attendance because of Conditions, CDE Form J-13A, for Gold Strike High School and Calaveras Educational Transitions. Gold Strike High School was closed on January 25, 2001, and Calaveras Educational Transitions was closed on January 23, 24, 25, 26, 29, 2001, due to a leaking natural gas line which presented a significant risk to the health and safety of the students.

Approval of School Improvement and Pupil Achievement (SIPA) Block Grant for Moke-lumne Hill Elementary, Jenny Lind Elementary, Rail Road Flat Elementary, San Andreas Elementary, Valley Springs Elementary, West Point Elementary, Toyon Middle School, Calaveras High School, Gold Strike High School, and Jenny Lind alternative High School

MSC 5-0 to approve the School Improvement and Pupil Achievement (SIPA) Block Grant for Moke-lumne Hill Elementary, Jenny Lind Elementary, Rail Road Flat Elementary, San Andreas Elementary, Valley Springs Elementary, West Point Elementary, Toyon Middle School, Calaveras High School, Gold Strike High School, and Jenny Lind Alternative High School, as presented. Schools were provided a one-time grant for 2000/01 for purposes proposed by each school site council or advisory group.

Approval, January Budget Journal Entries

MSC 5-0 to approve January Budget Journal Entries #1-#30, as presented.

Approval and Certification of Second Period Interim Report as of January 31, 2001

MSC 5-0 to approve the Second Period Interim Report as of January 31, 2001 as presented and to certify that the District can meet its financial obligations for the remaining 2000/2001 fiscal year and subsequent two years.

Approval of Plans and Authorization to Invite Bids for Jenny Lind Elementary Site Work for Placement of Relocatable Classrooms, Bus Turnaround, and Additional Staff Parking

MSC 5-0 to approve plans and authorize inviting bids for the Jenny Lind Elementary site work for placement of Relocatable classrooms, bus turnaround, and additional staff parking.

Approval to Issue Purchase Order to Modtech, Inc., for Ten (10) Relocatables, for Jenny Lind Elementary, with Sloping Roofs, and Two (2) Bathrooms for \$962,231.70

MSC 5-0 to approve issuing a purchase order to Modtech, Inc., for ten (10) relocatables, for Jenny Lind Elementary, with sloping roofs and two (2) bathrooms, for \$962,231.70. This purchase order to Modtech, Inc., includes providing and installing ten (10) new 24' x 40' classroom buildings and two (2) 12' x 40' restroom buildings, with pricing determined using the ValVerde USD piggyback contract.

POLICY/REGULATIONS

First Reading

The following Board Policies were presented and accepted for a first reading:

1. BP 0400, Comprehensive Plans (Revised)
2. BP 0410, Nondiscrimination in District Programs and Activities (Revised)
3. BP 0430, Comprehensive Local Plan for Special Education (Revised)
4. BP 0450, Comprehensive Safety Plan (New Policy)
5. BP 0500, Accountability (New Policy)
6. BP 3553, Free and Reduced Price Meals (Revised)
7. BP 5112.1, Exemptions from Attendance (New Policy)
8. BP 5126, Awards for Achievement (New Policy)

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POLICY & REGULATIONS (continued)

9. BP 5141.6, Student Health and Social Services (New Policy)
10. BP 6158, Independent Study (Revised)
11. BP 6159, Individualized Education Program (Revised)
12. BP 6159.1, Procedural Safeguards and Complaints for Special Education (Revised)
13. BB 9011, Disclosure of Confidential/Privileged Information (Revised)

Second Reading/Adoption - None presented.

Administrative Regulations & Exhibits

The following Administrative Regulations were presented for information:

1. AR 0450, Development of School Site Safety Plan (New Regulation)
2. AR 3553, Free and Reduced Price Meals (New Regulation)
3. AR 5112.1, Exemptions from Attendance (New Regulation)
4. AR 5126, Awards for Achievement (New Regulation)
5. AR 5141.6, Student Health and Social Services (New Regulation)
6. AR 6158, Independent Study (Revised)
7. AR 6159, Individualized Education Program (Revised)
8. AR 6159.1, Procedural Safeguards and Complaints for Special Education (Revised)

COMMENTS FROM BOARD MEMBERS

Hank Nagle commented that he is very pleased with what he saw this evening at the CHS Open House.

Zerrall McDaniel stated that she enjoyed meeting the teachers this evening at the CHS Open House.

Jim Foltz added that he, too, enjoyed the evening at CHS. Mr. Foltz noted that sports are going well.

Gerri Conway commented that there are many year-end events scheduled, including next Thursday's Career Day at Toyon Middle School.

PUBLIC COMMENTS

Jim Pesout commented on the outstanding CHS Drama class presentation of *Midsummer Night's Dream* last weekend.

CLOSED SESSION

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CSEA (Gov. Code 54954.5)

Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CUEA (Gov. Code 54954.5)

Conference with Labor Negotiator Cheri Folendorf in regard to negotiations with Management/Confidential/Supervisory (Gov. Code 54954.5)

Public Employees: Discipline/Dismissal/Release (Gov. Code 54954.5)

1. **Classified Manager**
2. **Certificated Employee**

The Board adjourned closed session at 10:55 p.m. and returned to open session.

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PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION

**Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CSEA
(Gov. Code 54954.5)**

No action taken.

PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION (continued)

**Conference with Labor Negotiator: Cheri Folendorf in regard to negotiations with CUEA
(Gov. Code 54954.5)**

No action taken.

**Conference with Labor Negotiator Cheri Folendorf in regard to negotiations with Man-
agement/Confidential/Supervisory (Gov. Code 54954.5)**

No action taken.

Public Employees: Discipline/Dismissal/Release (Gov. Code 54954.5)

2. Classified Manager – Direction was given.
3. Certificated Employee – Direction was given.

NEXT MEETING AND ADJOURNMENT

The next regular meeting is scheduled for May 1, 2001, 7:00 p.m., District Administrative Offices. There being no further business, the meeting adjourned at 11:00 p.m.

James L. Frost
by Helen Pickens